



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final-revised Fox Cities Transit Commission

Tuesday, July 23, 2024

2:50 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

Present: 9 - Kasimor, Dexter, VandeHey, Chairperson Dearborn, Wurdinger, Torrance, Firkus, Brown and Holzschuh

Excused: 3 - Detienne, Patza and Heffernan

4. Approval of minutes from previous meeting

[24-0973](#)

Approval of minutes from previous meeting

Attachments: [Meeting Minutes11-Jun-2024.pdf](#)

Commissioner Wurdinger moved, seconded by Commissioner Brown, that the Minutes be approved. Voice Vote. Motion Carried.

5. Public Hearing/Appearances

[24-0974](#)

Public Participation on Agenda Items

No public participation on agenda items.

6. Action Items

[24-0975](#)

Approval of Payments

Attachments: [May 2024 Payments.pdf](#)
[June 2024 Payments.pdf](#)

Commissioner Brown moved, seconded by Commissioner Torrance, that the Payments be approved. Voice Vote. Motion Carried.

[24-0976](#)

Authorization to Accept Fiscal Year 2024 Federal 5339 (b) Funds for \$12,000,000 for the Whitman Facility Remodel Phase 2

Attachments: [FY24 Bus Grant Award for Appleton - Congratulations! email .pdf](#)

Proceeds to Council on August 21, 2024.

Commissioner Torrance moved, seconded by Commissioner Firkus, that Acceptance of the FY 2024 Federal 5339 (b) grant funds be recommended for approval. Voice Vote. Motion Carried.

[24-0977](#)

Authorization to Accept Fiscal Year 2024 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grant for \$25,000,000 for the Downtown Appleton Regional Transit Multimodal Hub

Attachments: [2024 RAISE Grant Award letter.pdf](#)

Proceeds to Council on August 21, 2024.

Commissioner Brown moved, seconded by Commissioner Firkus, that Acceptance of the FY 2024 RAISE grant funds be recommended for approval. Voice Vote. Motion Carried.

7. Information Items

[24-0978](#)

2023 Audit Presentation

Attachments: [City of Appleton Valley Transit 2023 Single Audit.pdf](#)

Presentation of the 2023 Single Audit was held.

[24-0979](#)

Financial Report

Attachments: [May 2024 Income Statement.pdf](#)

[June 2024 Income Statement.pdf](#)

[June 2024 Income Statement revised.pdf](#)

The Financial reports were presented.

[24-0980](#)

Ridership Report

Attachments: [May 2024 Ridership.pdf](#)

[June 2024 Ridership.pdf](#)

The Ridership reports were presented.

[24-0981](#)

2024 2nd Quarter KPI

Attachments: [2024 2nd Quarter KPI.pdf](#)
[Quarterly KPI - FR_QTR2 2024_revised \(002\).pdf](#)

The 2024 2nd quarter KPI report was presented.

[24-0982](#)

Non-Peak Service Modification Update

The service modifications were discussed.

[24-0983](#)

Request for Future Agenda Items

This item was discussed.

8. **Next Meeting Date & Time**
 - August 13, 2024, 2:50 PM - Cancelled
 - August 27, 2024, 2:50 PM

9. Adjournment

A motion was made by Commissioner VandeHey, seconded by Commissioner Torrance, that this meeting was adjourned. The motion carried unanimously.