



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes Utilities Committee

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Tuesday, June 13, 2017

5:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chairperson Dannecker called the Utilities Committee meeting to order at 5:00 p.m.*

2. Roll call of membership

**Present:** 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

3. Approval of minutes from previous meeting

[17-814](#)

Approval of the May 23, 2017 Utilities Committee Meeting minutes.

**Attachments:** [May 23, 2017 Utilities Committee Meeting Minutes.pdf](#)

**Baranowski moved, seconded by Reed, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

[17-815](#)

Approval of the June 7, 2017 Special Utilities Committee Meeting minutes.

**Attachments:** [Minutes of the 6-7-17 Utilities Committee Meeting.pdf](#)

**Baranowski moved, seconded by Reed, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

4. Public Hearings/Appearances

5. Action Items

[17-834](#)

Award of 2017D Evergreen Drive and Alvin Street Stormwater Management Alternatives Evaluation, in an amount not to exceed \$34,840, and authorization to single source the future design contract and construction related services contract, with McMahon Associates, Inc.

**Attachments:** [2017 Evergreen Alvin Contract Award.docx](#)

**Reed moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

[17-879](#)

Request Approval of the Electronic Compliance Maintenance Annual Report (eCMAR) for 2016 (attached) and Request the following Resolution be presented to the Common Council for approval:

Whereas, the City of Appleton has successfully been operating a biosolids compost program in cooperation with the Outagamie Department of Solid Waste; and

Whereas, Outagamie County has committed to continue allowing biosolids composting during the next five years on over five acres of County property; and

Whereas, the City of Appleton had applied for and has now been re-issued a Wisconsin Pollution Discharge Elimination System (WPDES) permit; and

Whereas, the WPDES permit application requested and the facility was approved for a biosolids compost program and outfall; and

Whereas, the City of Appleton now meets requirements of NR 204 for biosolids storage due to the reissuance of the WPDES permit as of April 1, 2017;

Now, therefore, be it resolved by the City Council that the City of Appleton:

Article 1. Continues supporting an active biosolids compost program.

Article 2. Continue planning for long term composting facility.

**Attachments:** [Electronic Maintenance Compliance Memo \(6-13-17\).docx](#)  
[Compliance Maintenance Annual Report \(6-13-17\).pdf](#)

**Baranowski moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

## 6. Information Items

[17-816](#)

Update on proposed changes to City's Sanitary Sewer Lateral Replacement Policy.

**Attachments:** [Sanitary Sewer Lateral Replacement Policy.pdf](#)

*This item was presented.*

## 7. Adjournment

**Baranowski moved, seconded by Dvorachek, that the Utilities Committee Meeting be adjourned at 5:38 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek