



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final City Plan Commission

---

Wednesday, July 12, 2023

3:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

**Meeting called to order by Chair Mayor Woodford at 3:30 p.m.**

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 5 - Palm, Mayor Woodford, Dane, Neuberger and Fenton

**Excused:** 2 - Robins and Uitenbroek

*Others present:*

*Aldersperson Sheri Hartzheim, District #13*

*Aldersperson Chris Croatt, District #14*

*Dan Gueths, DLG Auto - 1524 W. Civic Street*

4. Approval of minutes from previous meeting

[23-0791](#)

City Plan Minutes from 6-28-23

**Attachments:** [City Plan Minutes 6-28-23.pdf](#)

**Fenton moved, seconded by Neuberger, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Palm, Mayor Woodford, Dane, Neuberger and Fenton

**Excused:** 2 - Robins and Uitenbroek

5. Public Hearing/Appearances

[23-0792](#)

Special Use Permit #9-23 for an automobile sales and display lot located at 1524 W. Civic Street (Tax Id #31-3-0124-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (Associated with Action Item #23-0793)

**Attachments:** [ClassIIPublicHearingNoticeNewspaper\\_1524WCivicSt\\_SUP#9-23.pdf](#)  
[PublicHearingNoticeNeighborhood\\_1524WCivicSt\\_SUP#9-23.pdf](#)

**This public hearing was held, and Dan Gueths spoke on the item.**

[23-0794](#)

The street discontinuance to vacate a portion of E. Circle Street public right-of-way located west of N. Drew Street and east of N. Durkee Street and adopt the Initial Resolution and exhibit map (Associated with Action Item #23-0795)

**Attachments:** [InformalPublicHearingNotice\\_ECIRCLESt\\_StreetVacation.pdf](#)

**This public hearing was held, and no one spoke on the item.**

## 6. Action Items

[23-0793](#)

Request to approve Special Use Permit #9-23 for an automobile sales and display lot located at 1524 W. Civic Street (Tax Id #31-3-0124-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

**Attachments:** [StaffReport\\_1524WCivicSt\\_SUP\\_For7-12-23.pdf](#)

**Neuberger moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Palm, Mayor Woodford, Dane, Neuberger and Fenton

**Excused:** 2 - Robins and Uitenbroek

[23-0795](#)

Request to approve the street discontinuance to vacate a portion of E. Circle Street public right-of-way located west of N. Drew Street and east of N. Durkee Street and adopt the Initial Resolution and exhibit map (Taken up under Consolidated Action Items)

**Attachments:** [StaffReport\\_ECIRCLESt\\_StreetVacation\\_For7-12-23.pdf](#)

**Fenton moved, seconded by Palm, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Palm, Mayor Woodford, Dane, Neuberger and Fenton

**Excused:** 2 - Robins and Uitenbroek

[23-0823](#)

Request to approve the location of the proposed Sexual Assault Survivors Monument within Ellen Kort Peace Park, per Wis. State Statute §62.23(5), as shown on the attached plans

**Attachments:** [Memo Plan Commission SexualAssaultSurvivorMonument For7-12-23.pdf](#)

**Fenton moved, seconded by Neuberger, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Palm, Mayor Woodford, Dane, Neuberger and Fenton

**Excused:** 2 - Robins and Uitenbroek

[23-0796](#)

Elect Vice Chair

**Attachments:** [Email From Isaac Uitenbroek Stepping Down as Vice Chair.pdf](#)

*Commissioner Dane nominated Alderperson Fenton for Vice Chair. No other nominations were received. Roll Call. Motion carried 5/0 and Alderperson Fenton was elected Vice Chair.*

## 7. Information Items

## 8. Adjournment

**Neuberger moved, seconded by Fenton, that the meeting be adjourned at 3:44 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Palm, Mayor Woodford, Dane, Neuberger and Fenton

**Excused:** 2 - Robins and Uitenbroek