



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, March 8, 2021

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 5 - Lobner, Coenen, Meltzer, Reed and Siebers

3. Approval of minutes from previous meeting

[21-0251](#)

February 22, 2021 Finance Committee meeting minutes

Attachments: [MeetingMinutesFeb 22-2021-11-11-38.pdf](#)

**Siebers moved, seconded by Reed, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Lobner, Coenen, Meltzer, Reed and Siebers

4. **Public Hearings/Appearances**

5. **Action Items**

[21-0252](#)

Request to award Unit X-21 Sewer & Water Reconstruction No. 2 to Kruczek Construction, Inc in the amount of \$2,110,110 with a 3% contingency of \$63,303 for a project total not to exceed \$2,173,413

Attachments: [Award of Contract Unit X-21.pdf](#)

Siebers moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Coenen, Meltzer, Reed and Siebers

[21-0253](#)

Request to award a design and engineering services contract for the Appleton Public Library to Skidmore, Owings & Merrill in the amount of \$2,721,389 with a 5% contingency of \$136,070 for a project total not to exceed \$2,857,459, and approve the following related 2021 Budget amendment:

Facilities Management Capital Projects Fund

Capital Outlay - Library Project	+\$457,459
Proceeds of Long-Term Debt	+\$457,459

to record additional costs of design and engineering services contract (2/3 vote of Common Council required)

Attachments: [2021 Library Architect and Engineers.pdf](#)
 [SOM Letter to Appleton Community 3-8-2021.pdf](#)

Siebers moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Coenen, Meltzer, Reed and Siebers

[21-0254](#)

Request to approve the disposal of surplus beds

Attachments: [Finance Committee Bed Donation Memo 2021 \(004\).pdf](#)
 [WG&R Brighter Dreams Program.pdf](#)

Siebers moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Coenen, Meltzer, Reed and Siebers

[21-0257](#)

Request to approve Sixth/Seventh Additions to Emerald Valley Development Agreement

Attachments: [Emerald Valley Development Agreement.pdf](#)

This Report Action Item was recommended for approval

Aye: 5 - Lobner, Coenen, Meltzer, Reed and Siebers

[21-0263](#)

Request to award the City of Appleton's 2021 Parks Hardscapes Project - AMP Parking Lot #3 Reconstruction Project contract to Northeast Asphalt, Inc in the amount of \$289,788 with a contingency of \$50,000 for a project total not to exceed \$339,788

Attachments: [2021 AMP Parking Lot #3 Renovation.pdf](#)

Reed moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Coenen, Meltzer, Reed and Siebers

[21-0264](#)

Request to award the City of Appleton's Wastewater A & S Building's HVAC Upgrades Phase 2 Project contract to EGI Mechanical, Inc in the amount of \$736,577 with a contingency of \$13,000 for a project total not to exceed \$749,577

Attachments: [2021 AWWTP S-Building HVAC Upgrades.pdf](#)

Reed moved, seconded by Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Coenen, Meltzer, Reed and Siebers

6. Information Items

[21-0256](#)

The following 2020 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Fire Department

Donations	+\$ 1,000
Miscellaneous Equipment	+\$ 1,000

to record donation from the Bill & Ann Guyon Charitable Fund for the purchase of equipment

This budget adjustment was presented

[21-0258](#)

Change Order #9 to August Winter and Sons contract as part of the 2017 AWWTP Improvements Projects totaling \$0 resulting in no change from prior contingency balance of \$144,311

Attachments: [AWWTP Improvements Change Order No9.pdf](#)

This change order was presented

[21-0259](#)

Contract 44-20 was awarded to Vinton Construction for \$2,395,748 with a contingency of \$42,000 for Asphalt Pavement Reconstruction. Change orders were approved totaling \$4,438. Final contract amount is \$2,400,186 with a contingency of \$37,562. Payments issued to date total \$1,872,701.80. Request final payment of \$173,127.11

This contract was presented

7. Adjournment

**Siebers moved, seconded by Reed, that the meeting be adjourned. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Lobner, Coenen, Meltzer, Reed and Siebers