



DEPARTMENT OF UTILITIES

Department of Utilities
Wastewater Treatment Plant
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MEMORANDUM

Date: May 2, 2025
To: Chairperson Brad Firkus and Members of the Finance Committee
From: Chris Stempa, Utilities Director
CC: Ryan Rice, Utilities Deputy Director
Kelli Rindt, Enterprise Fund Accounting Manager
Subject: **Finance Committee Information: Approve Change Order #11 to Staab Construction contract as part of the AWWTP Phase I Belt Filter Press Equipment Upgrades Project totaling \$36,938 resulting in a decrease in contingency from \$557,533 to \$520,595**

BACKGROUND:

On December 7, 2022, Common Council approved a contract for the Appleton Wastewater Treatment Plant (AWWTP) Phase I Belt Filter Press Equipment Upgrades Project to Staab Construction in the amount of \$5,063,000 with 15% contingency of \$759,450 for a project total not to exceed \$5,822,450. The change order tasks summarized within Table 1 represent work added to the original contract scope of work (per Section IV P of the Procurement and Contract Management Policy) or deleted from, which alters the original contract amount.

CHANGE ORDER #11

Change Order #11 reflects the labor and material costs to install various modifications to improve BFP operation and safety.

Table 1: Change Order (CO) Summary

CO#	Cost	Description
CO#1	-\$22,725	Cost for filtrate pipe, credits for reusing aluminum grating, elimination of 4 plug valves, and drainpipe material change
CO#2	\$6,625	Costs for Martin tensioner, temperature control module, relocation of BFP control panels, and credit for elimination of conveyor pan.
CO#3	\$20,253	Costs for hoist removal, installation of seven lintels to support new HVAC ductwork, demo of waste pipe and flow meter, reclaimed final effluent (RFE) line extension and installation of nine flush connections for new BFP pumps. Deducts provided for the elimination of the 1-inch diameter flush connection copper piping and electrical feeder panel.
CO#4	\$15,629	Demo grinder pump, concrete base, ductile iron pipe, and electrical. Credit (\$1,782) to forgo heater/piping removal in former truck scale room
CO#5	\$36,593	Part 1: Provide additional grating along east side of AHU plus two (2) fall protection beams (\$28,595). Part 2: provide additional grating and railing on east side of Air Handling Unit (\$7,998).

CO#6	\$17,392	Forgo duct pressure test and provide ball valve in lieu of triple duty valve (\$2,070 credit); remove 100 feet deteriorated cast iron drainpipe and replace with PVC (\$6,365); reroute hot water piping in former scale room (\$2,686); provide additional BFP drain pain supports (\$1,563); provide 16 feet of temporary handrail on west side of BFP #3 (\$2,325); add PVC vent to new filtrate drain lines (\$6,523)
CO#7	\$10,145	Eliminate Part 1 of CO5 (-\$28,595 credit); provide additional grating and railing on east side of AHU (\$19,663); provide additional hand rail and checkered plate at BFPs (\$11,344); provide temporary I beam to replace existing platform support (conflict with new conveyor, \$2,001); demo SST Vent Pipe that originates in V-Building Generator Room (\$1,926); add 120VAC power for polymer pumps and VFD's from 2nd Floor Panel L-8. Add ethernet cables between Polymer Pumps and VFD's and Solids Remote I/O Panel. Includes credit for removal of control wire provision between Existing BFP Control Panel and Solids Remote I/O Panel (net total \$1,407); fabricate and install SST guards for top rollers of new BFP's (\$607); and provide additional checkered plate on west end of BFP #5 (\$1,792)
CO#8	\$64,383	Replace failed Non-potable water (NPW) booster pipe (original estimate was \$66,293).
CO#9	\$32,952	Conveyor sensor conductor additions (\$1,135); stainless steel chute extensions (\$1,756); BFP and conveyor equipment annunciator system addition (\$18,768); south removeable concrete wall plank guide replacement (\$11,293).
CO#10	\$20,670	10,000 PSI hydro-blasting filtrate piping from belt filter press floor to filtrate storage tank and new BFP feed line to BFP #3
CO#11	\$36,938	Stainless steel washwater collection pan addition (\$8,240), BFP conveyor modification (\$5,461), wall column steel repairs (\$10,414), non-potable booster pump check valve replacement (\$3,744), BFP alarm annunciator modifications and conveyor integration (\$9,079)
Total		\$238,855

The \$238,855 through Change Order #11 represents 31% of the \$759,450 of approved contingency and 5% of the originally awarded \$5,063,000 contract. Project final completion is anticipated in mid-2025 pending completion of miscellaneous punch list items.

If you have any questions or require additional information regarding this project, please contact Chris Stempa at 920-832-5945.