CITY OF APPLETON 2024 BUDGET

HEALTH GRANTS SPECIAL REVENUE FUNDS

Public Health Officer: Charles E. Sepers

Deputy Director of Public Health: Sonja R. Jensen

SPECIAL REVENUE FUNDS HEALTH GRANTS

MISSION STATEMENT

It is the mission of the Appleton Health Department to facilitate equitable community wellbeing through education, health promotion, and response to public health needs.

DISCUSSION OF SIGNIFICANT 2023 EVENTS

Maternal Child Health (MCH) Grant

Current focus areas include working with early childhood centers and other community worksites to support breastfeeding friendly policies and certifications. Other focus areas include networks of early childhood services addressing family support, child development, mental health, and injury prevention on a local level.

Prevention Grant

This grant will be used to support the department's efforts related to meeting its statutory requirement for completing the Community Health Improvement Plan.

Vaccine Improvement Plan Grant

These grant dollars support our goal of having more than 90% of Appleton children, aged 19-35 months, receive age-appropriate immunizations. This grant also supports the Northeast Wisconsin Immunization Coalition, a regional effort which strives to increase immunization rates in Northeast Wisconsin.

Centers for Disease Control and Prevention (CDC) Lead Poisoning Prevention Grant

Nursing staff works with families to minimize and prevent lead poisoning of children through follow-up of cases of elevated blood lead and prevention education.

COVID-19 Response Grants

These grants support the City's efforts to respond to the COVID-19 pandemic and to track expenditures and federal and State grant funds.

Bioterrorism/Public Health Preparedness Grant

This grant supports training to deal with the effects of bioterrorism and naturally occurring events such as a pandemic. The department's Public Health preparedness staff continued to provide technical and staff support to several communities including Marquette and Waushara counties and the City of Menasha. These are contracted agreements that benefit all communities for these shared services. Working together brings value through regional planning and response capacity.

CITY OF APPLETON 2024 BUDGET SPECIAL REVENUE FUNDS HEALTH GRANTS

MAJOR 2024 OBJECTIVES

Maternal Child Health (MCH) Grant

Provide maternal and child health program services to Appleton residents.

Vaccine Improvement Plan Grant

Ensure that more than 90% of all two-year-olds served by the department will have completed their primary vaccine series.

CDC Lead Poisoning Prevention Program Grant

Reduce the incidence of childhood blood lead poisoning through intervention and education.

COVID-19 Response Grants

Support the City's efforts to respond to the COVID-19 pandemic and track expenditures and federal and State grant funds.

Bioterrorism/Public Health Preparedness Grant

Provide plan development and training opportunities for Public Health staff, key community leaders and first responders.

DEPARTMENT BUDGET SUMMARY												
	Programs		Act	tual					Budget			%
Unit	Title		2021		2022	Adopted 2023 Amended 2023					2024	Change *
Р	rogram Revenues	\$	780,293	\$	454,961	\$	642,879	\$	642,879	\$	650,517	1.19%
Р	rogram Expenses											
2710	MCH Grant		28,146		31,757		31,757		33,223		31,733	-0.08%
2730	Prevention Grant		9,579		6,628		6,628		6,628		6,627	-0.02%
2731	Communicable Disease		-		11,030		5,700		5,700		5,700	0.00%
2740	CDC Lead Grant		9,841		9,819		9,819		9,819		11,337	15.46%
2750	Vaccine Improvement		21,441		24,192		24,192		24,192		24,102	-0.37%
2770	COVID-19 Response		627,635		283,947		458,207		458,207		460,253	0.45%
2780	Bioterrorism Grant		83,652		89,489		106,576		106,576		110,765	3.93%
	Discontinued Programs		-		-		-		-		-	N/A
	TOTAL	\$	780,294	\$	456,862	\$	642,879	\$	644,345	\$	650,517	1.19%
Expens	ses Comprised Of:											
Personr	nel		482,216		338,391		384,856		385,341		338,750	-11.98%
Training	g & Travel		8,911		47,592		26,370		27,351		21,304	-19.21%
Supplie	s & Materials		121,813		41,855		6,364		6,364		57,300	800.38%
Purchas	sed Services		167,354		29,024		225,289		225,289		183,163	-18.70%
Transfe	rs Out				-		-		_		50,000	N/A
Full Time Equivalent Staff:												
Personr	nel allocated to programs		1.54		1.54		1.54		1.54		1.45	1.54%

Health Grants - MCH Grant

Business Unit 2710

PROGRAM MISSION

The Maternal Child Health (MCH) grant program ensures universal access to MCH public health services for eligible Appleton residents.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Work with community partners to build an integrated system that promotes optimal physical, social, emotional, and developmental health of children, mothers, fathers and their families.

Participate in Outagamie County child death review teams and Fox Valley Safe Kids coalition to address prevention of injuries and death identified through reviews.

Major changes in Revenue, Expenditures or Programs:

Transfer Out - General Fund is for a new indirect cost allocation that will cover expenses related to salary and fringe, associated with internal service departments (Finance, IT, HR) necessary for implementation of these services.

Health Grants - MCH Grant

Business Unit 2710

PROGRAM BUDGET SUMMARY

	Actual					Budget						
Description	2021 2022 Adopted 2023 Amended 2023						ended 2023	2024				
Revenues												
422500 Health Grants & Aids	\$	28,146	\$	31,757	\$	31,757	\$	31,757	\$	31,733		
Total Revenue	\$	28,146	\$	31,757	\$	31,757	\$	31,757	\$	31,733		
Expenses 610100 Regular Salaries 610800 Part-Time Wages	\$	13,821 8,840	\$	6,910 15,088	\$	7,069 16,587	\$	7,069 S 17,072	\$	- 24,366		
615000 Fringes		3,494		3,369		5,441		5,441		3,545		
620100 Training/Conferences		-		813		2,660		3,641		1,774		
632400 Medical/Lab Supplies		1,991		5,577		-		-		-		
791100 Transfer Out - General Fund		-		-		-		-		2,048		
Total Expense	\$	28,146	\$	31,757	\$	31,757	\$	33,223	\$	31,733		

DETAILED SUMMARY OF 2024 PROPOSED EXPENDITURES > \$15,000

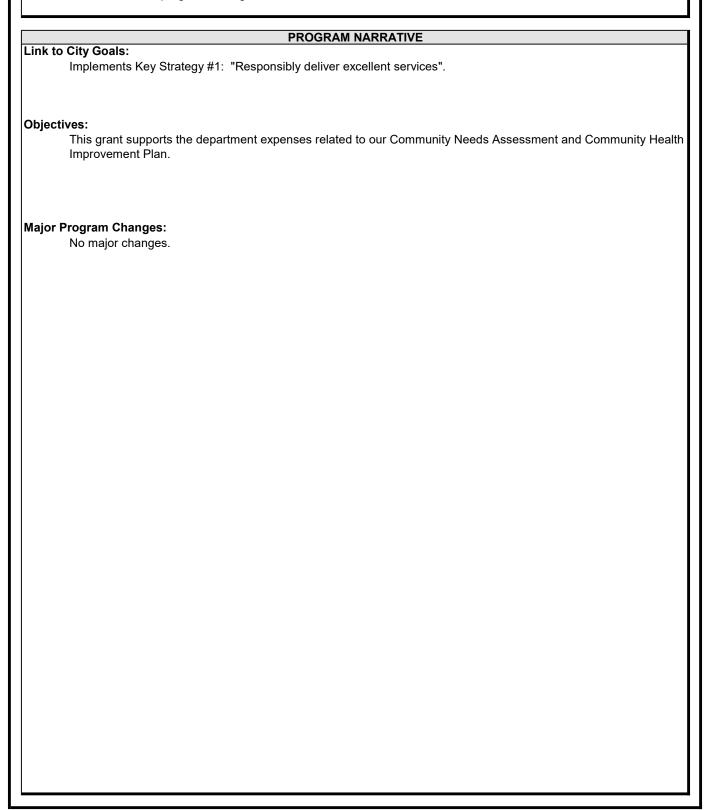
<u>None</u>

Health Grants - Prevention Grant

Business Unit 2730

PROGRAM MISSION

Provide accurate, meaningful public health data to the Board of Health and Common Council for effective needs assessment and program management and evaluation.



Health Grants - Prevention Grant

Business Unit 2730

PROGRAM BUDGET SUMMARY

	Actual					Budget						
Description		2021		2022	Ac	dopted 2023	Amended 2023			2024		
Revenues												
422500 Health Grants & Aids	\$	9,579	\$	6,628	\$	6,628	\$	6,628	\$	6,627		
Total Revenue	\$	9,579	\$	6,628	\$	6,628	\$	6,628	\$	6,627		
Expenses	c		Φ	T 450	Φ.	000	Φ	000	Φ.	F 440		
610100 Regular Salaries 615000 Fringes	Ф	-	\$	5,150 1,478	\$	928	\$	928	\$	5,149 1,478		
620100 Training/Conferences		3,252		· -		5,700		5,700		´ -		
630100 Office Supplies		714		-		-		_		-		
631603 Other Misc. Supplies		5,613		-		-		-				
Total Expense	\$	9,579	\$	6,628	\$	6,628	\$	6,628	\$	6,627		

DETAILED SUMMARY OF 2024 PROPOSED EXPENDITURES > \$15,000

<u>None</u>

Health Grants - Communicable Disease Grant

Business Unit 2731

PROGRAM MISSION

Increase communicable disease awareness in the community along with practical prevention opportunities.

PROGRAM NARRATIVE Link to City Goals: Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures". Objectives: Ensure or increase capacity to respond to communicable disease events, including staff time, training, and the purchase of additional equipment. **Major Program Changes:** No major changes.

Health Grants - Communicable Disease Grant

Business Unit 2731

PROGRAM BUDGET SUMMARY

	Actual					Budget						
Description	Description		2022		2022	Ad	lopted 2023	Amended 2023			2024	
Revenues												
422500 Health Grants & Aids	\$		-	\$	11,029	\$	5,700	\$	5,700	\$	5,700	
Total Revenue	\$		-	\$	11,029	\$	5,700	\$	5,700	\$	5,700	
Expenses 610100 Regular Salaries 610800 Part-Time Wages 615000 Fringes 620100 Training/Conferences	\$		- - -	\$	9,823 133 1 074	\$	4,746 - 954 -	\$	4,746 954 -	\$	4,746 - 954	
	\$			\$		\$	5 700	\$	5 700	\$	5,700	
610100 Regular Salaries 610800 Part-Time Wages	\$		- - - -	\$	9,823	\$	-	\$,	\$!	

DETAILED SUMMARY OF 2024 PROPOSED EXPENDITURES > \$15,000

Health Grants - CDC Lead Grant

Business Unit 2740

PROGRAM MISSION

Provide lead poisoning prevention services to high-risk children in the City of Appleton.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

The Lead Poisoning Prevention Program is intended to:

Assure screening for elevated blood lead levels in children at risk for lead poisoning.

Decrease identified lead hazards in the environment.

Increase awareness of lead poisoning, prevention and control among community stakeholders.

Connect lead poisoned children and families to appropriate medical, housing and support services.

Major changes in Revenue, Expenditures or Programs:

Transfer Out - General Fund is for a new indirect cost allocation that will cover expenses related to salary and fringe, associated with internal service departments (Finance, IT, HR) necessary for implementation.

Health Grants - CDC Lead Grant

Business Unit 2740

PROGRAM BUDGET SUMMARY

	Actual					Budget						
Description		2021		2022	Adopted 2023		Amended 2023		2024			
Revenues 422500 Health Grants & Aids	\$	9,840	\$	9,819	\$	9,819	\$	9,819 \$	11,337			
503500 Other Reimbursements Total Revenue	-\$	9,840	\$	1,220 11,039	\$	9,819	\$	9,819 \$	11,337			
Expenses												
610100 Regular Salaries 615000 Fringes	\$	8,401 1.308	\$	7,125 1.154	\$	8,406 1.413	\$	8,406 \$ 1.413	9,143 1,462			
632400 Medical/Lab Supplies		132		1,134		1,413		1,413	1,402			
791100 Transfer Out - General Fund		-		-		-		-	732			
Total Expense	\$	9,841	\$	9,819	\$	9,819	\$	9,819 \$	11,337			

DETAILED SUMMARY OF 2024 PROPOSED EXPENDITURES > \$15,000

Health Grants - Vaccine Improvement Grant

Business Unit 2750

PROGRAM MISSION

Provide immunization to children from the ages of 2 months to 18 years, without barriers, in order to prevent disease. In addition, these resources are used to provide outreach and education.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

The Department's immunization program is expected to administer vaccines primarily to children from 2 months through 18 years of age, and assist in developing the immunization infrastructure necessary to raise immunization levels and prevent vaccine preventable diseases such as diphtheria, tetanus, pertussis, polio, measles, mumps, rubella, haemophilus influenza B, varicella, rotavirus, hepatitis B, hepatitis A and bacterial meningitis.

Major changes in Revenue, Expenditures or Programs:

Transfer Out - General Fund is for a new indirect cost allocation that will cover expenses related to salary and fringe, associated with internal service departments (Finance, IT, HR) necessary for implementation.

Health Grants - Vaccine Improvement Grant

Business Unit 2750

PROGRAM BUDGET SUMMARY

	Actual					Budget						
Description	2021			2022	Ad	Adopted 2023		ended 2023		2024		
Revenues												
422500 Health Grants & Aids	\$	21,441	\$	24,192	\$	24,192	\$	24,192	\$	24,102		
Total Revenue	\$	21,441	\$	24,192	\$	24,192	\$	24,192	\$	24,102		
Expenses 610100 Regular Salaries 615000 Fringes 632400 Medical/Lab Supplies	\$	17,717 2,654 1,070	\$	20,239 3,211 742	\$	19,649 3,279 1,264	\$	19,649 3,279 1,264	\$	19,754 2,792		
791100 Transfer Out - General Fund		-		-		-		-		1,556		
Total Expense	\$	21,441	\$	24,192	\$	24,192	\$	24,192	\$	24,102		

DETAILED SUMMARY OF 2024 PROPOSED EXPENDITURES > \$15,000

Health Grants - COVID-19 Pandemic Response

Business Units 2773, 2774, 2775, 2776

PROGRAM MISSION

Coordinate the City's response to the COVID-19 pandemic, including supplies of personal protective equipment, sanitizers and sanitizing services, etc.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

COVID-19 Response Grants

These federal and State grants support the City's efforts to respond to the COVID-19 pandemic and to track the related expenditures.

Major changes in Revenue, Expenditures or Programs:

Transfer Out - General Fund is for a new indirect cost allocation that will cover expenses related to salary and fringe, associated with internal service departments (Finance, IT, HR) necessary for implementation of these.

COVID-19 Recovery funds will be used to replace aging computer hardware for all staff, as well as install technology (computer and audio/visual equipment) in both the 1st floor clinic space, that also services as a conference room and community meeting space for multiple departments, and the 5th floor conference room.

Software support increased due to implementation of an electronic medical record system. This will be a dramatic upgrade from the Health Department's paper record process. It will add efficiency to all interactions with resident clients, improving the level of service provided, and reducing the administrative time, per contact, committed by City staff. COVID-19 recovery funds are expected to purchase an initial license and setup for the system, as well as prepay for 3 years of service agreements.

COVID-19 Recovery funds continue to cover the Health Department remodel, including additional funding to cover the costs of remodeling the 5th floor conference room, which includes combining a storage closet with the existing room, as well as new furniture, lighting, carpet, and fixtures.

Health Grants - COVID-19 Pandemic Response

Business Unit 2773, 2774, 2775, 2776

PROGRAM BUDGET SUMMARY

	Actual					Budget						
Description		2021		2022	Add	opted 2023	Ame	ended 2023		2024		
Revenues												
422500 Health Grants & Aids	\$	504,670	\$	283,945	\$	458,207	\$	458,207	\$	460,253		
501000 Miscellaneous Revenue		18,130		-		-		-		-		
503500 Other Reimbursements		104,835		-		-		-		-		
Total Revenue	\$	627,635	\$	283,945	\$	458,207	\$	458,207	\$	460,253		
Expenses												
610100 Regular Salaries	\$	137,029	\$	121,450	\$	175,505	\$	175,505	\$	129,850		
610500 Overtime		15,369		-		-		-		-		
610800 Part Time		169,739		28,993		-		-		-		
615000 Fringes		32,699		28,098		35,324		35,324		25,767		
620100 Training/Conferences		-		41,130		17,050		17,050		19,050		
620500 Employee Recruitment		1,547		-		-		-		-		
620600 Parking Permits		713		219		480		480		-		
630100 Office Supplies		457		4,115		2,000		2,000		2,000		
630300 Memberships & Licenses		-		464		50		50		2,250		
631603 Other Misc. Supplies		94,299		7,801		-		-		2,000		
632002 Outside Printing		15,479		-		1,000		1,000		1,000		
632400 Medical/Lab Supplies		900		942		2,000		2,000		-		
632700 Miscellaneous Equipment		265		22,214		-		-		50,000		
641308 Cellular Phones		-		958		241		241		-		
641400 Janitorial Service		2,898		-		-		-		-		
642400 Software Support		187		120		-		-		47,004		
642501 CEA Operations/Maint.		-		-		1,481		1,481		-		
642502 CEA Depreciation/Replace.		-		-		776		776		-		
643100 Interpreter Services		-		-		300		300		1,000		
659900 Other Contracts		156,054		27,443		7,000		7,000		12,000		
680300 Buildings		-		-		215,000		215,000		122,668		
791100 Transfer Out - General Fund		_								45,664		
Total Expense	\$	627,635	\$	283,947	\$	458,207	\$	458,207	\$	460,253		

DETAILED SUMMARY OF 2024 PROPOSED EXPENDITURES > \$15,000

<u>Training/Conferences</u> National Association of County and City Health Officials American Public Health Association	\$	6,000 13,050 19,050
Miscellaneous Equipment Computer Replacement and other site and field technology needs	\$	50,000 50,000
Software Support Patient Health Record	\$	47,004 47,004
Buildings Health Department Interior Finishes and Furniture	<u>\$</u>	122,668 122,668

Health Grants - Bioterrorism Grant

Business Unit 2780

PROGRAM MISSION

Provide a regional approach to all hazard emergency preparedness. Appleton provides staff support to the NEW (Northeast Wisconsin) Public Health Preparedness Partnership, comprised of Appleton and four area health departments.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

Prepare and train for public health emergencies which may result from terrorist activity or naturally occurring events such as an influenza pandemic.

Prepare response plans which integrate and compliment local Emergency Operations Plans (EOP) or Emergency Support Functions (ESF).

Establish and maintain 24/7 response capacity.

Encourage and support a regional response to communicable disease prevention, response and recovery.

Major changes in Revenue, Expenditures or Programs:

No major changes.

Health Grants - Bioterrorism Grant

Business Unit 2780

PROGRAM BUDGET SUMMARY

	Actual					Budget						
Description		2021		2022	Ad	opted 2023	Amended 2023			2024		
D												
Revenues	_		_		_		_		_			
422500 Health Grants & Aids	\$	82,757	\$	80,688	\$	88,576	\$	88,576	\$	92,765		
490800 Misc Intergov Charges		275		5,683		18,000		18,000		18,000		
503500 Other Reimbursements		620		-		-		-		-		
Total Revenue	\$	83,652	\$	86,371	\$	106,576	\$	106,576	\$	110,765		
Expenses												
610100 Regular Salaries	\$	57,406	\$	69,789	\$	85,389	\$	85,389	\$	87,860		
615000 Fringes	·	13.738	·	16.381	·	20,166		20,166		21,884		
620100 Training/Conferences		2,906		2,396		-		-		-		
620600 Parking Permits		493		420		480		480		480		
631603 Other Misc. Supplies		893		_		50		50		50		
641307 Telephone		237		239		250		250		250		
641308 Cellular Phones		312		264		241		241		241		
642000 Facilities Charges		4,507		-		-				-		
659900 Other Contracts		3,160		-		-						
Total Expense	\$	83,652	\$	89,489	\$	106,576	\$	106,576	\$	110,765		

DETAILED SUMMARY OF 2024 PROPOSED EXPENDITURES > \$15,000

CITY OF APPLETON 2024 BUDGET HEALTH GRANTS

	2021 ACTUAL	2022 ACTUAL	2023 YTD ACTUAL	2023 ORIG BUD	2023 REVISED BUD	2024 BUDGET
Program Revenues						
422400 Misc. State Aids	_	_	_	_	_	_
422500 Health Grants & Aids	656,433	448,058	(66,198)	624,879	624,879	632,517
490800 Misc. Intergovernmental Charges	274	5,683	6,000	18,000	18,000	18,000
501000 Miscellaneous Revenue	18,131	-	-	-	-	-
503500 Other Reimbursements	105,455	1,220	-	_	-	_
TOTAL PROGRAM REVENUES	780,293	454,961	(60,198)	642,879	642,879	650,517
Personnel						
610100 Regular Salaries	220,650	216,820	54,398	301,692	301,692	256,502
610400 Call Time	-	-	-	-	-	-
610500 Overtime	15,369	-	-	-	_	-
610800 Part-Time Wages	178,589	53,904	9,985	17,541	18,026	24,366
611000 Other Compensation	-	-	=	-	-	-
611400 Sick Pay	-	-	=	-	-	-
611500 Vacation Pay	13,716	13,843	4,257	-	-	-
615000 Fringes	53,892	53,824	15,084	65,623	65,623	57,882
TOTAL PERSONNEL	482,216	338,391	83,724	384,856	385,341	338,750
Training~Travel						
620100 Training/Conferences	6,158	46,953	8,054	25,410	26,391	20,824
620200 Mileage Reimbursement	-	-	-	20,110	-	-
620500 Employee Recruitment	1,547	_	_	_	_	_
620600 Parking Permits	1,206	639	_	960	960	480
TOTAL TRAINING / TRAVEL	8,911	47,592	8,054	26,370	27,351	21,304
Supplies						
630100 Office Supplies	1,171	4,115	-	2,000	2,000	2,000
630300 Memberships & Licenses	-	464	20	50	50	2,250
630700 Food & Provisions	-	-	-	-	-	-
631603 Other Misc. Supplies	100,805	7,801	10	50	50	2,050
632001 City Copy Charges	-	-	-	-	-	-
632002 Outside Printing	15,479	-	-	1,000	1,000	1,000
632102 Protective Clothing	-		-		-	-
632400 Medical/Lab Supplies	4,093	7,261	809	3,264	3,264	-
632700 Miscellaneous Equipment	265	22,214	15,692			50,000
TOTAL SUPPLIES	121,813	41,855	16,531	6,364	6,364	57,300
Purchased Services						
640100 Accounting/Audit Fees	-	-	-	-	-	-
640201 Attorney Fees	-	-	=	-	-	-
640400 Consulting Services	<u>-</u>	-	-	-	_	-
641307 Telephone	237	239	52	250	250	250
641308 Cellular Phones	312	1,222	341	482	482	241
641400 Janitorial Service	-	-	-	-	-	-
641600 Building Repairs & Maint.	7 40 4	-	=	-	-	400.000
642000 Facilities Charges	7,404	400	400	-	-	122,668
642400 Software Support	187	120	468	1 101	1 101	47,004
642501 CEA Operations/Maint. 642502 CEA Depreciation/Replace.	-	-	-	1,481 776	1,481 776	-
643100 Interpreter Services	_	_	-	300	300	1,000
659900 Other Contracts/Obligations	159,214	27,443	10,193	7,000	7,000	12,000
680300 Buildings	-	-	-	215,000	215,000	-
TOTAL PURCHASED SVCS	167,354	29,024	11,054	225,289	225,289	183,163
Transfers						
791100 Transfer Out - General Fund						50,000
TOTAL TRANSFERS					<u>-</u>	50,000
TOTAL HOUSEING	-	-	-	-	-	50,000
TOTAL EXPENSE	780,294	456,862	119,363	642,879	644,345	650,517

CITY OF APPLETON 2024 BUDGET

HEALTH GRANTS

SPECIAL REVENUE FUNDS

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

Revenues		2021 Actual	2022 Actual	2023 Budget	<u>P</u>	2023 Projected	2024 Budget	
Intergovernmental	* \$	656,433	\$ 448,058	\$ 624,879	\$	624,879	\$	632,517
Charges for Service		275	5,683	18,000		18,000		18,000
Miscellaneous Revenue		-	-	-		-		-
Other Reimbursements		123,586	1,220	 				
Total Revenues		780,294	 454,961	642,879		642,879		650,517
Expenses								
Program Costs		780,294	456,862	642,879		644,345		650,517
Total Expenses		780,294	456,862	642,879		644,345		650,517
Revenues over (under)								
Expenses		-	(1,901)	-		(1,466)		-
Fund Balance - Beginning		52,799	52,799	50,898		50,898		49,432
Fund Balance - Ending	\$	52,799	\$ 50,898	\$ 50,898	\$	49,432	\$	49,432

SPECIAL REVENUE FUNDS NOTES

CITY OF APPLETON 2024 BUDGET