



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appletonwi.gov](http://www.appletonwi.gov)

## Meeting Minutes - Final Finance Committee

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Monday, February 23, 2026

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chair Firkus called the meeting to order at 5:30 pm.*

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 3 - Firkus, Hartzheim and Van Zeeland

**Excused:** 2 - Fenton and Croatt

4. Approval of minutes from previous meeting

[26-0224](#)

February 9th, 2026 Meeting Minutes

**Attachments:** [Finance Committee Meeting Minutes Feb 9th, 2026.pdf](#)

Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Firkus, Hartzheim and Van Zeeland

**Excused:** 2 - Fenton and Croatt

5. Public Hearing/Appearances

6. Action Items

[26-0245](#)

Request to approve the following 2026 Budget amendment for the WEDC SAG Grant award (2/3 vote of Council required):

**General Fund - Community Development**

|                     |             |
|---------------------|-------------|
| Misc State Aids     | + \$150,000 |
| Consulting Services | + \$150,000 |

**Attachments:** [54689-FY26-Contract Draft for Client Review-SAG-Appleton, City of-20260212.pdf](#)  
[Budget Amendment Request WEDCSAGFunding.xlsx](#)  
[WEDC\\_SAG\\_BudgetAmendment.docx](#)

Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Firkus, Hartzheim and Van Zeeland

**Excused:** 2 - Fenton and Croatt

[26-0258](#)

Request to approve 2026 Budget amendment for Lindbergh Standpipe Recoating Project (2/3 vote of Council required):

**Water Utility Fund**

|                                      |            |
|--------------------------------------|------------|
| Matthias Tower Coating Project       | - \$54,038 |
| Lindberg Standpipe Recoating Project | + \$54,038 |

**Attachments:** [26-02-18 Lindbergh Coating Services Contact Award Finance Memo.docx](#)

**Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Firkus, Hartzheim and Van Zeeland

**Excused:** 2 - Fenton and Croatt

[26-0257](#)

Request to approve Contract Amendment #1 to Donohue as part of the AWWTP Anaerobic Digester Inspection, Maintenance, and Improvements Project to support Phase 5 Construction Services in the amount of \$209,479 increasing the contract amount from \$293,755 to \$503,234 along with the following 2025-2026 Budget carryover appropriations (2/3 vote of Council required):

**Wastewater Utility Fund**

|                                                       |             |
|-------------------------------------------------------|-------------|
| 2025 Digester Cathodic Protection & Corrosion Control | - \$316,200 |
| 2025 Equipment Repairs & Maintenance                  | - \$187,034 |
| 2026 Digester Cathodic Protection & Corrosion Control | + \$316,200 |
| 2026 Equipment Repairs & Maintenance                  | + \$187,034 |

**Attachments:** [26-02-19 DonohueContractAmend1 Memo.docx](#)

**Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Firkus, Hartzheim and Van Zeeland

**Excused:** 2 - Fenton and Croatt

[26-0223](#)

Request to award the Alicia Playground Equipment Project contract to Lee Recreation LLC in an amount not to exceed \$130,000.

**Attachments:** [2026 Alicia Park Playground Award Memo.pdf](#)

**Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Firkus, Hartzheim and Van Zeeland

**Excused:** 2 - Fenton and Croatt

[26-0229](#)

Request to award Unit B-26 Asphalt Paving to Triple P Inc. dba Peters Concrete Company in the amount of \$1,244,583.86 with a 3.6% contingency of \$45,000 for a project total not to exceed \$1,289,583.86.

**Attachments:**     [B-26 Award-Funding-Bid Tab.pdf](#)

Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Firkus, Hartzheim and Van Zeeland

**Excused:** 2 - Fenton and Croatt

[26-0243](#)

Request to award sole source purchase of Rockwell Automation/Allen Bradley Variable Frequency Drive equipment to Werner Electric in the amount of \$203,197.

**Attachments:**     [260219\\_SoleSourceAward\\_Werner\\_AWTF\\_VFD.docx](#)  
                              [SoleSource\\_Werner Electric.pdf](#)

Van Zeeland moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Firkus, Hartzheim and Van Zeeland

**Excused:** 2 - Fenton and Croatt

## 7. Information Items

[26-0230](#)

Facilities and Construction Management 2025 Annual Review.

**Attachments:**     [Facilities Construction Management Review 2025.pdf](#)

**This item was presented.**

[26-0222](#)

Change Orders #9 through #12 to Staab Construction contract as part of the AWWTP Phase 2 Belt Filter Press Equipment Upgrades Project totaling \$147,164 resulting in a decrease in contingency from \$530,312 to \$383,130.

**This item was presented.**

[26-0221](#)

Contract 68-24 was awarded to August Winter & Sons for \$242,000 with a contingency of \$48,400 for Water Treatment Facility Clearwell Repairs. Change orders were approved totaling \$4,679. Final contract amount is \$246,679 with a contingency of \$43,721. Payments issued to date total \$240,512.03. Request final payment of \$6,166.97.

**This item was presented.**

## 8. Adjournment

Hartzheim moved, seconded by Van Zeeland, that the meeting be adjourned at 5:41 pm. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Firkus, Hartzheim and Van Zeeland

**Excused:** 2 - Fenton and Croatt