



**Meeting Minutes - Final-revised
Municipal Services Committee**

Monday, July 24, 2017

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 3 - Croatt, Coenen and Martin

Excused: 2 - Konezke and Dannecker

3. Approval of minutes from previous meeting

[17-1099](#)

Minutes from July 10, 2017.

Attachments: [Minutes from July 10, 2017.pdf](#)

Coenen moved, seconded by Martin, that the Minutes be approved. Roll Call.

Motion carried by the following vote:

Aye: 3 - Croatt, Coenen and Martin

Excused: 2 - Konezke and Dannecker

4. **Public Hearings/Appearances**

5. **Action Items**

[17-1098](#)

Alley south of Franklin Street from Summit Street to Story Street, be reconstructed with concrete pavement to its current width, varying from 13' to 15' from edge of pavement to edge of pavement.

Martin moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Coenen and Martin

Excused: 2 - Konezke and Dannecker

[17-1100](#)

Center Street from North Street to Atlantic Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 31', which is 2' narrower than the existing street. Existing parking proposed to remain unchanged.

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Coenen and Martin

Excused: 2 - Konezke and Dannecker

[17-1101](#)

Roosevelt Street from Morrison Street to Durkee Street, be reconstructed with asphalt pavement and concrete curb & gutter to its current width of 37 feet. The street to be shifted 2' to the north to save 5 existing street trees along the south side of the street. Existing parking proposed to remain unchanged.

Martin moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Coenen and Martin

Excused: 2 - Konezke and Dannecker

[17-1102](#)

Telulah Avenue from Calumet Street to Marion Street, be reconstructed with concrete pavement to a width of 40.5' from back of curb to back of curb. Project will include two travel lanes (one in each direction), bike lanes along both sides of Telulah Avenue, and a parking lane along the east side of Telulah Avenue. Parking to be prohibited along the west side of Telulah Avenue within the project limits. The west terrace width to be 5' to accommodate the planting of new trees, with the east terrace width to be 4.5'.

Martin moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Coenen and Martin

Excused: 2 - Konezke and Dannecker

[17-1103](#)

Request from Chad Wilson to have the \$50 Weed Administration Fee waived for 1530 E. Calumet Street.

Attachments: [1530 E Calumet Street Weed Ordinance.pdf](#)

Martin moved, seconded by Coenen, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Coenen and Martin

Excused: 2 - Konezke and Dannecker

[17-1104](#)

Approve installation of one street light on Providence Avenue, north of Lightning Drive, at an installation cost of \$3,187.94.

Attachments: [Lighting at Providence and Lightning.pdf](#)

Martin moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Coenen and Martin

Excused: 2 - Konezke and Dannecker

[17-1105](#)

Approve Inter-Governmental Agreement with Outagamie County for traffic signal installation and associated improvements at the Northland Avenue (CTH OO)/Conkey Street intersection.

Attachments: [Northland Ave-Conkey Street Intersection.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Coenen and Martin

Excused: 2 - Konezke and Dannecker

[17-1106](#)

Request from Tundraland to place a mobile showroom in the street right-of-way during Mile of Music, August 3-August 6, 2017.

Attachments: [Tundraland memo and map.pdf](#)

Martin moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Coenen and Martin

Excused: 2 - Konezke and Dannecker

[17-1121](#)

Approve Amendment No. 1 to the Collins Engineers, Inc. Contract for the Bridge Rehabilitation Reports to perform additional LRFD loading analysis as requested by WISDOT and to update the South Island Street Bridge Rehab Report in an amount not to exceed \$7,600 (revised contract amount of \$33,696.81)

Attachments: [Bridge Rehabilitation Report.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Coenen and Martin

Excused: 2 - Konezke and Dannecker

6. Information Items

[17-1107](#)

Proposed modification to the Department of Public Works Table of

Organization-Engineering Division.

Attachments: [Table of Organization.pdf](#)

[17-1108](#)

Parking Utility Condensed Income Statement for June, 2017.

Attachments: [Parking Utility June 2017.pdf](#)

[17-1109](#)

Valley Road bike lanes and other street modifications from west of Memorial Drive to Chain Drive.

Attachments: [Valley Road Bike Lanes.pdf](#)

7. Adjournment

**Martin moved, seconded by Coenen, that the meeting be adjourned. Roll Call.
Motion carried by the following vote:**