



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, May 20, 2024

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:30pm.

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

4. Approval of minutes from previous meeting

[24-0665](#)

05/06/24 Finance Committee minutes

Attachments: [Meeting_Minutes050624.pdf](#)

**Hartzheim moved, seconded by Croatt, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

5. **Public Hearing/Appearances**

6. **Action Items**

[24-0669](#)

Request to approve the following ARPA non-profit grant award recommendations:

Mental Health, Community Wellness, and Violence Prevention:

NEW Mental Health Connection	\$100,000
World Relief	\$ 50,000
Boys and Girls Club of the Fox Valley	\$100,000
Pillars, Inc.	\$120,000
Valley Packaging Industries	\$130,000

Early Childhood Development, Childcare, and Family Support:

Us 2 Behavioral Health Care	\$250,000
YMCA of the Fox Cities	\$250,000
Building for Kids	\$250,000
First 5 Fox Valley	\$750,000

Attachments: [ARPA Non-Profit Grant Funding Recommendations Finance Memo.pdf](#)
[ARPA Non-profit Grant Finance Memo Exhibit A.pdf](#)

Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Croatt, Fenton and Van Zeeland

Nay: 1 - Hartzheim

[24-0585](#)

Resolution #5-R-24 Increasing the Wheel Tax

Attachments: [#5-R-24 Resolution to Increase the Wheel Tax.pdf](#)
[DPW Wheel Tax Res Memo.pdf](#)

Van Zeeland moved, seconded by Croatt, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Hartzheim and Van Zeeland

Nay: 2 - Firkus and Fenton

[24-0664](#)

Resolution #6-R-24 establishing an Ordinance for a Responsible Bidder Policy

Attachments: [#6-R-24 Responsible Bidder Ordinance.pdf](#)

Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-0666](#)

CEA Review Committee Report

Attachments: [CEA Review Committee Minutes 5-6-24.pdf](#)

Van Zeeland moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-0667](#)

Request to approve Contract Amendment and Change Order No. 1 to contract 21-24 for H-23 Lightning Drive Extension Phase 1 for excavation below subgrade and extra stone base, in the amount of \$77,508.00 resulting in a decrease in contingency from \$116,000.00 to \$92,934.82. Overall contract increases from \$1,544,853.12 to \$1,622,361.12.

Attachments: [H-23 Change Order 1 Contract Amend Memo.pdf](#)
[H-23 Change Order 1.pdf](#)

Van Zeeland moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-0668](#)

Request to approve the following 2024 Budget amendments:

General Fund- Fire

Donations	+ \$17,651.09
Other Misc Supplies	+ \$17,651.09

To record donation from Theodore Lang Trust (2/3 vote of Council required)

General Fund - Police

Donations	+ \$17,651.09
Other Misc Supplies	+ \$17,651.09

To record donation from Theodore Lang Trust (2/3 vote of Council required)

Van Zeeland moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

7. Information Items

[24-0670](#)

Update on ARPA Funds.

Attachments: [ARPA Funding as of 3-31-2024.pdf](#)

This item was presented.

[24-0671](#)

Contract 64-23 was awarded to RJM Construction for \$262,328 with a contingency of \$36,000 for A Bldg Painting and Ceiling. Change orders were approved totaling \$4,857.57. Final contract amount is \$267,185.57 with a contingency of \$31,142.43. Payments issued to date total \$253,826.29. Request final payment of \$13,359.28.

This item was presented.

8. Adjournment

Hartzheim moved, seconded by Fenton, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland