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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

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TO: Fox Cities Transit Commission

FROM: Steven J. Schrage, Project Manager, Parks Recreation and Facilities Management

DATE: 4/23/2019

RE: Action: Award the Valley Transit "2019 Generator Replacement Project" contract to Northern Electric, Inc. in the amount of \$149,455 with a contingency of 10% for a project total not to exceed \$164,400.

The 2019 Valley Transit budget has included monies for a generator replacement project at the Valley Transit Bus Garage. The existing generator is original to the building construction in 1981 and is in need of replacement, in addition to being at the end of its useful life, it is not meeting the current needs of the facility. The current generator only supplies a few items during a power outage. The proposed replacement generator will power the entire building during a power outage event. This is needed because during an emergency event it is critical to keep the buses operating.

The bids were received as follows:

Northern Electric, Inc. (low bid)	\$149,455
Elmstar Electric, Inc.	\$179,995
VOE Power and Systems, LLC.	\$189,000

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Northern Electric, Inc. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to Northern Electric, Inc in the amount of \$149,455 plus a contingency of 10% only to be utilized as needed.

If you have any questions regarding this project please contact Steven Schrage at 920-832-5972 or steven.schrage@appleton.org