



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes Finance Committee

Monday, April 7, 2025

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:30pm

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

4. Approval of minutes from previous meeting

[25-0339](#)

03/24/25 Finance Committee minutes

Attachments: [Meeting_Minutes032425.pdf](#)

Hartzheim moved, seconded by Croatt, that the Minutes be approved. Roll Call.
Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

5. Public Hearing/Appearances

6. Action Items

[25-0340](#)

Request to approve sole source contract with Truity Partners, LLC in an amount not to exceed \$40,000

Attachments: [Staffing Agency Memo.pdf](#)
[Staffing Agency Sole Source Request.pdf](#)

Fenton moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[25-0344](#)

Request to award Unit L-24 Site Improvements at 3001 E Glendale Ave to MCC, Inc. in the amount of \$153,858.96 with at 5.2% contingency of \$8,000 for a project total not to exceed \$161,858.96.

Attachments: [Contract Award Form Unit L-24_r1 w Bid Tab.pdf](#)

Croatt moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[25-0300](#)

Request to approve 2024 - 2025 Budget carryover appropriations (2/3 vote of Council required):

1. Items not under contract \$13,811,792
2. Items requesting special consideration \$1,143,133

Attachments: [Not Under Contract 2024-2025 Carryover.pdf](#)
 [Special Consideration 2024-2025 Carryover.pdf](#)

Van Zeeland moved, seconded by Fenton, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

7. Information Items

[25-0341](#)

Contract 131-23 was awarded to Gulf Coast Green Energy for \$373,734 with a contingency of \$32,266 for ORC Generators. Final contract amount is \$373,734. Payment issued to date total \$366,766.50. Request final payment of \$6,967.50.

This item was presented

[25-0342](#)

Contract 59-24 was awarded to AMA Heating & AC for \$467,042 with a contingency of \$37,364 for Fire Station 1 & 6 HVAC improvements. Change orders were approved totaling \$12,418. Final contract amount is \$479,460 with a contingency of \$37,364. Payments issued to date total \$465,288.96. Request final payment of \$14,171.04

This item was presented

[25-0343](#)

Contract 36-24 was awarded to Rohde Brothers for \$807,000.00 with a contingency of \$80,000.00 for Water Dehumidification. Change orders were approved totaling \$(22,693.00). Final contract amount is \$784,307 with a contingency of \$102,693. Payments issued to date total \$762,462.67. Request final payment of \$21,844.33.

This item was presented

8. Adjournment

Hartzheim moved, seconded by Fenton, that this meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland