



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final CEA Review Committee

Monday, March 11, 2024

3:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Pledge of Allegiance
3. Roll call of membership
4. Approval of minutes from previous meeting

[24-0252](#) Minutes from June 12, 2023

Attachments: [6-12-23 CEA Meeting Minutes.pdf](#)

5. Public Hearing/Appearances

6. Action Items

[24-0253](#) Election of Chair

[24-0254](#) Election of Vice Chair

[24-0255](#) Approve the 2024 CEA Seasonal Vehicle Requests

Attachments: [Seasonal Vehicle Request 2024.pdf](#)

[24-0256](#) Approve the 2025 Equipment Replacement Plan

Attachments: [2025 CEA Equipment Replacement.pdf](#)

7. Information Items

[24-0260](#) 2023 Equipment Purchase Log

Attachments: [2023 Equipment Purchase Log.pdf](#)

[24-0261](#) 2024 Equipment Purchase Log

Attachments: [2024 Equipment Purchase Log.pdf](#)

8. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



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Meeting Minutes - Final CEA Review Committee

Monday, June 12, 2023

4:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Ohman, Public Works Director Block, Van Zeeland and Doran

4. Approval of minutes from previous meeting

[23-0615](#)

Minutes from March 20, 2023

Attachments: [03-20-23 Meeting Minutes.pdf](#)

Doran moved, seconded by Public Works Director Block, that the Minutes be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Ohman, Public Works Director Block, Van Zeeland and Doran

5. **Public Hearing/Appearances**

6. **Action Items**

[23-0614](#)

Request to purchase Fire Truck via Sole Source and order prior to July 15, 2023.

Attachments: [05-16-23 Appleton Estimate 3055 for engine.pdf](#)
[05-25-23 Sole Source Engine.pdf](#)

Doran moved, seconded by Finance Director Ohman, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Ohman, Public Works Director Block, Van Zeeland and Doran

[23-0649](#)

Request to provide Fabick Cat with a Letter of Intent to order the asphalt paver in June

Attachments: [5-30-23 Paver Letter of Intent.pdf](#)

Doran moved, seconded by Public Works Director Block, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Ohman, Public Works Director Block, Van Zeeland and Doran

7. Information Items

8. Adjournment

Doran moved, seconded by Finance Director Ohman, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Ohman, Public Works Director Block, Van Zeeland and Doran



"... meeting community needs ... enhancing quality of life."

DEPARTMENT OF PUBLIC WORKS

Operations Division
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: CEA Review Committee
From: Bruce Brazee
Date: March 1, 2024
Re: CEA Seasonal Vehicle Request

Engineering Division

The Engineering Division field staff requests five (6) vehicles during the construction season. (April through October)

- Unit 805 (4WD Crew Cab Pickup)
- Unit 675 (4WD Compact Pickup)
- Unit 1034 (Mini-Van)
- Unit 1521 (2WD Extended Cab Pickup)
- Unit 1021 (Mini-Van)
- Unit 946 (AWD SUV)

Traffic Division

The Traffic Division field staff requests four (4) seasonal vehicles.

- Unit 903 (Impala)
- Unit 185 (2WD Service Body Pickup)
- Units 590 (2WD Pickup)
- Unit 509 (2WD Pickup)

Parks, Recreation and Facilities Management Department

The Parks and Recreation Department staff requests two (3) additional vehicles for use during the summer. (May through September)

- Unit 941 (Impala)
- Unit 524 (4WD Compact Pickup)
- Unit 934 (Impala)

Sewer Utilities Division

The Sewer Utilities Division staff requests one (1) seasonal vehicle for the use of sewer camera equipment.
Unit 658 (Utility Van)

Storm Water Division

Storm Water Division field staff requests one (1) seasonal vehicle for the use of Storm Water Pond maintenance.

- Unit 506 (4X4 Pickup)

2025 CEA EQUIPMENT REPLACEMENTS

Department - Division	Unit #	Description	Year	Life	Held (yrs)	Mileage/Hours	Replace	Hold	Eliminate	Upgrade	Hybrid Candidate (Y/N)	CEA Approval (Y/N)	Notes
Facilities & Parks (B)	550	Amazone Sweeper	2009	10	5	N/A		X				Y	
	560	Snowmobile	2012	10	2	1,160		X				Y	
	591	Forklift	2007	15	1	864		X				Y	
	598	Mini Dump	2013	12	0	32,122	X					Y	Low miles but has a salter and Snow Plow
	1503	Skid steer	2010	12	2	421		X				Y	
DPW - CEA ©	70	Service Truck	2011	10	5	30,724	X					Y	
Waste Water (D)	1510	Lift Genie	2012	12	0			X				Y	
	1512	Sedan Impala	2013	12	0	45300	X						
	1520	Pickup 4x4	2010	11	3	40,064	X					Y	
DPW-Traffic (E)	401	Aerial Bucket trk	2013	12	0	47800	X						(2) years to get a truck built
DPW - Forestry (F)	-	-	-	-	-	-	-	-	-	-	-	-	
Golf (G)	604	Bunker Rake	2018	6	1	866		X				Y	
	607	Pro-Gator	2016	8	1	1,005		X				Y	
	620	Greens Mower	2018	7	0	1,885	X					Y	
	631	Reel Mower	2014	10	1	1,660	X					Y	
	636	Compact Tractor 4x4	2009	15	1	1,620		X				Y	
	637	Aerifier	2009	10	6	N/A		X				Y	
DPW- Health (H)	-	-	-	-	-	-	-	-	-	-	-	-	
DPW- Inspection (I)	-	-	-	-	-	-	-	-	-	-	-	-	
Park n Rec (K)	-	-	-	-	-	-	-	-	-	-	-	-	
DPW-MSB (L)	-	-	-	-	-	-	-	-	-	-	-	-	
DPW - Meters (M)	-	-	-	-	-	-	-	-	-	-	-	-	
DPW - Sanitation (N)	50	Dump Trailer	2012	12	1			X				Y	

Department - Division	Unit #	Description	Year	Life	Held (yrs)	Mileage/Hours	Replace	Hold	Eliminate	Upgrade	Hybrid Candidate (Y/N)	CEA Approval (Y/N)	Notes
DPW - Engineering (O)	90	Sedan	2012	12	1	18,204	X					Y	
	91	Mini Van	2013	12	0	44,708	X					Y	
	92	Crew Cab 4x4	2013	12	0	56,737	X					Y	
Police (P)	933	SUV, Ford Explorer SUV	2021	4	0	47,000	X					Y	
	956	SUV, Ford Explorer K-9	2019	6	0	50,000	X					Y	
	969	SUV, Ford Explorer K-9	2019	6	0	43,000	X					Y	
	978	SUV, Ford Explorer SUV	2021	4	0	47,000	X					Y	
Parking (Q)	-	-	-	-	-	-	-	-	-	-	-	-	
Fire (R)	802	Mini Van	2017	8	0	22,000		X				Y	
	808	Sedan	2016	8	1	35,135		X				Y	
	809	Sedan	2016	8	1	44,700		X				Y	
	811	Pickup Crew Cab 4x4	2017	8	0	17,374		X				Y	
	847	HV Rescue/Tractor/Tr	2004	20	1	9,220		X				Y	
(S) Storm Water	110	Sweeper	2015	10	0	7585	X						
DPW - Street (T)	11	Single Dual Spinner	2013	12	0	33,243	X					Y	
	118	Roller	2004	12	9	2,398	X					Y	
	129	Router	2015	10	0	233	X					Y	
	131	BackHoe	2017	8	0	2,805	X					Y	
	132	Skid Steer	2013	12	0	1,172		X					
	145	Trailer	2003	12	9	N/A	X					Y	
	170	Pickup 4x2	2013	12	0	47,000	X					Y	
	171	Pickup 4x2	2013	12	0	32,000	X					Y	
	300	Plow	2013	11	2	N/A		X				Y	
	306	Plow	2015	10	0	N/A		X				Y	
	308	Plow	2015	10	0	N/A		X				Y	
	311	Plow	2013	12	0	N/A		X				Y	
	313	Plow	2015	10	0	N/A		X				Y	
	322	Plow	2014	10	1	N/A		X				Y	
	331	Plow	2011	12	2	N/A		X				Y	
	334	Plow	2011	12	2	N/A	X					Y	
DPW - Utility (U)	45	Combination Sewer	2015	10	0	62,000	X					Y	
DPW - Water (W)	-	-	-	-	-	-	-	-	-	-	-	-	
Water Filtration (Z)	1522	Truck/4x4/Plow	2011	10	4	17,500	X					Y	

2023 Purchase Log

TRACKING CODE	Dept.	Replacement Res.	Description	OLD/NEW UNIT #	BUDGET EACH	BUDGET TOTAL	ACCOUNT NUMBER	UNIT Cost	TOTAL COST	DATE ORDERED	ANTICIPATED ORDER COMPLETION	VENDOR	PURCHASE ORDER #	OVER/UNDER Budget
TC-2301	B	\$601.06	(2) 4WD Utility Tractor	404,407/	\$58,860.00	\$117,720.00	4320.680403	\$53,825.66	\$53,825.66			Service Motors	230111	
							4320.6804.03	\$53,825.66	\$53,825.66			Service Motors	230109	
			Spare Tires	470, 471			4320.6804.03	\$1,396.00	\$1,396.00	1/30/2023	11/1/2023	Service Motors	230110	
			Manuals				4320.680403	\$275.32	\$275.32	8/22/2023	9/22/2023	Service Motors	230626	
			Trade In					\$20,000.00	-\$40,000.00					
									\$69,322.64					\$48,397.36
TC2302	B	\$496.20	4x2 1/2 Ton Pickup	512/522	\$43,300.00	\$43,300.00	4320.680403	\$38,686.50	\$38,686.50	11/15/2022	12/31/2023	Ewalds	230008	
			Upfit Package					\$6,325.00	\$6,325.00			Olson Trailer and Body	230185	
									\$45,011.50					-\$1,711.50
TC-2303	B	\$1,902.97	16' Mower	536,537	\$160,000.00	\$320,000.00	4320.680403	\$139,023.50	\$278,047.00	11/15/2022	4/1/2023	Reindeers	230002	
				535, 538										\$41,953.00
TC-2304	B	\$254.96	4WD Utility Vehicle	580/581	\$20,000.00	\$20,000.00	4320.680403	\$18,460.41	\$18,460.41	2/22/2023	10/1/2023	Service Motors	230170	
								\$296.57	\$296.57	2/22/2023	10/1/2023	Service Motors	230171	
									\$18,756.98					\$1,243.02
TC-2305	B	\$191.37	Genie Lift	1525/576	\$21,350.00	\$21,350.00	4320.680403	\$17,360.00	\$17,360.00	3/10/2023	4/1/2024	Fabick Cat	230208	\$3,990.00
TC-2306														
TC-2307	D	\$362.25	Fork Lift	1502/1515	\$38,720.00	\$38,720.00	4320.680403	\$37,825.01	\$37,825.01	3/9/2023	12/31/2023	Equipment Depot	230209	\$894.99
TC-2308	D	\$151.82	4WD Utility Vehicle	1509/1508	\$20,000.00	\$20,000.00	4320.680403	\$13,772.00	\$13,772.00	2/24/2023	10/2/2023	Ken's Sport	230175	\$6,228.00
TC-2309	D	\$485.05	4x4 Super Cab Pickup	1524/1526	\$41,000.00	\$41,000.00	4320.680403	\$40,073.50	\$40,073.50	11/15/2022	12/31/2023	Ewalds	230007	
			Upfit Equipment					\$1,084.28	\$1,084.28	6/29/2023	7/10/2023	Napa	236C87	
			Mats					\$179.95	\$179.95	6/28/2023	6/30/2023	Amazon	236C86	
			Strobe Light					\$384.00	\$384.00	6/30/2023	7/28/2023	Emergency Lighting	230500	
								\$41,721.73						-\$721.73
TC-2310	E	\$363.79	Compact SUV/Equinox	492/282	\$29,570.00	\$29,570.00	4320.680403	\$26,556.00	\$26,556.00	9/13/2023	6/3/2024	Ewalds	230680	\$3,014.00
TC-2311	F	\$1,073.31	Landscape/Chipper Truck	438/429	\$125,276.00	\$125,276.00	4320.680403	\$67,413.50	\$67,413.50	11/28/2022	5/1/2023	L&S Truck Center	230026	
			Chipper Truck Body					\$29,949.00	\$29,949.00	2/2/2023	11/1/2023	Olson trailer and Body	230120	
			Using the old Chipper Box over again											
									\$97,362.50					\$27,913.50
TC-2312	F	\$1,534.70	(2) 18" Chipper	440,443	\$100,253.00	\$200,506.00	4320.680403	\$102,903.86	\$102,903.86	11/28/2022	2/1/2023	Vermeer of Wisconsin	230024	
		\$1,503.29		430, 431				\$100,797.81	\$100,797.81	11/28/2022	2/1/2023	Vermeer of Wisconsin	230025	
									\$203,701.67					-\$3,195.67
TC-2313	F	\$578.75	4x2 Reg Cab Pickup	500/414	\$41,430.00	\$41,430.00	4320.680403	\$42,879.50	\$42,879.50	6/20/2023	6/1/2024	Ewalds	230009	
			Upfit Equipment					\$11,256.00	\$11,256.00	1/15/2024	12/1/2024	Monroe Truck	230922	
									\$54,135.50					-\$12,705.50
TC-2314	I	\$363.79	Chev Malibu	284/280	\$29,570.00	\$29,570.00	4320.680403	\$24,871.50	\$24,871.50	9/11/2023	9/9/2024	Ewalds	230664	\$4,698.50
TC-2315	N	\$699.60	4x2 Cab Chassis	60/61	\$58,200.00	\$58,200.00	4320.684003	\$45,737.50	\$45,737.50	11/16/2022	12/31/2023	Ewalds	230014	
			Flat Bed w/Lift gate					\$18,000.00	\$18,000.00	2/16/2023	12/31/2023	Olson Trailer and Body	230154	
								\$63,737.50	\$63,737.50					-\$5,537.50
TC-2316	N	\$337.97	Forklift	74/75	\$38,720.00	\$38,720.00	4320.680403	\$34,242.01	\$34,242.01	3/10/2023	12/31/2023	Equipment Depot	230207	\$4,477.99
TC-2317	P	\$1,222.35	(3) Interceptor Hybrid SUV	901,902,950	\$58,675.00	\$176,025.00	4320.680403	\$47,405.50	\$142,216.50	11/17/2022	12/31/2023	Ewalds	230015	
			Pro-Guard/Whelen Package	1003, 1015, 1051					\$18,376.50	2/13/2023	6/1/2023	Emergency Lighting	230145	
			Gun Locks					\$594.90	\$1,784.70	2/27/2023	5/31/2023	Emergency Lighting	230181	
			Center Counsels					\$704.00	\$2,112.00	3/31/2023	5/1/2023	Baycom	230261	
			Decals					\$1,095.00	\$3,285.00			Fastsigns	230926	
			Black Rac Mounts						\$318.00			Black Rac	241C45	
									\$168,092.70					\$7,932.30
TC-2318	P	\$574.14	(2) Marked Charger AWD	942,958	\$48,320.00	\$96,640.00	4320.680403	\$36,837.50	\$73,675.00	11/17/2022	12/31/2023	Ewalds	230016	
			Pro-Guard/Whelen Package	907, 908				\$2,938.20	\$5,876.40	2/14/2023	6/1/2023	Emergency Lighting	230150	
			Gun Locks					\$594.90	\$1,189.80	2/27/2023	5/31/2023	Emergency Lighting	230181	

