



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Minutes Library Board

Monday, November 4, 2019

10:00 AM

225 N. Oneida Street
Lower Level Meeting Room D

Personnel & Policy Committee

1. Call meeting to order

Committee Chairperson Patricia Exarhos called the meeting to order at 10:03am

2. Roll call of membership

Present: 4 - Bergman, Peterson, Mann and Exarhos

Others : 4 - Kellner, Hanna, Rortvedt and Saecker

3. Action Items

Closed Session

Mann moved, seconded by Bergman that the Committee meet in Closed Session pursuant to Statute 19.85(f)(c) to discuss personnel matters. Voice Vote. Motion Carried. (4-0)

Roll Call was taken.

The meeting moved into Closed Session at 10:04am

Mann moved, seconded by Peterson that the Committee reconvene in Open Session. Voice Vote. Motion Carried. (4-0)

Roll Call was taken

The meeting resumed Open Session at 10:47pm.

[19-1665](#)

Library Director's 2019 End of Year Performance Evaluation

Mann moved, seconded by Peterson, that Chairperson Exarhos draft the Director's 2019 End of Year Performance Evaluation consistent with the Committee's discussions to submit to the full Library Board of Trustees and be recommended for approval. Voice Vote. Motion Carried. (4-0)

[19-1666](#)

APL Circulation Policy

Attachments: [Circulation Policy Draft 11-19.pdf](#)

Mann moved, seconded by Peterson, that the APL Circulation Policy be recommended for approval. Voice Vote. Motion Carried. (4-0)

4. Information Items

[19-1667](#)

Inclusive Services Assessment: Discussion of Governance Items Related to the Personnel and Policy Committee

Attachments: [Inclusive Services Assessment Trustee Pages October 2019.pdf](#)

5. Adjournment

Bergman moved, seconded by Mann that the meeting be adjourned. Voice Vote. Motion Carried. (4-0)

The meeting was adjourned at 10:47am