



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Municipal Services Committee

Monday, July 7, 2025

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Pledge of Allegiance
3. Roll call of membership

Present: 4 - Fenton, Stancil-Martin, Meltzer and Schultz

Excused: 1 - Firkus

4. Approval of minutes from previous meeting

[25-0783](#)

Minutes from June 23, 2025.

Attachments: [06-23-25 MSC Minutes.pdf](#)

Schultz moved, seconded by Stancil-Martin, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Stancil-Martin, Meltzer and Schultz

Excused: 1 - Firkus

5. **Public Hearing/Appearances**

6. **Action Items**

[25-0784](#)

Approve State/Municipal Financial Agreement (SMFA) for IH 41/French Road Overpass as part of the WisDOT I-41 Improvement Project.

Attachments: [IH 41 French Road Overpass SMFA.pdf](#)

Schultz moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Stancil-Martin, Meltzer and Schultz

Excused: 1 - Firkus

[25-0785](#)

Approve State/Municipal Maintenance Agreement (SMMA) for IH 41/French Road Overpass as part of the WisDOT I-41 Improvement Project.

Attachments: [IH 41 French Road Overpass SMMA.pdf](#)

Meltzer moved, seconded by Schultz, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Stancil-Martin, Meltzer and Schultz

Excused: 1 - Firkus

[25-0786](#)

Approve Permanent Street Occupancy Permit for Heid Music Bench Placard in Durkee Street right-of-way at northeast corner of College Avenue intersection.

Attachments: [Perm Occupancy Permit Heid Music Bench Placard.pdf](#)

Meltzer moved, seconded by Schultz, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Stancil-Martin, Meltzer and Schultz

Excused: 1 - Firkus

[25-0787](#)

Approve Lawe Street Navigational Canal Bridge - State Municipal Agreement (SMA) - 1st Revision.

Attachments: [Lawe Street Nav Canal Bridge SMA.pdf](#)

Meltzer moved, seconded by Schultz, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Stancil-Martin, Meltzer and Schultz

Excused: 1 - Firkus

[25-0788](#)

Approve Lawe Street Navigational Canal Bridge Three-Party Design Contract with WisDOT and Hardesty & Hannover LLC in an amount not to exceed \$439,655.84 (City cost share \$87,931.17).

Attachments: [Lawe St Nav Canal Bridge 3-party Design Contract.pdf](#)

Meltzer moved, seconded by Schultz, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Stancil-Martin, Meltzer and Schultz

Excused: 1 - Firkus

[25-0789](#)

Approve Long Term Temporary Street Occupancy Permit to Creative Downtown Appleton Inc (CDA) and Appleton Downtown Inc (ADI) for a modular parklet on the north side of Washington Street (NW corner of Washington Street and Appleton Street) at parking stall #289 per the On-Street Parklet Policy through October 31, 2025

Attachments: [ADI Parklet Request July 2025.pdf](#)

Meltzer moved, seconded by Stancil-Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Fenton, Stancil-Martin and Meltzer

Excused: 1 - Firkus

Abstained: 1 - Schultz

7. Information Items

8. Adjournment

Meltzer moved, seconded by Stancil-Martin, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Stancil-Martin, Meltzer and Schultz

Excused: 1 - Firkus