



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Wednesday, January 22, 2014

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting was called to order at 4:30 pm.

2. Roll call of membership

Present: 5 - Alderperson Greg Dannecker, Alderperson Joe Martin, Alderperson Kathleen Plank, Alderperson Peter Stueck and Alderperson Curt Konetzke

3. Approval of minutes from previous meeting

14-144 Finance Committee meeting minutes of January 8, 2014.

Attachments: [MeetingMinutes8-Jan-2014-02-13-49.pdf](#)

Alderperson Stueck moved, seconded by Alderperson Dannecker, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Dannecker, Alderperson Martin, Alderperson Plank, Alderperson Stueck and Alderperson Konetzke

4. Public Hearings/Appearances

5. Action Items

14-135 The Finance Committee will meet in Closed Session pursuant to s. 19.85(g) for the purpose of conferring with legal counsel regarding the Appleton East Stormwater project and the CVS Tax Appeal. The Finance Committee will then reconvene into open session and conduct further business.

Alderperson Konetzke moved, seconded by Alderperson Dannecker, that the Closed Session be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Dannecker, Alderperson Martin, Alderperson Plank, Alderperson Stueck and Alderperson Konetzke

Alderperson Konetzke moved, seconded by Alderperson Dannecker, to rise and report, returning into open session. Upon vote, motion carried unanimously.

Aye: 5 - Alderperson Dannecker, Alderperson Martin, Alderperson Plank, Alderperson Stueck and Alderperson Konetzke

- 14-134** Request to write-off, for financial statement purposes, third and fourth quarter 2013 parking tickets in the amount of \$625. This action does not preclude the City from continued collection efforts.

Attachments: [3rd & 4th Qtr Parking Tkts written off.pdf](#)

Alderperson Konetzke moved, seconded by Alderperson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Dannecker, Alderperson Martin, Alderperson Plank, Alderperson Stueck and Alderperson Konetzke

- 14-140** Tax Refund Intercept Program (TRIP) Appeal of Michael and Kay Amerson Judgement.

Attachments: [Amerson TRIP Appeal.pdf](#)

Alderperson Martin moved, seconded by Alderperson Dannecker, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Dannecker, Alderperson Martin, Alderperson Plank, Alderperson Stueck and Alderperson Konetzke

- 14-142** Request to approve Relocation Order for Birchwood Pond.

Attachments: [Birchwood Pond Relocation Order.pdf](#)

Alderperson Martin moved, seconded by Alderperson Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Dannecker, Alderperson Martin, Alderperson Stueck and Alderperson Konetzke

Nay: 1 - Alderperson Plank

- 14-143** Request to approve Relocation Order for Northland Pond.

Attachments: [Northland Pond Relocation Order.pdf](#)

Alderperson Konetzke moved, seconded by Alderperson Stueck, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Dannecker, Alderperson Martin, Alderperson Stueck and Alderperson Konetzke

Nay: 1 - Alderperson Plank

6. Information Items

14-133 The following 2013 Budget Adjustment was approved by the Mayor and Finance Director in accordance with Policy:

Information Technology Capital Projects Fund	
Firewall and Security Project	+\$1,264
Network Infrastructure Project	- \$1,264

to re-allocate funds between projects.

Attachments: [Firewall & Security Project expenditures.pdf](#)

This Presentation was received and filed

14-137 The following 2013 Budget adjustments were approved by the Mayor and Finance Director in accordance with policy:

General Fund - Health Department	
Health Grants and Aids	+\$338
Salaries	+\$272
Fringe Benefits	+ \$66

to record medical assistance reimbursement for prenatal health assessment, intervention, education and case management.

General Funds - Clerk	
Liquor License Revenue	+\$10,000
Grant Expense	+\$10,000

to record grant for "Class B" Beer License for Das Ventures, Inc, d/b/a Appleton Beer Factory located at 603 W. College Ave, Appleton, WI.

This Presentation was received and filed

14-138 The following 2014 Budget adjustment was approved by the Mayor and Finance Director in accordance with policy:

General Fund - Parks and Recreation Department	
Donations	+\$657
Miscellaneous Equipment	+\$657

to record donation for bench in Memorial Park.

This Presentation was received and filed

14-139

Contract 17-13 was awarded to Vinton Construction for \$467,456.85 with a contingency of \$13,000.00 concrete pavement. No change orders were approved. Final contract amount is \$467,456.85 with a contingency of \$13,000.00. Previous payments total \$437,308.58. Request final payment of \$25,884.38.

This Presentation was received and filed

7. Adjournment

A motion was made by Alderperson Joe Martin, seconded by Alderperson Greg Dannecker, that this meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Alderperson Dannecker, Alderperson Martin, Alderperson Plank, Alderperson Stueck and Alderperson Konetzke