



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, February 21, 2022

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Meeting called to order by Firkus at 4:30 pm.*

2. Roll call of membership

**Present:** 4 - Firkus, Doran, Fenton and Siebers

**Excused:** 1 - Prohaska

3. Approval of minutes from previous meeting

[22-0190](#)

Minutes from February 7, 2022

**Attachments:** [Minutes from February 7, 2022.pdf](#)

Fenton moved, seconded by Siebers, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:

**Aye:** 4 - Firkus, Doran, Fenton and Siebers

**Absent:** 1 - Prohaska

4. **Public Hearings/Apearances**

5. **Action Items**

[22-0191](#)

Approve Plan Review Services Contract for Large Projects to E-Plan Exam.

**Attachments:** [Plan Review Services for Large Projects.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Doran, Fenton and Siebers

**Absent:** 1 - Prohaska

[22-0192](#)

Approve proposed change to Municipal Code Section 19-112, Non-metered off-street parking.

**Attachments:** [Municipal Code Section 19-112.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Doran, Fenton and Siebers

**Excused:** 1 - Prohaska

[22-0193](#)

Approve modifications to the Downtown Parking Policy for City Employees.

**Attachments:** [Downtown Parking Policy-City Employees.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Doran, Fenton and Siebers

**Absent:** 1 - Prohaska

[22-0194](#)

Request to replace hotel signage on the College Avenue Skywalk with sign for Vince Lombardi's Steakhouse.

**Attachments:** [Vince Lombardi's.pdf](#)

Fenton moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Doran, Fenton and Siebers

**Absent:** 1 - Prohaska

[22-0195](#)

Request from Greenfire for a street occupancy permit for a crane and construction staging area to extend 30 feet into the Oneida Street right-of-way at 103 W. College Avenue through December 31, 2022.

**Attachments:** [Street Occupancy-103 W College Ave.pdf](#)

Siebers moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Doran, Fenton and Siebers

**Absent:** 1 - Prohaska

[22-0200](#)

Request from James Johnston to appeal his \$75 non-compliance fee for a tire collected at 1130 E. Sunset Avenue.

**Attachments:** [James Johnston-1130 Sunset Ave.pdf](#)

Doran moved, seconded by Fenton, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Doran, Fenton and Siebers

**Excused:** 1 - Prohaska

[22-0201](#)

Approve parking restriction change on the 800 block of W. Eighth Street (Badger Avenue to Pierce Avenue). Follow-up to six-month trial period.

**Attachments:** [800 Block of W. Eighth St.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Doran, Fenton and Siebers

**Absent:** 1 - Prohaska

[22-0202](#)

Approve parking restriction change on the 100 block of W. College Avenue adjacent to Houdini Plaza. Follow-up to six-month trial period.

**Attachments:** [100 Block of W. College Avenue.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Doran, Fenton and Siebers

**Absent:** 1 - Prohaska

[22-0203](#)

Approve installation of STOP signs on Locust Street at Oklahoma Street. Follow-up to six-month trial period.

**Attachments:** [Locust St-Oklahoma Street intersection.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Doran, Fenton and Siebers

**Absent:** 1 - Prohaska

[22-0212](#)

Preliminary Resolution 1-P-22 for Concrete Pavement, Driveway Aprons and Sidewalk Construction be adopted and refer the matter to the Finance Committee to determine the assessment rate.

**Attachments:** [Resolution 1-P-22.pdf](#)

Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Doran, Fenton and Siebers

**Absent:** 1 - Prohaska

[22-0213](#)

Resolution #3-R-22 regarding Municipal Code Chapter 12, Article III, Weeds and Wild Growth.

**Attachments:** [Resolution #3-R-22.pdf](#)

Doran moved, seconded by Siebers, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Firkus, Doran and Siebers

**Nay:** 1 - Fenton

**Absent:** 1 - Prohaska

**6. Information Items**

[22-0204](#)

Discussion of desired process for possible redesign of Soldier Square per Resolution #5-R-19.

**Attachments:** [Resolution #5-R-19.pdf](#)

[22-0210](#)

Review Crosswalk Installation Evaluation Guidance Flowchart.

**Attachments:** [Crosswalk Installation Evaluation .pdf](#)

[22-0211](#)

Update on Transportation Utility Funding Study.

**Attachments:** [Transportation Utility Funding Study.pdf](#)

**7. Adjournment**

Siebers moved, seconded by Fenton, that the be adjourned. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Doran, Fenton and Siebers

**Absent:** 1 - Prohaska