



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Monday, June 22, 2020

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order at 5:30 pm**

2. Roll call of membership

**Present:** 5 - Lobner, Coenen, Meltzer, Reed and Siebers

3. Approval of minutes from previous meeting

[20-0746](#)

June 8, 2020 Finance Committee minutes

**Attachments:** [MeetingMinutes08-Jun-2020-11-49-04.pdf](#)

**Meltzer moved, seconded by Reed, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Lobner, Coenen, Meltzer and Siebers

**Abstained:** 1 - Reed

4. **Public Hearings/Appearances**

[20-0747](#)

Brad Viegut, Robert W. Baird and Company, on the 2020 General Obligation Notes, Water, Sewerage, and Stormwater System Revenue Bond issues

**Attachments:** [Baird Financing Plan finance committee.06.22.20 .pdf](#)

**This Appearance was presented by Brad Viegut**

5. **Action Items**

[20-0748](#)

Request for Finance Director to sell \$15,000,000 of General Obligation Promissory Notes

**Reed moved, seconded by Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Lobner, Coenen, Meltzer, Reed and Siebers

[20-0749](#)

Request for Finance Director to sell \$6,620,000 of Water System Revenue Bonds

**Meltzer moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Lobner, Coenen, Meltzer, Reed and Siebers

[20-0750](#)

Request for Finance Director to sell \$10,995,000 of Sewerage System Revenue Refunding Bonds

**Reed moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Lobner, Coenen, Meltzer, Reed and Siebers

[20-0751](#)

Request for Finance Director to sell \$2,850,000 of Stormwater System Revenue Bonds

**Reed moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Lobner, Coenen, Meltzer, Reed and Siebers

[20-0752](#)

CEA Review Committee Report

**Attachments:** [CEA MeetingMinutes08-Jun-2020-12-07-02.pdf](#)

**Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Lobner, Coenen, Meltzer, Reed and Siebers

[20-0772](#)

Request to approve Contract Amendment/Change Order No. 1 to Contract No. 24-20, Unit W-20 Sewer & Water Reconstruction No. 1 for additional time and materials required to remove an existing concrete encased sanitary sewer main in Glendale Avenue in the amount of \$53,200 resulting in a decrease to contingency from \$71,180 to \$34,498. Overall contract increases from \$3,630,180 to \$3,646,698

**Attachments:** [Unit W-20 Change Order No. 1.pdf](#)

**Siebers moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Lobner, Coenen, Meltzer, Reed and Siebers

[20-0773](#)

Request to approve the following 2020 Budget amendment:

**Valley Transit**

State Grants	+\$500,000
Salaries & Fringe Benefits	+\$156,000
Supplies	+\$244,000
Purchased Services	+\$100,000

to record CARES Act funding for transit to prevent, prepare for and respond to the COVID-19 pandemic

**Attachments:**     [VT CARES Act Memo 05.09.2020.pdf](#)

**Siebers moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Lobner, Coenen, Meltzer, Reed and Siebers

**6. Information Items**

[20-0753](#)

Contract 15-20 was awarded to Cardinal Construction for the 2019 MSB Acoustical Ceiling Upgrades project in the amount of \$35,925 with a contingency of \$1,900. No change orders were issued for this project. Payments to date total \$34,128.75. Request to issue the final contract payment of \$1,796.25

**This Contract final payment was presented**

[20-0754](#)

Contract 12-20 was awarded to Northeast Asphalt, Inc for \$25,972 for Water Tower Replacement. Change orders were approved totaling (\$2,498). Final contract amount is \$23,474. Request final payment of \$23,473.89

**This Contract final payment was presented**

**7. Adjournment**

**Siebers moved, seconded by Reed, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Lobner, Coenen, Meltzer, Reed and Siebers