



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Agenda - Final Common Council

Wednesday, May 20, 2026

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[26-0646](#) Common Council Meeting Minutes of May 6, 2026

Attachments: [CC Minutes 5-6-26.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[26-0657](#) Proclamations:
- Arbor Day
- Period Poverty Awareness Month
- Police Week
- Municipal Clerk's Week
- Hmong American Day
- Safe Boating Week
- American Legion Poppy Day

Attachments: [Arbor Day 2026.pdf](#)

[Period Poverty Awareness Month.pdf](#)

[Police Week.pdf](#)

[Municipal Clerks Week 2026.pdf](#)

[Hmong American Day.pdf](#)

[Safe Boating Week 2026.pdf](#)

[American Legion Poppy Day 2026.pdf](#)

[26-0621](#) Food Truck Inspections Program Update

H. PUBLIC PARTICIPATION

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. **MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**

[26-0494](#) Request to Approve Design for 2028 Paving Reconstruction of Roosevelt Street from Oneida Street to Morrison Street

Attachments: [B-28 Design Approval Roosevelt.pdf](#)

[04-20-26 Roosevelt Petition.pdf](#)

[B-28 Design Approval Memo Roosevelt REV1 05-11-26.pdf](#)

Legislative History

4/20/26	Municipal Services Committee	recommended for approval
	<i>Meltzer moved, seconded by Stancil-Martin that the Design for 2028 Paving Reconstruction of Roosevelt Street from Oneida Street to Morrison Street be amended to change the street width from 26 feet wide to 27 feet wide. Motion passed 3-2.</i>	
5/6/26	Common Council	referred to the Municipal Services Committee
5/11/26	Municipal Services Committee	recommended for approval
	<i>Revised design dated May 11, 2026, as presented by staff, approved.</i>	

[26-0629](#) Request to Award Single-Source Design and Construction-Related Services Contract with Desman Design Management for 2027 Repair and Maintenance Program for the Red, Yellow, and Green Parking Ramps in an Amount Not to Exceed \$195,950.

Attachments: [Desman Design - 2027 Ramp Repairs.pdf](#)

Legislative History

5/11/26	Municipal Services Committee	recommended for approval
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[26-0630](#) Request to Approve Parking change on the 700 block of W. Packard Street (follow-up to a 6-month evaluation)

Attachments: [Packard St 700W \(post 6-Mo eval\).pdf](#)

Legislative History

5/11/26 Municipal Services recommended for approval
Committee

[26-0631](#)

Request to Approve Parking changes at 100 Block of S. Summit Street
(follow-up to a 6-month evaluation)

Attachments: [Summit St 100S \(post 6-Mo eval\).pdf](#)

Legislative History

5/11/26 Municipal Services recommended for approval
Committee

[26-0632](#)

Request to award Unit P-26 Pavement Marking Maintenance Contract (Epoxy)
to Brickline, Inc. in an amount not to exceed \$185,174.65

Attachments: [P-26 Pavement Marking Contract Award.pdf](#)

Legislative History

5/11/26 Municipal Services recommended for approval
Committee

[26-0633](#)

Request to award Weathering Steel Bridge Design and Construction
Inspection Contract to Collins Engineers, Inc., in an amount not-to-exceed
\$32,000

Attachments: [Collins Award Bridge Weathering Steel Contract.pdf](#)

Legislative History

5/11/26 Municipal Services recommended for approval
Committee

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE[26-0565](#)

Stone Arch Brewpub Full Service Retail Outlet Transfer Application for
Art in the Park: July 25 & 26, 2026

Attachments: [AB-105 Stone Arch Art in the Park Redacted.pdf](#)

Legislative History

5/13/26 Safety and Licensing recommended for approval
Committee

[26-0600](#)

Class "B" Beer and "Class B" Liquor License permanent premises
amendment application for KMG Capitol Centre LLC d/b/a Capitol
Centre, Michael Gonnering, Agent, located at 725 W. Capitol Dr,
contingent upon approval from the Inspections and Community
Development departments.

Attachments: [Capitol Centre.Alcohol.PA Perm.4.29.26.Redacted.pdf](#)

Legislative History

5/13/26 Safety and Licensing recommended for approval
Committee

3. MINUTES OF THE CITY PLAN COMMISSION

[26-0582](#) Request to approve Rezoning #2-26 for the subject parcel located at 816 East South Street (Tax Id #31-1-0550-00), including to the centerline of the adjacent street right-of-way, as shown on the attached maps, from P-I Public Institutional District to R-2 Two-Family District

Attachments: [StaffMemo 816 E. South St Rezoning For05-13-26.pdf](#)

Legislative History

5/13/26 City Plan Commission recommended for approval

[26-0584](#) Request to approve Rezoning #3-26 for the subject parcels located at 209 North Union Street (Tax Id #31-1-0316-00), 217 North Union Street (Tax Id #31-1-0318-00), 221 North Union Street (Tax Id #31-1-0319-00) and 229 North Union Street (Tax Id #31-1-0322-00), including to the centerline of the adjacent street right-of-way, as shown on the attached maps, from P-I Public Institutional District to R-2 Two-Family District

Attachments: [StaffMemo N. Union St Rezoning For05-13-26.pdf](#)

Legislative History

5/13/26 City Plan Commission recommended for approval

[26-0586](#) Request to approve the Resolution Establishing the Boundaries of and Approving the Project Plan for Tax Incremental District No. 14 generally located north of Interstate 41, east of North Meade Street, west of North Ballard Road, and south of Edgewood Drive, in the City of Appleton, Wisconsin

Attachments: [StaffMemo TID 14 PC 5-13-26.pdf](#)

[Resolution City Plan Commission TID 14.pdf](#)

[TID 14 Project Plan Draft 2026-4-27.pdf](#)

[Appleton TID 14 Summary.pdf](#)

[Resolution Common Council TID 14.pdf](#)

Legislative History

5/13/26 City Plan Commission recommended for approval
Proceeds to Council on June 3, 2026.

[26-0587](#) Request to approve the attached Affidavit of Correction for Lake Park/STH 441 Certified Survey Map 2720 to be recorded with the Calumet County Register of Deeds' office

Attachments: [StaffMemo_CSM 2720 AffidavitofCorrection_For05-13-26.pdf](#)

Legislative History

5/13/26 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[26-0639](#) Approve Houdini Plaza Tower Panels Recommended by the Appleton Public Arts Committee

Attachments: [Parks and Recreation Committee Memo for Houdini Tower Images.pdf](#)
[Compiled Edited Houdini Photos.pdf](#)
[Houdini Welcome Tower Memo For APAC 4-22-26 .pdf](#)

Legislative History

5/11/26 Parks and Recreation recommended for approval
 Committee

5. MINUTES OF THE FINANCE COMMITTEE

[26-0648](#) Request to approve Contract Amendment #2 to McMahon for Water Treatment Facility Bulk Hypochlorite Tank Replacement Project for additional design and construction management services in the amount of \$8,000 increasing the contract amount from \$29,000 to \$37,000.

Attachments: [26-05-06 HypoReplace McMahon ContractAmend No2 Memo.pdf](#)

Legislative History

5/11/26 Finance Committee recommended for approval

[26-0649](#) Request to approve Change Order #1 as a contract amendment to Contract 31-26 Unit A-26 Concrete Paving, with a decrease of \$160,114.80, for a new not-to-exceed contract total of \$3,595,314.32 and an unchanged contract contingency of \$55,000.

Attachments: [A-26 Change Order 1 Form.pdf](#)

Legislative History

5/11/26 Finance Committee recommended for approval

[26-0650](#) Request to adopt a resolution in support of a Safe Streets For All (SS4A) Planning and Demonstration Grant application for development of a CTH AP/Midway Road corridor study.

Attachments: [CTH AP SS4A resolution of support_final.pdf](#)

Legislative History

5/11/26 Finance Committee recommended for approval

[26-0651](#) Request to adopt a resolution in support of a Safe Streets For All (SS4A) Planning and Demonstration Grant application for development of a CTH JJ/Edgewood Drive corridor study.

Attachments: [CTH JJ SS4A resolution of support_final.pdf](#)

Legislative History

5/11/26 Finance Committee recommended for approval

[26-0652](#) Request to adopt a resolution in support of a Safe Streets For All (SS4A) Planning and Demonstration Grant application for development of an STH 47/Memorial Drive corridor study.

Attachments: [STH 47 SS4A resolution of support_final.pdf](#)

Legislative History

5/11/26 Finance Committee recommended for approval

[26-0654](#)

Request for recommendation to Common Council to authorize staff to proceed with development of a final implementation plan for modification of Central Equipment Agency Funding Structure, Brad Viegut, Financial Advisor with Baird to speak on model modification.

Attachments: [Central Equipment Agency Funding Analysis May 2026.docx](#)

Legislative History

5/11/26 Finance Committee recommended for approval

[26-0672](#)

Request to approve FCEC MOU, between City and Driftwood Hospitality.

Attachments: [FCECManagementMOUExtension_05152026.docx](#)

[Fox Cities Exhibition Center Management MOU - Amendment Extending Time.f](#)

6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE

[26-0594](#)

Request to approve the 2026 Annual Action Plan (AAP) for the Community Development Block Grant (CDBG) Program

Attachments: [Annual Action Plan Approval Memo to CDC 05-13-26.pdf](#)

[Appleton CDBG 2026 Annual Action Plan Final Draft 05-13-26.pdf](#)

Legislative History

5/13/26 Community Development Committee recommended for approval

Vice Chair Lambrecht presided over this item.

[26-0623](#)

Resolution #5-R-26 Administrative Fees for Weed Cutting & Abatement Services

Attachments: [5-R-26 Administrative Fees Weed Cutting & Abatement Services.pdf](#)

[5-R-26 Nuisance Weed Administrative Fee Proposed.pdf](#)

[5-R-26 Snow Removal Charges.pdf](#)

Legislative History

5/13/26 Community Development Committee recommended for approval

Meltzer moved, seconded by Stancil-Martin, to amend the item by reducing the proposed minimum \$75 fee to respond to a complaint back to its current amount of \$50. Roll Call. Amendment failed by the following vote: Aye: 2 - Meltzer and Stancil-Martin / Nay: 2 - Jones and Lambrecht

7. MINUTES OF THE UTILITIES COMMITTEE

[26-0610](#)

Request to Approve Intermunicipal Agreement between the City of Appleton and the Town of Grand Chute for Veterans Memorial Park South Pond.

Attachments: [2026-05-05 Intermunicipal Agreement Memorial Park South Pond.pdf](#)

Legislative History

5/12/26 Utilities Committee recommended for approval

[26-0636](#)

Award the Professional Services Contract for the Wastewater Treatment Facility Master Plan to Donohue & Associates in the amount of \$374,515 plus a 5% contingency for a total not to exceed \$393,241.

Attachments: [2026 AWWTP Master Plan Professional Services rev 1.pdf](#)

Legislative History

5/12/26 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

[26-0603](#)

Request to approve revisions to the Municipal Code, Chapter 9, relating to Health Department licensing of Retail Food Establishments; Hotels, Motels, and Tourist Rooming Houses; Bed and Breakfast Establishments; Safety, Maintenance, and Operation of Public Pools and Water Attractions; Recreational and Educational Camps; Campgrounds; and Tattoo and Body Piercing.

Attachments: [05.06.2026 MunicipalCodeChapter9Updates Memo.pdf](#)

[0178 - Ch 9 Revisions_FINAL-redlined.pdf](#)

[0178 - Ch 9 Revisions_FINAL_clean.pdf](#)

Legislative History

5/13/26 Board of Health recommended for approval

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[26-0656](#)

Ordinances #31-26 and #32-36

Attachments: [Ordinances to Council 5-20-26.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

T. ADJOURN

Amy Molitor, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.