



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Library Board

Tuesday, May 14, 2024

1:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

Others Present: Owen Anderson, Nicole Casner, Ann Cooksey, Darrin Gladd, Tina Krueger, Adriana McCleer, Dan McGinnis, Alex Niemi, Bethany Neuman, Colleen Rortvedt, Missy Sawicki, Maureen Ward

Present: 9 - Looker, Kellner, Scheuerman, Mann, Nett, Van Zeeland, Keller, Bunnow and Lee

Excused: 2 - Sivasamy and Brozek

4. Approval of minutes from previous meeting

[24-0593](#)

April 16, 2024 Meeting Minutes

Attachments: [4-16-2024 Library Board Meeting Minutes.pdf](#)

Van Zeeland moved, seconded by Scheuerman, that the April 16, 2024 Meeting Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 9 - Looker, Kellner, Scheuerman, Mann, Nett, Van Zeeland, Keller, Bunnow and Lee

Absent: 2 - Sivasamy and Brozek

5. Public Participation and Communications

Establish Order of the Day

President Mann called for a motion to place Action Items 24-0594, 24-0595, 24-0596 and 24-0606 on a Consent Agenda.

Kellner moved, seconded by Keller to place Action Items 24-0594, 24-0595, 24-0596 and 24-0606 on a Consent Agenda. Voice Vote. Motion Carried. (9-0)

6. Action Items

Scheuerman moved, seconded by Van Zeeland that the Consent Agenda be approved. Voice Vote. Motion Carried. (9-0)

[24-0594](#)

Bill Register - April 2024

Attachments: [April 24 Bill Register.pdf](#)
[APL Financial Cash Flow-April 2024.pdf](#)

This Report Action Item was approved

[24-0595](#)

E-rate Expense Memo May 2024

Attachments: [E-rate Expense Memo May 2024.pdf](#)

This Report Action Item was approved

[24-0596](#)

Appointment of Library Board Nominating Committee

Attachments: [President Mann Nominating Committee Memo.pdf](#)

This Report Action Item was approved

[24-0606](#)

Updated COA Vehicle Usage Policy

Attachments: [Vehicle Usage Policy Edits 2.16.24.pdf](#)

This Report Action Item was approved

7. Information Items

A. Administrative Report

[24-0597](#)

Building Project Update

Attachments: [April 2024 Building Project Update.pdf](#)

[24-0598](#)

APL Hiring Process Update

[24-0599](#)

1st Quarter 2024 Statistics (Jan, Feb, Mar)

Attachments: [JAN 2024.pdf](#)
[FEB 2024.pdf](#)
[MAR 2024.pdf](#)

[24-0600](#)

1st Quarter Friends Grants Funded Program Summaries

Attachments: [1st Quarter 2024 Friends Grant Funded Program Summaries FINAL.pdf](#)

B. President's Report

[24-0601](#)

Trustee Development: An Exploratory Social Justice Framework to Develop Public Library Services with Underserved Families

Attachments: [Trustee Training_1_An Exploratory Social Justice Framework to Develop Public Library Services with Underserved Families.pdf](#)
[Trustee Training_2_May 2024 Trustee Development Topic Instructions.pdf](#)

C. Staff Updates

[24-0602](#)

Children's Program Updates

Attachments: [Community Mural.pdf](#)

[24-0603](#)

Community Partnerships Updates

8. Adjournment

Kellner moved, seconded by Bunnow that the Meeting be Adjourned. Voice Vote. Motion Carried. (9-0)

The Meeting was Adjourned at 1:37pm