



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final City Plan Commission

*Any questions about items on this meeting are to be directed
to the Community and Economic Development Department,
920-832-6468.*

Tuesday, August 25, 2020

4:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 4:04 p.m.

2. Roll call of membership

Present: 5 - Rabec, Robins, Mayor Woodford, Fenton and Buetow

Absent: 1 - Palm

Others present:

Jennifer Stephany, Appleton Downtown Inc.

Pam Ulness, Member of Business Improvement District Board of Directors

Jeff Schultz, Martenson & Eisele

3. Approval of minutes from previous meeting

[20-1090](#)

City Plan Minutes from 8-11-20

Attachments: [City Plan Minutes 8-11-20.pdf](#)

Buetow moved, seconded by Rabec, that the Minutes be approved. Roll Call.

Motion carried by the following vote:

Aye: 5 - Rabec, Robins, Mayor Woodford, Fenton and Buetow

Absent: 1 - Palm

4. Public Hearings/Appearances

5. Action Items

[20-1091](#)

****CRITICAL TIMING**** Annual review and request to approve the Downtown Appleton Business Improvement District (BID) 2021 Operating Plan

Attachments: [StaffReport_2021BIDOperatingPlan_For08-25-20.pdf](#)
[2021 BID Operational Plan.pdf](#)
[2019 BID Annual Report.pdf](#)
[2019 BID Audit - Financial Statements.pdf](#)

Fenton moved, seconded by Buetow, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Rabec, Robins, Mayor Woodford, Fenton and Buetow

Absent: 1 - Palm

[20-1092](#)

Request to approve detachment of territory from the City of Appleton to the Village of Harrison, per the Intergovernmental Cooperation Agreement, consisting of portions of Plank Road and Lake Park Road, generally located north of Midway Road (adjacent to parcels 43290, 43292, and 43812 in the Village of Harrison)

Attachments: [StaffReport_PlankRdLakeParkRd_Detachment_For08-25-20.pdf](#)

Buetow moved, seconded by Rabec, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Rabec, Robins, Mayor Woodford, Fenton and Buetow

Absent: 1 - Palm

[20-1093](#)

Request to approve the Broadway Hills Estates Final Plat as shown on the attached maps and subject to the conditions in the attached staff report

Attachments: [StaffReport_FinalPlat_BroadwayHillsEstates_For08-25-20.pdf](#)

Fenton moved, seconded by Rabec, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Rabec, Robins, Mayor Woodford, Fenton and Buetow

Absent: 1 - Palm

6. Information Items

7. Adjournment

Buetow moved, seconded by Fenton, that the meeting be adjourned at 4:17 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Rabec, Robins, Mayor Woodford, Fenton and Buetow

Absent: 1 - Palm