



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, October 2, 2024

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[24-1261](#) Common Council Meeting Minutes of September 18, 2024

Attachments: [CC Minutes 9-18-24.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[24-1273](#) City Star Awards

[24-1274](#) Proclamations:
- Domestic Violence Awareness Month
- Fire Prevention Week
- Indigenous Peoples Day
- Mental Health Day
- Coming Out Day
- White Cane Safety Day
- Dysautonomia Awareness Month

Attachments: [46-261 Domestic Violence Awareness Month.pdf](#)

[46-262 Fire Prevention Week.pdf](#)

[46-263 Indigenous Peoples Day.pdf](#)

[46-264 Mental Health Day.pdf](#)

[46-265 Coming Out Day.pdf](#)

[46-266 White Cane Safety Day.pdf](#)

[46-267 Dysautonomia Awareness Month.pdf](#)

[24-1275](#) 2025 Executive Budget and Service Plan

H. PUBLIC PARTICIPATION

I. PUBLIC HEARINGS

[24-1073](#) Public Hearing for the Street Vacation of N. Sampson Street, South of E. Winnebago Street

Attachments: [Public Hearing - SV Sampson.pdf](#)

J. SPECIAL RESOLUTIONS

[24-1074](#) Final Resolution for the N. Sampson St. Street Vacation

Attachments: [Sampson Street - Final Resolution.pdf](#)

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[24-1268](#) Request from Appleton Downtown Inc. for free ramp and meter parking on Small Business Saturday, November 30, 2024.

Attachments: [Small Business Saturday parking.pdf](#)

[24-1051](#) Variance Request for Driveway Extension - 3039 N. Ballard Rd

Attachments: [3039 N Ballard Rd Drive Extension Variance Request Memo.pdf](#)

Legislative History

8/12/24	Municipal Services Committee	recommended for approval
		<i>Staff's recommendation to deny the variance was recommended for approval.</i>
8/21/24	Common Council	referred to the Municipal Services Committee
9/9/24	Municipal Services Committee	held
		<i>Held to next scheduled meeting.</i>
9/23/24	Municipal Services Committee	recommended for denial

[24-1232](#) Approve Utility Easement Release of Rights for Richmond St/I-41.

Attachments: [I-41 Richmond St Sewer Water Release of Rights Memo MSC 09-23-204.pdf](#)
[DT2245_City of Appleton_SEWR_1130-64-77_1130-63-21_615.pdf](#)
[DT2245_City of Appleton_WATR_1130-64-77_1130-63-21_616.pdf](#)

Legislative History

9/23/24 Municipal Services recommended for approval
 Committee

[24-1233](#) Request by Prevea Health to Purchase Two On-street Parking Stalls on South Side of Washington Street West of Oneida Street.

Attachments: [On-Street Parking Stall Purchase Request Prevea Health Memo MSC 09-23-20](#)

Legislative History

9/23/24 Municipal Services recommended for approval
 Committee

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[24-1105](#) Operator License for Cindy Reed.

Attachments: [Cindy Reed Operator License Application.pdf](#)
[Cindy Reed Clerk Letter.pdf](#)
[Cindy Reed PD Letter.pdf](#)
[Cindy Reed Denial Appeal Memo.pdf](#)
[Cindy Reed Documents Submitted to Safety and Licensing.pdf](#)

Legislative History

9/25/24 Safety and Licensing recommended for denial
 Committee

Cindy Reed appeared and addressed the committee.

Mark Joosten, 2948 W. 1st Ave, Appleton WI 54914, owner of Eager Beaver, appeared and addressed the committee.

The Motion to deny the license failed 1/3.

9/25/24 Safety and Licensing recommended for approval
 Committee

The Motion to approve the license passed 3/1.

[24-1213](#) Class "B" Beer and "Class B" Liquor License application for CaPo Gooble LLC d/b/a Ambassador, Colin Torrez, Agent, located at 117 S. Appleton St, contingent upon approval from the Health and Public Works departments.

Attachments: [Ambassador.Capo_Gooble_LLC.Alcohol.Class B Beer Liquor.8.28.24.REDAC](#)

Legislative History

9/25/24 Safety and Licensing recommended for approval
 Committee

[24-1252](#) Request to amend and update Appleton Municipal Code Sec. 6-56 "Adoption of codes and standards".

Attachments: [2024 Ch 6 - Fire - Appendices Revisions.pdf](#)
[2024-Chapter 6 memo.pdf](#)

Legislative History

9/25/24 Safety and Licensing Committee recommended for approval

3. MINUTES OF THE CITY PLAN COMMISSION

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[24-1247](#) Request to approve sole source purchase of Variable Frequency Drive (VFD) equipment and commissioning services to Werner Electric in the amount of \$37,573.

Attachments: [240918_SoleSourceAward_Werner_UV-VFD.pdf](#)

Legislative History

9/23/24 Finance Committee recommended for approval

[24-1246](#) Request to approve Statement of Non-Reimbursement by Utility DOT forms DT2245 Sewer and DT2245 Water.

Attachments: [Finance Committee 9-23-24 DT2245 Ballard Statement of Non-Reimbursement DT2245 City of Appleton SEWR 1130-65-76 1130-63-21 615 1994922.pdf](#)
[DT2245 City of Appleton WATR 1130-65-76 1130-63-21 616 1994924.pdf](#)

Legislative History

9/23/24 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

[24-1234](#) Approve Contract Amendment #2 for 2024A Stormwater Management Plan Review contract with Brown and Caldwell by an increase of \$38,000 for a total contract amount not to exceed \$113,000.

Attachments: [2024A Stormwater Plan Review amendment 2 UC Memo 09-24-2024.pdf](#)

Legislative History

9/24/24 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[24-1101](#) Approval of Alderperson Salaries.

Attachments: [19-0536 - Alderperson Salary Adjustment Deadlines Update Fall 2024 \(ZB & CF Elected Alderperson Salary History.pdf](#)
[Alderperson Comp 2024 Comparable.pdf](#)

Legislative History

8/28/24	Human Resources & Information Technology Committee	held
9/25/24	Human Resources & Information Technology Committee	recommended for approval

Motion to approve a 0% increase was approved.

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[24-1260](#) Ordinances #125-24 to #137-24

Attachments: [Ordinances to Council 10-2-24.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.