



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes - Final Board of Building Inspection

---

Thursday, December 1, 2022

10:00 AM

6th Floor Council Chambers

---

1. Call meeting to order
2. Roll call of membership

*Ross Buetow came as a representative of Public Works Director Block, who has replaced Paula Vandehey as the Director of Public Works.*

**Present:** 3 - City Attorney Behrens, Mayor Woodford and Battalion Fire Chief Henson

**Excused:** 1 - Alderperson Doran

3. Approval of minutes from previous meeting

[22-1507](#)

Meeting Minutes from 6/30/22

**Attachments:** [Meeting Minutes 6-30-22.pdf](#)

City Attorney Behrens moved, seconded by Public Works Deputy Director Buetow, that the meeting be approved. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Vandehey, City Attorney Behrens, Mayor Woodford and Battalion Fire Chief Henson

**Excused:** 1 - Alderperson Doran

4. Public Hearings/Appearances

5. Action Items

[22-1508](#)

**724 S. Mueller St. (31-3-0737-00)** ~~Build interior stairs that have riser heights from 8 <sup>3</sup>/<sub>4</sub> inches to 7 <sup>3</sup>/<sub>4</sub> inches. SPS 321.04(2)(b) requires a maximum riser height of 8 inches.~~ Build an interior stairs with headroom that is 72", SPS 321.04(2)(d) requires headroom to be 76", contingent on a padding be added to the ceiling.

**Attachments:** [724 S. Mueller St.pdf](#)

Public Works Deputy Director Buetow moved, seconded by City Attorney Behrens, that the Report Action Item be approved as amended. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Vandehey, City Attorney Behrens, Mayor Woodford and Battalion Fire Chief Henson

**Excused:** 1 - Alderperson Doran

[22-1509](#)

**724 S. Mueller St. (31-3-0737-00)** ~~Build interior stairs that have riser heights from 8  $\frac{3}{4}$  inches to 7  $\frac{3}{4}$  inches. SPS 321.04(e)(1) requires uniformity within  $\frac{3}{8}$  of an inch.~~ Build an interior stair with steps with a run that is 8  $\frac{7}{8}$ ". SPS321.04(2)(c) requires a minimum 9" run.

**Attachments:** [724 S. Mueller St.pdf](#)

This Report Action Item was approved as amended

## 6. Information Items

## 7. Adjournment

A motion was made by Battalion Fire Chief Battalion Chief Henson, seconded by Public Works Deputy Director Buetow, that the meeting be adjourned. The motion carried by the following vote:

**Aye:** 4 - Vandehey, City Attorney Behrens, Mayor Woodford and Battalion Fire Chief Henson

**Excused:** 1 - Alderperson Doran