



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Common Council

Wednesday, December 19, 2018

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. PUBLIC PARTICIPATION
- G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
[18-1860](#) Common Council Meeting Minutes of December 5, 2018

Attachments: [CC Minutes 12-5-18.pdf](#)

- H. BUSINESS PRESENTED BY THE MAYOR
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS
- 1. **MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**
[18-1809](#) Award 2019 Contract for Operations, Maintenance, and Monitoring at the Closed City of Appleton Landfill to SCS Engineers, in an amount not to exceed \$64,013. CRITICAL TIMING

Attachments: [2019 Contract for Operations, Maintenance, Monitoring-Landfill.pdf](#)

Legislative History

12/10/18 Municipal Services recommended for approval
 Committee

[18-1810](#)

Approve single source and award of Oneida Street Bridge/Rocky Bleier Run Contaminated Materials Contract to OMNNI Associates, Inc. in an amount not to exceed \$105,200. CRITICAL TIMING

Attachments: [Oneida St Bridge-Rocky Bleier Run.pdf](#)

Legislative History

12/10/18 Municipal Services recommended for approval
 Committee

[18-1811](#)

Approve 2019 Sole Source Purchase Request for various traffic equipment and technologies.

Attachments: [2019 Purchase Request -traffic equip & tech.pdf](#)

Legislative History

12/10/18 Municipal Services recommended for approval
 Committee

[18-1838](#)

Approve Master Professional Services Agreement with OMNNI Associates, Inc. through December 31, 2022. Scope of services and compensation for professional services under this master agreement are subject to future committee and Council approval.

Attachments: [Master Professional Services Agreement-OMNNI.pdf](#)

Legislative History

12/10/18 Municipal Services recommended for approval
 Committee

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[18-1843](#)

Request to Purchase Fire Truck Utilizing Sole Source Agreement

Attachments: [11-29-18 2019 Sole Source Ordering.pdf](#)

Legislative History

12/12/18 Safety and Licensing recommended for approval
 Committee

[18-1842](#)

Reserve "Class B" Liquor & Class "B" Beer License Application from Steven Van Fossen (Agent) for JJs Ventures, LLC located at 509 W College Avenue; contingent upon approval from all departments.

Attachments: [Van Fossen, 509 W College Class B Liquor app.pdf](#)

Legislative History

12/12/18 Safety and Licensing recommended for approval
 Committee

[18-1778](#) Class "A" Beer License Change of Agent of Kwik Trip Inc, Cheri L. Werner, Agent, 4085 E. Calumet St., contingent upon approval from the Police Department.

Legislative History

12/12/18 Safety and Licensing Committee recommended for approval

[18-1822](#) Operator's Licenses

Attachments: [Operator's Licenses for 12-12-18 S & L.pdf](#)

Legislative History

12/12/18 Safety and Licensing Committee recommended for approval

[18-1830](#) Secondhand Article License Renewal application of Attic on the Ave., 506 W. College Ave., contingent upon approval from all departments.

Legislative History

12/12/18 Safety and Licensing Committee recommended for approval

[18-1831](#) Secondhand Article License Renewal application of Replay Toys, 127 E. Wisconsin Ave. , contingent upon approval from all departments.

Legislative History

12/12/18 Safety and Licensing Committee recommended for approval

[18-1832](#) Secondhand Article License Renewal application of The Exclusive Company, 770 W Northland Avenue, contingent upon approval from all departments.

Legislative History

12/12/18 Safety and Licensing Committee recommended for approval

[18-1835](#) Secondhand Article License Renewal application of Play It Again Sports, 611 W. Northland Ave., contingent upon approval from all departments.

Legislative History

12/12/18 Safety and Licensing Committee recommended for approval

[18-1856](#) Secondhand Article License Renewal application of Tiffani's Bridal, 1314 W. College Ave., contingent upon approval from all departments.

Legislative History

12/12/18 Safety and Licensing recommended for approval
Committee

3. MINUTES OF THE CITY PLAN COMMISSION

[18-1790](#) Request to approve the dedication of land for public right-of-way for Appleton Street, located at the east end of Jones Park along the west line of existing Appleton Street right-of-way (part of Tax Id #31-2-0116-01), as shown on the attached maps

Attachments: [StaffReport AppletonStJonesPark StreetDedciation For12-11-18.pdf](#)

Legislative History

12/11/18 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[18-1806](#) Action: Proposed 2019 Golf Course Rates Policy

Attachments: [2019 Golf Course Rates Policy Memo.doc](#)

[2019 Reid Rate Policy Redline.docx](#)

[Proposed 2019 Reid Rate Policy.docx](#)

Legislative History

12/10/18 Parks and Recreation recommended for approval
Committee

[18-1813](#) Action: Request Approval of Updated Recreation Program Fee Waiver Policy

Attachments: [Memo - Updated Recreation Fee Waiver Policy \(12.10.18\).doc](#)

[2019 Proposed Fee Waiver Policy.Redline.2018.doc](#)

[2019 Proposed Fee Waiver Policy.CLEAN.doc](#)

Legislative History

12/10/18 Parks and Recreation recommended for approval
Committee

5. MINUTES OF THE FINANCE COMMITTEE

[18-1741](#) Request to approve the following 2018 Budget adjustment:

Facilities Capital Projects Fund

Equipment	+\$100,000
Donations	+\$100,000

to record donation from Principal Financial for playground equipment at Jones Park

Legislative History

12/10/18 Finance Committee recommended for approval

[18-1792](#) Request approval to award the Municipal Services Building Fuel Site Improvements contract to US Petroleum in the amount of \$141,692 with a 7% contingency of \$9,919 for a project total not to exceed \$151,611

Attachments: [MSB Fuel Site Improvements.pdf](#)

Legislative History

12/10/18 Finance Committee recommended for approval

[18-1834](#) Request to approve payment of outstanding invoices from von Briesen & Roper, s.c. for services related to the construction of the Fox Cities Exhibition Center

Legislative History

12/10/18 Finance Committee recommended for approval

Amended to approve \$65,000 payment to von Briesen and Roper s.c. from the existing fund balance of the Community Development Capital Projects Fund

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

[18-1799](#) Award of 2019C Stormwater Consulting Services Contract for Newberry Street reconstruction with Brown and Caldwell in an amount not to exceed \$28,690.

Attachments: [2019C Award to Brown and Caldwell.pdf](#)

Legislative History

12/11/18 Utilities Committee recommended for approval

[18-1800](#) Award of 2019D Stormwater Consulting Services Contract for Lightning Drive Drainage Study Update and Preliminary Engineering to raSmith, Inc. in an amount not to exceed \$58,140.

Attachments: [2019D Lightning Drive Approval Memo raSmith.pdf](#)

Legislative History

12/11/18 Utilities Committee recommended for approval

[18-1801](#) Award of 2019E Stormwater Consulting Services Contract for K2 Drainage Study to McMahon, Inc. in an amount not to exceed \$29,700.

Attachments: [2019E K2 Drainage Study Approval Memo McMahon FINAL.pdf](#)

Legislative History

12/11/18 Utilities Committee recommended for approval

[18-1802](#) Approval to single source and award the 2019F Stormwater Consulting Services Contract for an UNPS Planning Grant application for the next City-wide stormwater management plan to Brown and Caldwell in an amount not to exceed \$6,850.

Attachments: [2019F Single Source Award to Brown and Caldwell.pdf](#)

Legislative History

12/11/18 Utilities Committee recommended for approval

[18-1837](#) Approval of a Coating Services contract for the #2 Receiving Station to Mississippi Valley Coating in the amount of \$68,782 plus a contingency of \$8,250 for a total not to exceed cost of \$77,032.

Attachments: [utilities memo #2 RS Coating Contract Award 12-07-18.pdf](#)

Legislative History

12/11/18 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[18-1818](#) Approve the Intermunicipal Agreement with Outagamie County for Specialized Transportation Services for 2019 Contingent on Outagamie County Approval

Attachments: [2019 Outagamie County Contract.pdf](#)

Legislative History

12/11/18 Fox Cities Transit Commission recommended for approval

[18-1819](#) Approve the Intermunicipal Agreement with Winnebago County for Specialized Transportation Services for 2019 Contingent on Winnebago County Approval

Attachments: [2019 Winnebago County Contract.pdf](#)

Legislative History

12/11/18 Fox Cities Transit Commission recommended for approval

[18-1820](#) Approve the Intermunicipal Agreement with Calumet County for Specialized Transportation Services for 2019 Contingent on Calumet County Approval

Attachments: [2019 Calumet County Contract.pdf](#)

Legislative History

12/11/18 Fox Cities Transit Commission recommended for approval

[18-1823](#) Approve the Memorandum of Understanding between the City of Appleton, Valley Transit and Community Care Inc. for 2019 Specialized Transportation Services

Attachments: [2019 Community Care Memorandum of Understanding.pdf](#)

Legislative History

12/11/18 Fox Cities Transit Commission recommended for approval

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[18-1862](#) Ordinances #111-18 to #123-18

Attachments: [Ordinances going to Council 12-19-18.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

[18-1861](#) Suspend the Council Rules to Consider Cancellation of the January 2, 2019 Common Council Meeting

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.