



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Agenda - Final Finance Committee

Monday, June 8, 2026

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Pledge of Allegiance
3. Roll call of membership
4. Approval of minutes from previous meeting

[26-0725](#) May 11th, 2026 Meeting Minutes

Attachments: [May 11th, 2026 Meeting Minutes.pdf](#)

5. Public Hearing/Apearances

6. Action Items

[26-0726](#) Board of Review Member Pay Rate

Attachments: [BOR Rate of Pay Memo.pdf](#)

[26-0769](#) Request to approve a budget transfer of \$350,000 from the remaining Library Inflation Reduction Act elective pay proceeds to the Library solar project, increasing the total project budget from \$350,000 to \$700,000.

Attachments: [ITC to Library Solar Budget Transfer .docx](#)

[26-0770](#) Request to approve the purchase of one office trailer and one restroom trailer from Elk Creek Trailers for the temporary Transit Center operations site in the total amount of \$141,720.

Attachments: [Temporary Transit Terminal Office and Restroom Trailer Purchase.docx](#)

[26-0771](#) Request to approve the request to sole source a contract to Chet Wesenberg Architect, LLC, for professional services needed to complete design, bidding, and construction administration for the 2026 City Hall 6th Floor Office Renovation Project in the amount of \$137,570, with a 5 percent contingency of \$6,878.50, for a total project authorization not to exceed \$144,448.50.

Attachments: [2026 City Hall 6th Floor Renovation - Professional Services Contract.docx](#)

- [26-0777](#) Request to approve change orders #7, #8, and #9 to Rohde Brothers, Inc. contract as part of the AWWTP Sludge Piping and Digester Heat Exchanger Replacement Project totaling -\$8,001 resulting in an increase in contingency from \$23,110 to \$31,111.
Attachments: [260604_Finance Info AWWTP HEX CO No7-9.pdf](#)
- [26-0774](#) Request to approve change orders #5 through #8 to August Winter & Sons, Inc. contract as part of the Appleton Wastewater Treatment Plant 2025 LBuilding HVAC and Receiving Station Upgrades Project totaling \$116,526 resulting in a decrease in contingency from \$386,084 to \$269,558.
Attachments: [26-06-04_Finance Memo L-Build Change OrdersAWS.pdf](#)
- [26-0775](#) Request to approve change order #13 to Staab Construction contract as part of the AWWTP Phase 2 Belt Filter Press Equipment Upgrades Project totaling \$31,042 resulting in a decrease in contingency from \$383,130 to \$352,088.
Attachments: [260604_Finance Memo Phase 2 BFP Change Orders13_Staab.pdf](#)
- [26-0785](#) Request to approve change order #1 to Kruczek Construction contract 3-26 Unit U-26 Sewer and Water Construction with an increase of \$13,510.50 for a new contract total of \$370,510.50 resulting in a decrease in contingency from \$35,000 to \$21,489.50.
Attachments: [U-26 Change Order 1_r1.pdf](#)
- [26-0784](#) Request to approve change order #1 to Western Specialty Contractors contract 17-26 Unit S-26 Parking Ramp Repairs and Maintenance with an increase of \$181,000 for a new contract total of \$1,387,718.50 resulting in a decrease in contingency from \$181,000 to \$0.
Attachments: [S-26 Contract Change Order Form 1_final.pdf](#)
- [26-0787](#) Request to approve new Fox Cities Exhibition Center (FCEC) Management Agreement, between the City of Appleton and Appleton Hotel Holdings, LLC.
Attachments: [25-0325 - Fox Cities Exhibition Center Management Agrm - 06-05-2026.pdf](#)
[FCECNewManagementAgreement_memo.pdf](#)
- [26-0776](#) Request to award Sole Source Contract to Full Service Organics Management LLC, as part of the AWWTP Anaerobic Digester Inspection, Maintenance, and Improvements Project in the amount of \$157,360 plus a 20% contingency of \$31,472 for a total cost of \$188,832.
Attachments: [260604_ESD_CleaningSoleSourceContact_FSO_FinanceMemo.pdf](#)
- [26-0773](#) Request to award Sole Source purchase of a Vulcan EWP 400/600 Wash Press to Vulcan Industries in the amount of \$68,518.
Attachments: [260604_SoleSourceAward_Vulcan_Ind_WP.pdf](#)

[26-0772](#) Request to award Sole Source Contract to Dixon as part of the Matthias Tower Coating Project in the amount of \$93,962.50 plus a 5.0% contingency of \$4,700 for a total cost of \$98,662.50.

Attachments: [26-06-03 Matthias SoleSourceContact Dixon FinanceMemo.pdf](#)

[26-0786](#) Request to award project Z-26 Sewer & Water Main Reconstruction to Kruczek Construction in the amount of \$546,000 with a contingency of \$20,000 for a total amount not to exceed \$566,000.

Attachments: [Z-26 Award-Funding-BidTab.pdf](#)

[26-0783](#) Request to apply for a Safe Drinking Water Loan and to approve a Resolution declaring official intent to reimburse expenditures for loan disbursement payments.

Attachments: [20260608 FC Memo Request to Apply Resolution to Reimburse.pdf](#)

7. Information Items

[26-0744](#) Contract 20-24 was awarded to Rohde Brothers for \$720,840 with a contingency of \$64,876 for the WWTP B-Bldg HVAC Improvements. Change orders were approved totaling \$51,550. Final contract amount is \$772,390 with a contingency of \$13,326. Payments issued to date total \$753,080.25. Request final payment of \$19,309.75.

8. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.