



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: June 12, 2017

RE: Informational: Contract 66-16 was awarded to TLC Sign, "Appleton Memorial Park Sign with Message Center" for the replacement of the Appleton Memorial Park Sign in the amount of \$39,994.83 with no contingency. No change orders were issued. Request to issue the final contract payment of \$39,994.83.

The Appleton Memorial Park Sign with Message Center has been completed. This contract is now complete as all punchlist items were completed.

The Parks, Recreation and Facilities Management Department recommends issuing the final contract payment to TLC Sign in the amount of \$39,994.83.

Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org.