



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Utilities Committee

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Tuesday, May 12, 2015

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chairperson Dannecker called the Utilities Committee meeting to order at 5:30 p.m.*

2. Roll call of membership

**Present:** 4 - Alderperson Martin, Alderperson Dannecker, Alderperson Baranowski and Alderperson Meltzer

**Excused:** 1 - Alderperson Jirschele

3. Approval of minutes from previous meeting

[15-714](#)

Approval of the April 28, 2015 Utilities Committee Meeting Minutes.

**Alderperson Baranowski moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Martin, Alderperson Dannecker, Alderperson Baranowski and Alderperson Meltzer

**Excused:** 1 - Alderperson Jirschele

4. Public Hearings/Appearances

*Robert Pedersen 1305 S. Lutz Drive  
Shawn O'Brien 1305 S. Lutz Drive*

5. Action Items

[15-716](#)

Request for credit adjustment for water and sewer charges to Shawn O'Brien and Robert Pedersen for 1305 S Lutz Drive for use accrued during the period of 2/2/2012 - 11/4/2013.

**Alderperson Baranowski moved, seconded by Alderperson Dannecker, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderperson Dannecker, Alderperson Baranowski and Alderperson Meltzer

**Nay:** 1 - Alderperson Martin

**Excused:** 1 - Alderperson Jirschele

[15-717](#) Award of Northland Pond Materials Testing Contract to OMNNI Associates, Inc. in an amount not to exceed \$45,000.

**Aldersperson Martin moved, seconded by Aldersperson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Martin, Aldersperson Dannecker, Aldersperson Baranowski and Aldersperson Meltzer

**Excused:** 1 - Aldersperson Jirschele

[15-783](#) Request to amend Section 20-237 of Chapter 20 of the Municipal Code related to customer classifications for Stormwater Utility charges.

**Aldersperson Baranowski moved, seconded by Aldersperson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Martin, Aldersperson Dannecker, Aldersperson Baranowski and Aldersperson Meltzer

**Excused:** 1 - Aldersperson Jirschele

## 6. Information Items

[15-715](#) Appleton Wastewater Treatment Plant Anaerobic Digester Maintenance and Upgrades Project Update - Sole Source Contract to August Winters in the amount of \$12,359; Biogas Flow Meter Procurement \$6,000 each.

*Reviewed.*

[15-784](#) Award the Glendale Water Tower Project to Caldwell Tanks in the amount of \$2,467,000 with a 10% contingency in the amount of \$246,700 for a project total not to exceed \$2,713,700. This item will be an Action Item at the Finance Committee meeting.

*Discussed.*

[15-785](#) Change Order #5 to the Regulatory Upgrade and Process Improvement Project in the amount of \$43,891 resulting in \$38,776 decrease to the approved contingency of \$728,550 to \$689,774. This item will also be an Information Item at the Finance Committee meeting.

*Discussed.*

[15-786](#) Change Order #6 to the Regulatory Upgrade and Process Improvement Project in the amount of \$25,021 resulting in decrease of the project contingency balance of \$689,774 to \$664,753. This item will also be an Information Item at the Finance Committee meeting.

*Discussed.*

[15-787](#) Change Order #7 to the Regulatory Upgrade and Process Improvement Project in the amount of \$22,878 resulting in decrease of the project contingency balance of \$664,753 to \$641,875. This item will also be an Information Item at the Finance Committee meeting.

*Discussed.*

[15-737](#) Update on Stormwater Utility Billing changes for multi-family.

*Discussed.*

[15-738](#) Revisions to Illicit Discharges and Connections ordinance.

*Reviewed. Attachment attached to the report.*

## 7. Adjournment

**Aldersperson Martin moved, seconded by Aldersperson Baranowski, that the Utilities Committee meeting be adjourned at 6:13 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Martin, Aldersperson Dannecker, Aldersperson Baranowski and Aldersperson Meltzer

**Excused:** 1 - Aldersperson Jirschele