



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Board of Building Inspection

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Thursday, June 30, 2022

2:00 PM

6th Floor Council Chambers

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1. Call meeting to order

*Mayor Woodford called the meeting to order at 2:00pm.*

2. Roll call of membership

*Ross Buetow came as a representative of Public Works Director Vandehey. Assistant City Attorney Glad came as a representative of City Attorney Behrens.*

**Present:** 5 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford, Alderperson Doran and Battalion Fire Chief Henson

3. Approval of minutes from previous meeting

[22-0820](#)

Minutes from January 6, 2022

**Attachments:** [Minutes 1-6-22.pdf](#)

**Battalion Fire Chief Henson moved, seconded by Public Works Director Vandehey, that the minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford, Alderperson Doran and Battalion Fire Chief Henson

4. **Public Hearings/Apearances**

*Joy Jentes was in attendance*

5. **Action Items**

[22-0821](#)

**35 Bellaire Ct (31-1-1264-00)** Request to continue to use an existing stair that is less than three (3) feet wide, with a doorway that has no landing. Section 321-04(2)(a) of the Uniform Dwelling Code as adopted by Section 4-136 of the Municipal Code, requires stairs to be three (3) feet in width and have a three (3) foot landing.

**Attachments:** [35 BellaireCt.pdf](#)

*Approval is contingent on the door being removed.*

*The third level at this house shall not be used as a bedroom.*

**Public Works Director Vandehey moved, seconded by Alderperson Doran, that the Report Action Item be approved as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford, Alderperson Doran and Battalion Fire Chief Henson

**6. Information Items**

**7. Adjournment**

**City Attorney Behrens moved, seconded by Public Works Director Vandehey, that the be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford, Alderperson Doran and Battalion Fire Chief Henson