



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final-revised Utilities Committee

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Tuesday, October 22, 2024

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chairperson Meltzer called the Utilities Committee Meeting to order at 4:30 p.m.*

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 4 - Meltzer, Doran, Firkus and Hayden

**Excused:** 1 - Heffernan

4. Approval of minutes from previous meeting

[24-1363](#)

Approval of the September 24, 2024 Utilities Committee Meeting Minutes.

**Attachments:** [September 24, 2024 Utilities Committee Meeting Minutes.pdf](#)

Firkus moved, seconded by Hayden, that the September 24, 2024 Utilities Committee Meeting Minutes be approved. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Meltzer, Doran, Firkus and Hayden

**Excused:** 1 - Heffernan

5. Public Hearing/Appearances

6. Action Items

[24-1364](#)

Approve Wastewater Rate increase of 9% for general service and special hauled waste service and increase compost fee to \$14/cubic yard to be effective January 1, 2025.

**Attachments:** [WW Rate Increase memo Oct 2024.pdf](#)  
[2025 Rate Sheet Attachment A.pdf](#)

Firkus moved, seconded by Hayden, that the Wastewater increase of 9% for general service and special hauled waste service and increase of compost fee to \$14/cubic yard to be effective January 1, 2025 be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Meltzer, Doran, Firkus and Hayden

**Excused:** 1 - Heffernan

## 7. Information Items

[24-1366](#)

Utilities Department Mission Statement Change

**Attachments:** [2401017 UtilitiesMissionStatementChange.pdf](#)

*The new Utilities Department Mission Statement change was presented.*

[24-1367](#)

2025 Utilities Department Budget Discussion

*The 2025 Utilities Department Budget was discussed.*

[24-1374](#)

Monthly Reports for September 2024:

- Water Distribution and Meter Team Monthly Report - September

**Attachments:** [9 - September 2024 Water Main Breaks.pdf](#)

[9 - September 2024 Water Main Breaks CORRECTED 102324.pdf](#)

*The monthly report was reviewed.*

*A corrected report is attached.*

## 8. Adjournment

**Hayden moved, seconded by Firkus, that the Utilities Committee Meeting be adjourned at 4:46 p.m.. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Doran, Firkus and Hayden

**Excused:** 1 - Heffernan