



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Finance Committee

Monday, July 7, 2025

5:30 PM

Council Chambers, 6th Floor

1. Alderperson Croatt called the meeting to order at 5:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Hartzheim, Van Zeeland, Fenton and Croatt

Excused: 1 - Firkus

4. Approval of minutes from previous meeting

[25-0711](#)

Finance Committee Meeting Minutes June 9, 2025

Attachments: [MeetingMinutes09-Jun-2025.pdf](#)

Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Hartzheim, Van Zeeland, Fenton and Croatt

Excused: 1 - Firkus

5. Public Hearing/Appearances

6. Action Items

[25-0737](#)

Request to award sole source Engineering Bidding and Construction Services Contract to McMahon as part of Water Tower Booster Pump Improvements in the amount of \$28,000 with a 10% contingency of \$2,800 for a total not to exceed \$30,800

Attachments: [250618_SoleSourceAward_McMahon_TowerPumpConstructionServices.pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Hartzheim, Van Zeeland, Fenton and Croatt

Excused: 1 - Firkus

[25-0738](#)

Request to award Unit DD-25 Mackville Quarry Grading & Capping contract to

MCC, Inc., in the amount of \$131,126.25 with a 15% contingency of \$19,668.94 for a contract total not to exceed \$150,795.19

Attachments: [DD-25 Award-Funding-Bid Tab.pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Hartzheim, Van Zeeland, Fenton and Croatt

Excused: 1 - Firkus

[25-0751](#)

Request to approve 2026 sole source agreement with Baycom and Motorola Solutions for portable radios to receive promotional discount.

Attachments: [Radio Request to Committee \(002\).pdf](#)
[SoleSource.pdf](#)

Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Hartzheim, Van Zeeland, Fenton and Croatt

Excused: 1 - Firkus

[25-0779](#)

Request to award sole source purchase of Appleton Wastewater Treatment Plant phosphorus analyzer to William Reid Ltd. for a total cost not to exceed \$49,845

Attachments: [250702_Finance Memo_Sole Source_Award_P Analyzer_William Reid.pdf](#)
[SoleSource William Reid.pdf](#)

Fenton moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Hartzheim, Van Zeeland, Fenton and Croatt

Excused: 1 - Firkus

[25-0780](#)

Request to award contract to Advance Construction, Inc. for the Summer Street Lift Station Replacement Project in the amount of \$1,194,000 with a 7.5% contingency of \$89,550 for a project total not to exceed \$1,283,550

Attachments: [250702_FinanceMemo_BidAward_AWWTP_Summer_LS_Advance_Contract.pdf](#)
[250702_FinanceMemo_Summer_LS_NoA & Bid Tab.pdf](#)

Fenton moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Hartzheim, Van Zeeland, Fenton and Croatt

Excused: 1 - Firkus

7. Information Items

[25-0710](#)

Contract 126-24 was awarded to Rhode Bros for \$563,500 with a contingency of \$42,263 for the ORC Generator install. Change orders were approved totaling \$39,135. Final contract amount is \$602,635 with a contingency of \$3,128. Payments issued to date total \$587,569.12. Request final payment of \$15,065.88.

This Report Action Item was presented

[25-0781](#)

Contract Unit H-25 was awarded to Norcon Corporation, Inc. for \$203,946.00 with a contingency of \$20,394.60 for Lawe Street Bridge over Fox River Repairs. Change orders were approved totaling an increase of \$5,961.38. Final contract amount is \$209,907.38. Payments issued to date total \$199,412.01. Request final payment of \$10,495.37

This Report Action Item was presented

8. Adjournment

**Hartzheim moved, seconded by Fenton, that the be adjourned at 5:49 p.m.
Roll Call. Motion carried by the following vote:**

Aye: 4 - Hartzheim, Van Zeeland, Fenton and Croatt

Absent: 1 - Firkus