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DEPARTMENT OF PUBLIC WORKS
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To: Municipal Services Committee
From: Eric Lom, P.E., City Traffic Engineer
Date: January 11, 2023
Re: 2023 Sole Source Purchase Request – Downtown Streetscape Elements
Critical Timing

As a part of the A-23 roadway reconstruction contract, multiple streets in the City's central business district will be reconstructed in 2023. The approved designs for these roadways incorporate specific decorative streetscape elements (benches, tree grates, refuse containers and bicycle racks) that were specified in the *Downtown Streetscape Design Guide* that was approved by the Common Council in 2021.

In order to comply with the *Downtown Streetscape Design Guide* and the City's Procurement Policy, we request the ability to sole source the following items as noted:

1. Street Benches: Canterbury Designs
2. Tree Grates: Neenah Foundry (NEI)
3. Refuse Containers: Canterbury Designs
4. Bicycle Racks: Dero