



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Utilities Committee

Tuesday, May 21, 2013

4:30 PM

Sixth Floor, Room 6 A/B

1. Call meeting to order

Chairperson Martin called the Utilities Committee meeting to order at 4:30 p.m.

2. Roll call of membership

Present: 4 - Alderperson Jeffrey Jirschele, Alderperson John Robin Hill, Alderperson Joe Martin and Alderperson Kyle Lobner

Excused: 1 - Alderperson Cathy Spears

Others : 4 - Chris Shaw, Ellen Totzke, Paula VandeHey and Nate Loper

3. Approval of minutes from previous meeting

Alderperson Hill moved, seconded by Alderperson Martin, that the minutes from the May 7, 2013 Utilities Committee meeting be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Jirschele, Alderperson Hill, Alderperson Martin and Alderperson Lobner

Excused: 1 - Alderperson Spears

4. Public Hearings/Appearances

None

5. Action Items

[13-606](#)

Award Engineering phase of the AWTF PAC Fire Suppression and Monitoring Project to Donohue and Associates in the amount of \$25,600 with a 5% contingency of \$1,280 for a project total not to exceed \$26,880.

Alderperson Lobner moved, seconded by Alderperson Hill, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Jirschele, Alderperson Hill, Alderperson Martin and Alderperson Lobner

Excused: 1 - Alderperson Spears

[13-607](#)

Approval of an Engineering Contract for the Pretreatment Program Local Limit Evaluation Project to Strand Associates Engineering Firm in the amount of \$48,700 plus a 5% contingency of \$2,435 for a total cost of \$51,135.

Alderson Lobner moved, seconded by Alderson Hill, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Jirschele, Alderson Hill, Alderson Martin and Alderson Lobner

Excused: 1 - Alderson Spears

[13-608](#)

Award sole source Oil Cooler Upgrade to Siemens Energy, Inc. in the amount of \$22,277.12.

Alderson Lobner moved, seconded by Alderson Hill, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Jirschele, Alderson Hill, Alderson Martin and Alderson Lobner

Excused: 1 - Alderson Spears

[13-609](#)

Recommend a contract amendment award (sole source) for Regulatory Upgrade and Process Improvement Project SCADA Integration to CH2M Hill in the amount of \$60,000 with a 10% contingency of \$6,000 for a project total not to exceed \$66,000.

Alderson Jirschele moved, seconded by Alderson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Jirschele, Alderson Hill, Alderson Martin and Alderson Lobner

Excused: 1 - Alderson Spears

6. Information Items

[13-611](#)

Regulatory Upgrade and Process Improvement Project Update.

Item discussed.

[13-612](#)

Wastewater Building Roof Replacements Building B - Professional Services Contract to Specialty Engineering Group for \$4,340.

Item discussed.

[13-613](#)

Review examples of multi-family stormwater ERU charges.

Item discussed.

[13-614](#)

Monthly Reports for April:
- Water Distribution and Meter Team Report

Item reviewed.

7. Adjournment

The meeting was adjourned at 5:40 p.m.

Aye: 4 - Alderperson Jirschele, Alderperson Hill, Alderperson Martin and
Alderperson Lobner

Excused: 1 - Alderperson Spears