



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Safety and Licensing Committee

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Thursday, April 24, 2014

5:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*The meeting was called to order at 5:00 p.m.*

2. Roll call of membership

*Others Present: Police Chief Helein, Fire Chief VanderWyst, Lt. Elliott, Attorney Doucette, Deputy City Clerk Helgeson*

**Present:** 5 - Alderperson Tim Trauger, Alderperson Jeffrey Jirschele, Alderperson Christine Williams, Alderperson Kyle Lobner and Alderperson Sarah Garb

3. Approval of minutes from previous meeting

[14-511](#)

Approval of April 10, 2014 Minutes.

**Attachments:** [S&L Minutes 04-10-2014 revised.pdf](#)

**Alderperson Trauger moved, seconded by Alderperson Garb, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Trauger, Jirschele, Williams, Lobner and Alderperson Garb

4. Public Hearings/Appearances

*Brian W. Bliske, Sarah N. Braun, Evelyn M. Koehnke*

5. Action Items

[14-721](#)

Operator's License application of Brian W. Bliske, 2228 Roselawn Drive.

**Alderperson Garb moved, seconded by Alderperson Trauger, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderperson Trauger, Williams and Alderperson Garb

**Nay:** 2 - Jirschele and Lobner

[14-720](#)

Operator's License application of Sarah N. Braun, 5732 Long Court.

**Lobner moved, seconded by Alderperson Garb, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Trauger, Jirschele, Williams, Lobner and Alderperson Garb

[14-719](#)

Operator's License application of Evelyn M. Koehnke, 1401 S. Driscoll Street, #209.

**Williams moved, seconded by Alderperson Garb, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Jirschele, Williams, Lobner and Alderperson Garb

**Nay:** 1 - Alderperson Trauger

[14-663](#)

Operator's License application of Kimberly J. Schmidt, 300 W. Foster Street.

**Lobner moved, seconded by Jirschele, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Trauger, Jirschele, Lobner and Alderperson Garb

**Nay:** 1 - Williams

[14-724](#)

Operator's Licenses

**Attachments:** [Operator's Licenses for 4-24-14 S & L.pdf](#)

**Lobner moved, seconded by Alderperson Garb, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Trauger, Jirschele, Williams, Lobner and Alderperson Garb

[14-676](#)

Operator's license applications contingent upon completion of the Responsible Beverage Service Course.

Michelle K. Willes

**Alderperson Garb moved, seconded by Alderperson Lobner that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Trauger, Jirschele, Williams, Lobner and Alderperson Garb

[14-723](#)

Request Authorization to purchase Emergency Vehicle Preemption Equipment.

**Attachments:** [TAPCO GPS-Based Traffic Signal Priority Control System Agreement.pdf](#)

**Lobner moved, seconded by Alderperson Trauger, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Trauger, Jirschele, Williams, Lobner and Alderperson Garb

## 6. Information Items

- [14-678](#) Police Department Information on liquor law violation convictions.  
*None*
- [14-679](#) Operator's License applicants have failed to show their certificate of completion of the responsible beverage service course, resulting in expiration of no Provisional Operator's Licenses - none.
- [14-681](#) Director's Reports:  
City Clerk  
Fire Chief  
Police Chief  
**Attachments:** [Police Weekly Report - Week 11.pdf](#)  
[Guidelines for Determining Substantially Related Offenses Memo.pdf](#)
- [14-680](#) Special Events  
St. Thomas More Fun Run, May 16, 2014  
Memorial Day Parade, May 26, 2014  
Police Week Celebration, May 14, 2014  
Lawrence University Commencement, June 15, 2014
- [14-655](#) Special Class "B" License application of St. Mary's Catholic Church, Patti S. Coenen, Person in Charge, 313 S. State Street on May 17, 2014 from 3:30 p.m. to 10:00 p.m., contingent upon approvals from all departments.  
**Lobner moved, seconded by Williams, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**  
**Aye:** 5 - Alderperson Trauger, Jirschele, Williams, Lobner and Alderperson Garb
- [14-654](#) Special Class "B" License application of Appleton Downtown Inc., Jennifer L. Stephany, Person in Charge, 116 N. Appleton Street, for 2014 Concert Series at Houdini Plaza and Jones Park, June 5, 12, 19, 26, July 3, 10, 17, 24, 31, August 7, 14, 21, 28, contingent upon approvals from all departments.  
**Lobner moved, seconded by Alderperson Trauger, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**  
**Aye:** 5 - Alderperson Trauger, Jirschele, Williams, Lobner and Alderperson Garb
- [14-739](#) Special Class "B" License application of St. Pius X, Dan J. Lauer, Person in Charge, 500 West Marquette Street, May 30 through June 1, contingent upon approvals from all departments.  
**Lobner moved, seconded by Alderperson Trauger, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**  
**Aye:** 5 - Alderperson Trauger, Jirschele, Williams, Lobner and Alderperson Garb

[14-677](#)

Special Class "B" License applications filed after the agenda was published.

*None*

[14-665](#)

Reserve "Class B" Beer/Liquor License application of X-Tra 602 Event and Entertainment, Franz J. Schadt, Agent, 527 - 529 West College Avenue, contingent upon approvals from all departments.

*This item held until the May 15, 2014 meeting.*

**Jirschele moved, seconded by Lobner, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Trauger, Jirschele, Williams, Lobner and Alderperson Garb

[14-666](#)

Reserve "Class B" Beer/Liquor License application of Il Angolo Resto-Bar LLC, d/b/a C-Vine Lounge, Conrado Lopez Mendez, Agent, 531 West College Avenue, contingent upon approvals from all departments.

*This item held until the May 15, 2014 meeting.*

**Jirschele moved, seconded by Lobner, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Trauger, Jirschele, Williams, Lobner and Alderperson Garb

[14-406](#)

Discuss alcoholic beverages on quadricycles.

**Attachments:**     [Quadricycles memo.pdf](#)

[14-725](#)

Elect Vice-Chair and Secretary; Designate a Contact Person; Set meeting date and time.

*Alderperson Garb will be the Vice-Chair.*

*The City Clerk or Designee will be the Contact Person.*

*The Safety & Licensing Committee will meet at 5:00 p.m. on Thursdays the week following Council.*

## 7. Adjournment

*Meeting adjourned at 6:19 p.m.*

**Lobner moved, seconded by Alderperson Garb, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Trauger, Jirschele, Williams, Lobner and Alderperson Garb