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DEPARTMENT OF PUBLIC WORKS  
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**To:** Municipal Services Committee  
**From:** Eric Lom, City Traffic Engineer  
**Date:** March 25, 2020  
**Re:** Proposed 1-year extension of the *Bicycle and Pedestrian Eng'g On-Call Consulting Services contract*

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In late 2016, the Department of Public Works solicited proposals for *Bicycle and Pedestrian Engineering On-Call Consulting Services*, and subsequently entered into a one-year contract (extendable to two years) with Alta Planning + Design. Based on the consultant's excellent performance, the contract was later extended through the end of the 2019 calendar year.

As a result of the consultant's continued excellent performance, the Department is proposing to extend this contract through the end of 2020.

Based on budgeted funds, we propose a not-to-exceed contract amount of \$12,000.