

**RECRUITMENT STATUS REPORT  
UPDATES THRU 11-11-16**

STAFF PERSON	POSITION	DEPT.	Date of Vacancy	RTF Approval Date	# of Openings	STATUS
KIM	Facilities Technician	PRFM	1/8/16	12/17/15	1	Retirement of Jerry Running Interviews 11/11/16
	PT Bus Driver	Valley Transit	10/3/16	9/29/16	1	Interviews 11/15/16
	Part-time Communication Technician	Valley Transit	10/6/16	10/12/16	1	First step – remote testing completed by 11/11/16 Interviews 11/21/16
	PT Serviceperson	Valley Transit	11/3/16	8/2/16	1	Interview for candidate from eligibility list 11/15/16
	Maintenance Supervisor	Valley Transit	7/8/16	9/1/16	1	Second interview 11/9/16 and Dr. Fico appointment 11/10/16
	Road Supervisor	Valley Transit	10/19/16	11/3/16	1	Jay Wolfgram vacancy Application deadline 11/13/16
JAY	Police Officer	Police	9/16/16 9/16/16	8/29/16 8/29/16	2 + Elig list	PFC interviews 11/14/16 Chief interviews for second group in progress
	Crossing Guard	Police	NA	8/17/16	1 + Elig list	Panel interviews 11/11/16
	Library Assistant – Acquisitions	Library	9/9/16	9/16/16	1	Background pending on top candidate
	Fire Fighter	Fire	7/14/16	9/29/16	1	Chief interviews 11/16/16
	Fire – Battalion Chief – Training Officer	Fire	9/3/16	9/29/16	1	Panel interviews 11/9/16 and 11/17/16
	Diversity and Inclusion Coordinator	C & ED	7/27/16	10/11/16	1	Application deadline date extended through 11/13/16

**TOTAL POSITIONS OPEN = 13    TOTAL ELIGIBILITY LISTS = 2**

**Note: Part time non-benefited positions do not (per Recruitment Policy) require authorization outside the department. The Mayor has asked departments to scrutinize.**

**POSITIONS ON HOLD**

STAFF PERSON	POSITION	DEPT	Date(s) of Opening(s)	RTF Approval Date	# of Openings	Person Vacating Position/Status
JAY	Systems Analyst	IT	7/6/15	Hold	1	Department re-evaluating position. Using part-time temporary staffing to fill current need
KIM	Parking Ramp Attendant	DPW	11/9/16	Pending	1	Resignation of Crystal Becker

**TOTAL POSITIONS ON HOLD = 2    TOTAL ELIGIBILITY LISTS = 0**