

Department of Public Works – Engineering Division

MEMO

TO: Utilities Committee

FROM: Paula Vandehey, Director of Public Works
Pete Neuberger, Staff Engineer
Sue Olson, Staff Engineer

DATE: October 6, 2020

RE: Approve second amendment to the 2020B Stormwater Management Plan Review contract with raSmith by an increase of \$25,000 for a total contact amount not to exceed \$65,000.

The Department of Public Works is requesting a second amendment to the contract with raSmith for 2020 Stormwater Management Plan Reviews by an increase of \$25,000 for a total contact amount not to exceed \$60,000. After this contract amendment, \$173,119 will remain in the 2020 stormwater consulting budget.

The number of stormwater and erosion control submittals has remained steady and several subdivisions remain under review, including revisions to Emerald Valley Estates Phase 2 plat, and the 6th and 7th additions to Emerald Valley. Erosion control for sites over one acre of disturbed area continues to be reviewed by consultants for compliance with DNR soil loss calculations.

Work under this contract is charged on an hourly basis and is therefore only used as needed. In order to keep projects moving forward, staff is requesting this amendment now, before the current contract is completely spent.