



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final City Plan Commission

*Any questions about items on this meeting are to be directed  
to the Community and Economic Development Department,  
920-832-6468.*

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Wednesday, November 10, 2021

3:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order by Chair Mayor Woodford at 3:33 p.m.**

2. Roll call of membership

*Dane arrived at 3:35 p.m.*

**Present:** 6 - Palm, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

**Absent:** 1 - Robins

*Others present:*

*Aldersperson Bill Siebers, District #1*

*Aldersperson Sheri Hartzheim, District #13*

*Dean Swanson, 419 E. Pacific Street*

3. Approval of minutes from previous meeting

[21-1551](#)

City Plan Minutes from 10-27-21

**Attachments:** [City Plan Minutes 10-27-21.pdf](#)

**Fenton moved, seconded by Palm, that the Minutes be approved. Roll Call.**

**Motion carried by the following vote:**

**Aye:** 5 - Palm, Mayor Woodford, Fenton, Buetow and Uitenbroek

**Excused:** 1 - Dane

**Absent:** 1 - Robins

4. Public Hearings/Apearances

[21-1552](#)

Special Use Permit #3-21 for a paint/craft studio with alcohol sales and service located at 550 North Morrison Street, Unit D - Rooms 3, 4, 5 and 6 (Tax Id #31-2-0586-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (Associated with Action Item #21-1553)

**Attachments:** [ClassIIPublicHearingNoticeNewspaper\\_550NMorrisonSt\\_SUP#3-21.pdf](#)  
[PublicHearingNoticeNeighborhood\\_550NMorrisonSt\\_SUP#3-21.pdf](#)

**This public hearing was held, and Alderperson Bill Siebers, Director Karen Harkness, Dean Swanson, and Alderperson Sheri Hartzheim spoke on the item.**

[21-1554](#)

Rezoning #13-21 to rezone the Spartan Drive (Right-of-Way) Annexation, formerly part of the Town of Grand Chute, consisting of approximately 3.9468 acres generally located west of North Meade Street, connecting existing East Spartan Drive right-of-way to the west and east, as shown on the attached maps, from Temporary AG Agricultural District to P-I Public Institutional District (Associated with Action Item #21-1555)

**Attachments:** [InformalPublicHearingNotice\\_SpartanDrROWAnnex\\_Rezoning#13-21.pdf](#)

**This public hearing was held, and no one spoke on the item.**

## 5. Action Items

[21-1553](#)

Request to approve Special Use Permit #3-21 for a paint/craft studio with alcohol sales and service located at 550 North Morrison Street, Unit D - Rooms 3, 4, 5 and 6 (Tax Id #31-2-0586-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution

**Attachments:** [StaffReport\\_PaintCraft Studio\\_SUP\\_For11-10-21.pdf](#)

**Fenton moved, seconded by Palm, that the Report Action Item be held until the next Plan Commission meeting (December 8, 2021). Roll Call. Motion carried by the following vote:**

**Aye:** 6 - Palm, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

**Absent:** 1 - Robins

[21-1555](#)

Request to approve Rezoning #13-21 to rezone the Spartan Drive (Right-of-Way) Annexation, formerly part of the Town of Grand Chute, consisting of approximately 3.9468 acres generally located west of North Meade Street, connecting existing East Spartan Drive right-of-way to the west and east, as shown on the attached maps, from Temporary AG Agricultural District to P-I Public Institutional District

**Attachments:** [StaffReport\\_SpartanDrive Annex Rezoning\\_For11-10-21.pdf](#)

*Proceeds to Council on December 1, 2021.*

**Fenton moved, seconded by Palm, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 6 - Palm, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

**Absent:** 1 - Robins

[21-1556](#)

Request to approve the Extraterritorial Preliminary Plat for Center Valley at 3800 located in the Town of Grand Chute as shown on the attached maps

**Attachments:** [StaffReport\\_CenterValleyat3800\\_PrePlat\\_For11-10-21.pdf](#)

**Fenton moved, seconded by Palm, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 6 - Palm, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

**Absent:** 1 - Robins

## 6. Information Items

## 7. Adjournment

**Palm moved, seconded by Fenton, that the meeting be adjourned at 3:54 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 6 - Palm, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

**Absent:** 1 - Robins