



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Common Council

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Wednesday, November 8, 2023

6:00 PM

Council Chambers

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### Special Session - Adoption of the 2024 Executive Budget

#### A. CALL TO ORDER

*The meeting was called to order by Mayor Woodford at 6:00 p.m.*

#### B. PLEDGE OF ALLEGIANCE TO THE FLAG

#### C. ROLL CALL OF ALDERPERSONS

**Present:** 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt, Alderperson Chad Doran and Mayor Jake Woodford

**Excused:** 2 - Alderperson Joss Thyssen and Alderperson Kristin Alfheim

#### D. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*All Departments were represented. Valley Transit General Manager McDonald appeared virtually.*

#### E. BUSINESS PRESENTED BY THE MAYOR

#### F. PUBLIC PARTICIPATION

#### G. ESTABLISH ORDER OF THE DAY

[23-1351](#)

Approve the Finance Committee Budget Workshop ("Budget Saturday") Minutes from October 28, 2023

**Attachments:** [Finance Budget Workshop Minutes 10-28-23.pdf](#)

*The minutes were referred to the Finance Committee (Committee of the Whole).*

[23-1352](#)

Suspend the Council Rules to go into Committee of the Whole (acting as the Finance Committee) to take up the Finance Committee Budget Workshop Minutes

**Aldersperson Hartzheim moved, seconded by Aldersperson Meltzer, to convene into the Committee of the Whole acting as the Finance Committee. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

**Excused:** 2 - Aldersperson Joss Thyssen and Aldersperson Kristin Alfheim

**Abstained:** 1 - Mayor Jake Woodford

## H. COMMITTEE REPORTS

### MINUTES OF THE FINANCE COMMITTEE

[23-1275](#)

Request to approve Wastewater Budget (pgs 501-524)

**This Report Action Item was approved.**

[23-1276](#)

Request to approve Water Budget (pgs 477-500)

**This Report Action Item was approved.**

[23-1277](#)

Request to approve Stormwater Budget (pgs 525-542)

**This Report Action Item was approved.**

[23-1278](#)

Request to approve Public Works Budget (pgs 299-323)

**This Report Action Item was approved.**

[23-1279](#)

Request to approve Sanitation Special Revenue Fund Budget (pgs 325-338)

**This Report Action Item was approved.**

[23-1280](#) Request to approve Wheel Tax Special Revenue Fund Budget (pgs 340-342)

**This Report Action Item was approved.**

[23-1281](#) Request to approve Subdivision Capital Projects Fund Budget (pgs 344-346)

**This Report Action Item was approved.**

[23-1282](#) Request to approve Public Works Capital Projects Fund Budget (pgs 348-350)

**This Report Action Item was approved.**

[23-1283](#) Request to approve Central Equipment Agency Budget (pgs 365-375)

**This Report Action Item was approved.**

[23-1284](#) Request to approve CEA Replacement Capital Projects Fund Budget (pgs 378-380)

**This Report Action Item was approved.**

[23-1285](#) Request to approve Parking Budget (pgs 351-364)

**This Report Action Item was approved.**

[23-1286](#) Request to approve Human Resources Budget (pgs 123-132)

**This Report Action Item was approved.**

[23-1287](#) Request to approve Risk Management Budget (pgs 133-141)

**This Report Action Item was approved.**

[23-1288](#) Request to approve Health Budget (pgs 381-392)

**This Report Action Item was approved.**

[23-1289](#)

Request to approve Health Grants Special Revenue Budget (pgs 393-411)

**This Report Action Item was approved.**

[23-1290](#)

Request to approve Legal Services Budget (pgs 103-118)

**This Report Action Item was approved.**

[23-1291](#)

Request to approve Police Budget (pgs 413-427)

**This Report Action Item was approved.**

[23-1292](#)

Request to approve Police Grants Special Revenue Fund Budget (pgs 430-432)

**This Report Action Item was approved.**

[23-1293](#)

Request to approve Public Safety Capital Projects Fund Budget (pgs 434-436)

**This Report Action Item was approved.**

[23-1294](#)

Request to approve Fire Budget (pgs 437-455)

**This Report Action Item was approved.**

[23-1295](#)

Request to approve Hazardous Materials Type II Special Revenue Fund Budget (pgs 458-460)

**This Report Action Item was approved.**

[23-1296](#)

Request to approve Valley Transit Budget (pgs 281-298)

**This Report Action Item was approved.**

[23-1297](#)

Request to approve Community & Economic Development Budget (pgs 143-158)

**This Report Action Item was approved.**

[23-1298](#) Request to approve Housing and Community Development Grants Special Revenue Fund Budget (pgs 159-173)

**This Report Action Item was approved.**

[23-1299](#) Request to approve Industrial Park Land Fund Budget (pgs 176-178)

**This Report Action Item was approved.**

[23-1300](#) Request to approve TIF Districts Budget (pgs 183-218)

**This Report Action Item was approved.**

[23-1301](#) Request to approve Facilities and Construction Management Budget (pgs 219-228)

**This Report Action Item was approved.**

[23-1302](#) Request to approve Facilities Capital Projects Fund Budget (pgs 230-232)

**This Report Action Item was approved.**

[23-1303](#) Request to approve Parks and Recreation Budget (pgs 233-241)

**This Report Action Item was approved.**

[23-1304](#) Request to approve Parks and Recreation Trust Funds Budget (pgs 243-248)

**This Report Action Item was approved.**

[23-1305](#) Request to approve Reid Golf Course Budget (pgs 249-258)

**This Report Action Item was approved.**

[23-1306](#) Request to approve Information Technology Budget (pgs 89-98)

**This Report Action Item was approved.**

[23-1307](#) Request to approve Information Technology Capital Projects Fund Budget (pgs 100-102)

**This Report Action Item was approved.**

[23-1308](#) Request to approve Library Budget (pgs 259-276)

**This Report Action Item was approved.**

[23-1309](#) Request to approve Library Grants Special Revenue Budget (pgs 278-280)

**This Report Action Item was approved.**

[23-1310](#) Request to approve Mayor Budget (pgs 45-54)

**This Report Action Item was approved.**

[23-1311](#) Request to approve Council Budget (pgs 55-58)

**This Report Action Item was approved.**

[23-1312](#) Request to approve Debt Service Budget (pgs 461-467)

**This Report Action Item was approved.**

[23-1313](#) Request to approve General Administration Budget (pgs 75-80)

**This Report Action Item was approved.**

[23-1314](#) Request to approve Room Tax Special Revenue Fund Budget (pgs 82-84)

**This Report Action Item was approved.**

[23-1315](#) Request to approve Finance Budget (pgs 59-68)

**This Report Action Item was approved.**

**PROPOSED AMENDMENTS (New)**

[23-1362](#)**Add \$8,000 to Police Other Contracts/Obligations for Flock Safety Cameras****Remove \$5,000 from Mayor Training/Conferences****Remove \$3,000 for Poet Laureate program from Mayor Other Contracts/Obligations***Page 425 Police**Page 49 Mayor**Page 51 Mayor*

(Doran)

*This item was divided into two separate items and taken up separately. The first is to remove \$5,000 from Mayor/Training/Conferences and to add to Police Other Contracts/Obligations for Flock Safety Cameras.*

**Alderson Hartzheim moved, seconded by Alderson Doran, that the Budget Amendment be approved. Roll Call. Motion failed by the following vote:**

**Aye:** 3 - Alderson Sheri Hartzheim, Alderson Christopher Croatt and Alderson Chad Doran

**Nay:** 10 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Israel Del Toro, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Alex Schultz, Alderson Vaya Jones and Alderson Nate Wolff

**Excused:** 2 - Alderson Joss Thyssen and Alderson Kristin Alfheim

**Abstained:** 1 - Mayor Jake Woodford

**Alderson Croatt moved, seconded by Alderson Hartzheim, that the Budget Amendment be amended from \$5,000 to \$3,000. Roll Call. Motion failed by the following vote:**

**Aye:** 6 - Alderson Vered Meltzer, Alderson Israel Del Toro, Alderson Vaya Jones, Alderson Sheri Hartzheim, Alderson Christopher Croatt and Alderson Chad Doran

**Nay:** 7 - Alderson William Siebers, Alderson Brad Firkus, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Alex Schultz and Alderson Nate Wolff

**Excused:** 2 - Alderson Joss Thyssen and Alderson Kristin Alfheim

**Abstained:** 1 - Mayor Jake Woodford

*\$3,000 Poet Laureate Item*

**Alderson Hartzheim moved, seconded by Alderson Schultz, that the Budget Amendment to Remove \$3,000 from Mayor Other Contracts/Obligations for Poet Laureate program and add to Police Other Contracts/Obligations for Flock Safety Cameras be approved. Roll Call. Motion failed by the following vote:**

**Aye:** 4 - Alderson Brad Firkus, Alderson Sheri Hartzheim, Alderson Christopher Croatt and Alderson Chad Doran

**Nay:** 9 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Alex Schultz, Alderperson Vaya Jones and Alderperson Nate Wolff

**Excused:** 2 - Alderperson Joss Thyssen and Alderperson Kristin Alfheim

**Abstained:** 1 - Mayor Jake Woodford

[23-1360](#)

**Remove \$5,400 from Solid Waste Collection Grass Clipping Fee Revenue for closure of Whitman Yard Waste Site**  
**Remove \$33,772 from Solid Waste Collection Salaries for closure of Whitman Yard Waste Site**  
**Remove \$13,528 from Solid Waste Collection Fringes for closure of Whitman Yard Waste Site**  
**Remove \$9,600 from Solid Waste Collection Misc. Equipment for closure of Whitman Yard Waste Site**  
**\$ (51,500)**

*Page 333 Sanitation*  
(Doran)

**Alderperson Hartzheim moved, seconded by Alderperson Doran, that the Budget Amendment be approved. Roll Call. Motion failed by the following vote:**

**Aye:** 1 - Alderperson Chad Doran

**Nay:** 12 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Nate Wolff, Alderperson Sheri Hartzheim and Alderperson Christopher Croatt

**Excused:** 2 - Alderperson Joss Thyssen and Alderperson Kristin Alfheim

**Abstained:** 1 - Mayor Jake Woodford

[23-1361](#)

**Reduce Parking Other Capital Outlay to \$50,000 for marketing campaign/wayfinding signage**  
**\$ (50,000)**

*Page 357 Parking*  
(Hartzheim)

**Alderperson Hartzheim moved, seconded by Alderperson Croatt, that the Budget Amendment be approved. Roll Call. Motion failed by the following vote:**

**Aye:** 3 - Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

**Nay:** 10 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Alex Schultz, Alderperson Vaya Jones and Alderperson Nate Wolff



**Excused:** 2 - Alderperson Joss Thyssen and Alderperson Kristin Alfheim

**Abstained:** 1 - Mayor Jake Woodford

[23-1363](#)

**Add \$1,115 to Human Resources Food & Provisions for the Sunshine Committee**

**Reduce Council Training/Conferences to \$1,725**

*Page 131 Human Resources*

*Page 57 Council*

(Hartzheim)

**Alderperson Hartzheim moved, seconded by Alderperson Doran, that the Report Action Item be approved. Roll Call. Motion failed by the following vote:**

**Aye:** 3 - Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

**Nay:** 10 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Alex Schultz, Alderperson Vaya Jones and Alderperson Nate Wolff

**Excused:** 2 - Alderperson Joss Thyssen and Alderperson Kristin Alfheim

**Abstained:** 1 - Mayor Jake Woodford

[23-1364](#)

**Decrease Special Assessment rate for R-1 zoning to 75%**

**Reduce Miscellaneous Specials to \$171,075**

**\$(28,050)**

*Page 345 Subdivision*

(Hartzheim)

**Attachments:** [2023 Assessment Policy - Adopted 6-01-22.pdf](#)

[Special Assessment Change Value Estimate.pdf](#)

**Alderperson Hartzheim moved, seconded by Alderperson Doran, that the Budget Amendment be approved. Roll Call. Motion failed by the following vote:**

**Aye:** 3 - Alderperson Nate Wolff, Alderperson Sheri Hartzheim and Alderperson Christopher Croatt

**Nay:** 10 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Alex Schultz, Alderperson Vaya Jones and Alderperson Chad Doran

**Excused:** 2 - Alderperson Joss Thyssen and Alderperson Kristin Alfheim

**Abstained:** 1 - Mayor Jake Woodford

[23-1387](#)**CEA Budget****Remove zero-turn mower \$(100,600)**

**Aldersperson Del Toro moved, seconded by Aldersperson Schultz, that the Budget Amendment be approved. Roll Call. Motion failed by the following vote:**

**Aye:** 3 - Aldersperson Vered Meltzer, Aldersperson Israel Del Toro and Aldersperson Alex Schultz

**Nay:** 10 - Aldersperson William Siebers, Aldersperson Brad Firkus, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Vaya Jones, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

**Excused:** 2 - Aldersperson Joss Thyssen and Aldersperson Kristin Alfheim

**Abstained:** 1 - Mayor Jake Woodford

[23-1351](#)

Approve the Finance Committee Budget Workshop ("Budget Saturday") Minutes from October 28, 2023

**Attachments:** [Finance Budget Workshop Minutes 10-28-23.pdf](#)

**Aldersperson Fenton moved, seconded by Aldersperson Schultz, that the Budget Workshop Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

**Excused:** 2 - Aldersperson Joss Thyssen and Aldersperson Kristin Alfheim

**Abstained:** 1 - Mayor Jake Woodford

**RISE AND REPORT**[23-1353](#)

Reconvene to Common Council

**Aldersperson Hartzheim moved, seconded by Aldersperson Meltzer, to Rise & Report and reconvene as the Common Council. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

**Excused:** 2 - Aldersperson Joss Thyssen and Aldersperson Kristin Alfheim

**Abstained:** 1 - Mayor Jake Woodford

[23-1354](#)

Report of the Committee of the Whole

**Alderson Fenton moved, seconded by Alderson Wolff, that the Report of the Committee of the Whole (Finance Committee) be approved. Roll Call.**

**Motion carried by the following vote:**

**Aye:** 13 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Israel Del Toro, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Alex Schultz, Alderson Vaya Jones, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Christopher Croatt and Alderson Chad Doran

**Excused:** 2 - Alderson Joss Thyssen and Alderson Kristin Alfheim

**Abstained:** 1 - Mayor Jake Woodford

[23-1355](#)

2024 Budget Resolution

**Attachments:** [2024 Budget Resolution.pdf](#)

**Alderson Fenton moved, seconded by Alderson Schultz, that the 2024 Budget Resolution be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 10 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Alex Schultz, Alderson Vaya Jones, Alderson Nate Wolff and Alderson Christopher Croatt

**Nay:** 3 - Alderson Israel Del Toro, Alderson Sheri Hartzheim and Alderson Chad Doran

**Excused:** 2 - Alderson Joss Thyssen and Alderson Kristin Alfheim

**Abstained:** 1 - Mayor Jake Woodford

[23-1356](#)

Reconsideration of the Report of the Committee of the Whole

**Alderson Fenton moved, seconded by Alderson Schultz, that the Reconsideration of the Report of the Committee of the Whole be approved. Roll Call. Motion failed by the following vote:**

**Roll Call. Motion failed by the following vote:**

**Nay:** 13 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Israel Del Toro, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Alex Schultz, Alderson Vaya Jones, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Christopher Croatt and Alderson Chad Doran

**Excused:** 2 - Alderson Joss Thyssen and Alderson Kristin Alfheim

**Abstained:** 1 - Mayor Jake Woodford

I. OTHER COUNCIL BUSINESS

J. ADJOURN

**Alderson Fenton moved, seconded by Alderson Hartzheim, that the meeting be adjourned at 8:31 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Israel Del Toro, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Alex Schultz, Alderson Vaya Jones, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Christopher Croatt and Alderson Chad Doran

**Excused:** 2 - Alderson Joss Thyssen and Alderson Kristin Alfheim

**Abstained:** 1 - Mayor Jake Woodford

Kami Lynch, City Clerk