



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes - Final Finance Committee

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Wednesday, April 9, 2014

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting was called to order at 4:30 pm.**

2. Roll call of membership

**Present:** 3 - Alderperson Joe Martin, Alderperson Peter Stueck and Alderperson Curt Konetzke

**Excused:** 2 - Alderperson Greg Dannecker and Alderperson Kathleen Plank

3. Approval of minutes from previous meeting

[14-572](#)

Minutes from Finance Committee meeting of March 26, 2014.

**Attachments:** [MeetingMinutes26-Mar-2014-02-13-06.pdf](#)

**Alderperson Martin moved, seconded by Alderperson Stueck, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderperson Martin, Alderperson Stueck and Alderperson Konetzke

**Excused:** 2 - Alderperson Dannecker and Alderperson Plank

4. Public Hearings/Appearances

5. Action Items

[14-510](#)

Request to approve recommendation of awarding the WasteWater Treatment Plant CIP roof replacement contract to Nieman Roofing for \$79,560 with an additional \$8,000 for contingencies, for a contract not to exceed \$87,560.

**Attachments:** [2014 Wastewater V-Building Roof Replacement \(2\).docx](#)

**Alderperson Martin moved, seconded by Alderperson Stueck, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderperson Martin, Alderperson Stueck and Alderperson Konetzke

**Excused:** 2 - Alderperson Dannecker and Alderperson Plank

[14-518](#)

Request to approve recommendation of awarding the Municipal Service Building CIP roof replacement contract to Weinert Roofing for \$125,170 with an additional \$12,500 for contingencies, for a contract not to exceed \$137,670.

**Attachments:** [2014 MSB Roof Replacement \(2\).docx](#)

**Alderson Stueck moved, seconded by Alderson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Martin, Alderson Stueck and Alderson Konetzke

**Excused:** 2 - Alderson Dannecker and Alderson Plank

[14-616](#)

Request to Sell Obsolete SCBA Air Bottles to South Area Fire and Emergency Response District.

**Attachments:** [Memo Requesting to Sell Outdated SCBA Bottles - 4-01-14.doc](#)

**Alderson Stueck moved, seconded by Alderson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Martin, Alderson Stueck and Alderson Konetzke

**Excused:** 2 - Alderson Dannecker and Alderson Plank

[14-617](#)

Request to approve the proposed modification to the Department of Public Works Table of Organization, along with the following 2014 Budget Adjustment:

Parking Division Fund	
Salary and Fringe Benefits	+\$13,698
Parking Enforcement Revenue	+\$13,698

to record the increased revenue to cover the additional salary and benefits (2/3 vote required).

**Attachments:** [TO Change memo 4-2-2014.pdf](#)

**Alderson Stueck moved, seconded by Alderson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Martin, Alderson Stueck and Alderson Konetzke

**Excused:** 2 - Alderson Dannecker and Alderson Plank

## 6. Information Items

[14-573](#) Appleton Water Treatment Facility Regulatory Upgrade and Process Improvement Project Change Order #1 for a deduct of \$109,974 decreasing the original contract amount from \$4,857,000 to \$4,747,026.

**Attachments:** [RUIP Change Order 1.pdf](#)

**This Presentation was received and filed**

[14-620](#) Legal Services Strategic Plan

**This Presentation was received and filed**

[14-618](#) Resolution introduced by Alderperson Smith at the April 2, 2014 Common Council meeting relating to the special assessment policy.

#10-R-14/Smith

"WHEREAS tax exempt property that is not government property equates to approximately 9%

WHEREAS an individual property assessment can be many thousands of dollars, adversely affecting home owners,

AND WHEREAS a recent article discussing Appleton's current assessment policy stated from public works that adding approximately \$43 a year to the tax bill would be the amount needed to move from current assessment policy to property tax bill,

BE IT RESOLVED that the current assessment policy be reviewed for the purpose of moving from current assessment policy to adding assessments on to the property tax bill."

*Withdrawn at request of Smith*

[14-619](#)

Resolution introduced by Alderperson Plank at the April 2 2014 Common Council meeting relating to the special assessment policy.

#13-R-14/Plank

“BE IT RESOLVED the Department of Public Works and Finance Departments work together to present an analysis of phasing out the Special Assessment policy and implementing a plan to include ongoing infrastructure and paving projects to be funded within the City’s Utilities and General Fund budgets accordingly.”

**Attachments:**    [Bettendorf statement.pdf](#)  
[Marichal statement.pdf](#)

*Refer to staff for May 28 meeting*

**Alderperson Martin moved, seconded by Alderperson Stueck, that the Report Action Item be referred to staff for the May 28, 2014 meeting. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderperson Martin, Alderperson Stueck and Alderperson Konezke

**Excused:** 2 - Alderperson Dannecker and Alderperson Plank

## 7. Adjournment

**Alderperson Stueck moved, seconded by Alderperson Martin, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderperson Martin, Alderperson Stueck and Alderperson Konezke

**Excused:** 2 - Alderperson Dannecker and Alderperson Plank