



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Finance Committee

Monday, January 22, 2024

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

4. Approval of minutes from previous meeting

[24-0080](#) 1/8/24 Finance Committee Meeting Minutes

Attachments: [Meeting Minutes010824.pdf](#)

5. **Public Hearing/Appearances**

6. **Action Items**

[24-0061](#) Resolution for use of Efficiency and Conservation Block Grant Funds

Attachments: [#1-R-24 Efficiency and Conservation Block Grant Funds.pdf](#)

[24-0081](#) Request to award Unit W-24 Sewer & Watermain Reconstruction No. 1 to Kruczek Construction, Inc. in the amount of \$2,959,994.96 with a 1% contingency of \$30,000 for a project total not to exceed \$2,989,994.96.

Attachments: [Contract Award Form W-24 w Bid Tab Finance 01-22-2024.pdf](#)

[Award Memo and Request for Scope Revision - Unit W-24 Sewer Water Relay I](#)

[24-0087](#) Request to approve Change Order #1 for Project Z-23 Water Reconstruction to increase for additional costs in the amount of \$335,035.04, resulting in a decrease to contingency from \$150,000 to \$0, along with the following 2023 budget amendment (2/3 vote of Council required):

Water Fund

Z-23 Water Reconstruction + \$185,035.04

X-23 Water Capital Construction - \$185,035.04

Attachments: [Copy of Z-23 Change Order Approval Form.pdf](#)

[Z-23 Change Order 1 Contract Amendment Memo Final_r1.pdf](#)

7. Information Items

- [24-0082](#) Contract 52-23 was awarded to Green Bay Pipe & TV for \$266,500 for Sewer Cleaning and Televising. Payments issued to date total \$208,441.45. Request final payment of \$53,236.80.
- [24-0083](#) Contract 20-23 was awarded to Superior Sewer & Water for \$2,222,221 with a contingency of \$75,000 for W-23 Water Reconstruction No. 1. Payments issued to date total \$2,080,310.41. Request final payment of \$50,390.12.
- [24-0084](#) Contract 72-22 was awarded to PTS Contractors, Inc. for the H-21 Redundant Raw Water Line in the amount of \$4,875,000 with a contingency of \$500,000. Four change orders were approved in the amount of \$431,682.83. Payments to date total \$5,123,852.83. Request to issue the final contract payment of \$182,830.00.
- [24-0085](#) Contract 42-23 was awarded to Vinton Construction Co., Inc. for A-23 Concrete Pavement Reconstruction in the amount of \$5,331,314.05 with a 2% contingency of \$106,626.28. Payments to date total \$4,803,206.47. Request to issue the final contract payment of \$173,944.35.
- [24-0090](#) ARPA Project Update
- Attachments:** [ARPA Projects Finance Memo Final01192024.pdf](#)

8. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

Any questions regarding this agenda, please contact Jeri Ohman at (920) 832-5742.



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
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Meeting Minutes Finance Committee

Monday, January 8, 2024

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:30pm

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

4. Approval of minutes from previous meeting

[23-1528](#)

12/11/23 Finance Committee Meeting Minutes

Attachments: [MeetingMinutes Dec-11-2023.pdf](#)

**Croatt moved, seconded by Hartzheim, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

5. **Public Hearing/Appearances**

6. **Action Items**

[24-0001](#)

Request to award the City of Appleton's Library Signage Package contract to Seating Concepts Inc., in the amount of \$185,994.61 with a 5% contingency of \$10,000 for a project total not to exceed \$195,994.61.

Attachments: [2023 Library Signage.pdf](#)

Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-0002](#)

Request to award the Engineering Contract for the 2023 AWWTP L-Building HVAC Replacement Project to McMahon in the amount of \$156,898 with a 5% contingency of \$7,845 for a total not to exceed project engineering cost of \$164,743.

Attachments: [2023 AWWTP L-Building HVAC Replacement Professional Services.pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-0003](#)

Request to award the 2023 AWWTP B-Building HVAC Upgrades Project contract to Rohde Brothers, Inc. in the amount of \$720,840 with a 9% contingency of \$64,876 for a project total not to exceed \$785,716, along with the following budget amendment (2/3 vote of Council required):

AWWTP Electrical Distribution Project	- \$54,000
AWWTP HVAC Upgrades Project	+\$54,000

Attachments: [2023 AWWTP B-Building HVAC Upgrades Project with Budget Transfer .pdf](#)

Fenton moved, seconded by Van Zeeland, that this Report Action Item was recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-0004](#)

Request to award the Engineering Contract for the AWWTP MCC Replacement Project Phase 1 to Donohue and Associates in the amount of \$159,420 for data collection and bidding documents along with \$124,719 for bidding and construction oversight services upon approval of funding in the 2025 budget as this is a multiyear project, for a total contract amount of \$284,139, along with the following 2023 budget amendment (2/3 vote of Council required):

AWWTP Electrical Distribution Project	-\$60,000
2023 AWWTP MCC Replacement Project	+\$60,000

Attachments: [AWWTP MCC Replacement Professional Services.pdf](#)

Hartzheim moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-0005](#)

Request to approve the Relocation Order for work at or near 1850 West Wisconsin Avenue.

Attachments: [1234 - Moto Mart - Relocation Order.pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-0012](#)

Request to approve write off of \$74,881.54 of accounts receivable invoices and \$16,668.36 of personal property taxes (outstanding over one year).

Attachments: [Finance Committee - AR Write-off List 2023.pdf](#)
[Finance Committee - PP Write-off List 2023.pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-0013](#)

Request to approve Change Order #4 to contract 72-22 for Unit H-21 Redundant Raw Water Line to increase for unanticipated site conditions in the amount of \$176,232.54 resulting in a decrease in contingency from \$244,549.71 to \$0.00. No change to overall contract amount.

Attachments: [H-21 Change Order 4 memo 01-02-2024.pdf](#)
[Unit H-21 Change Order No 4.pdf](#)

Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-0014](#)

Request to award Unit H-23 Lightning Drive Sewer & Water, Grade & Gravel, and Bridge Construction to Triple P Inc., dba Peters Concrete Company, in the amount of \$1,544,853.12 with a 7.5% contingency of \$116,000.00 for a project total not to exceed \$1,660,853.12.

Attachments: [Contract Award Form H-23 w Bid Tabs.pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-0015](#)

Request to award a sole source contract to McMahon for design, bidding, and construction oversight for the 2024 Wastewater Hardscapes Improvement Project, for a contract fee of \$56,600 and a 5% contingency of \$2,830 not to exceed a total contract amount of \$59,430.

Attachments: [2024 AWWTP Hardscapes Engineering Services \(Sole Source\).pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-0016](#)

Request to award a sole source contract to Nordon Business Environments for the Municipal Services Building Furniture Upgrades in the amount of \$189,135.72.

Attachments: [2024 MSB Furniture Upgrades Sole Source.pdf](#)

Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

7. Information Items

[24-0017](#)

Contract 35-23 was awarded to Scott Lamers Construction LLC for \$400,910 with a contingency of \$99,090 for Y-23 Lead/Galvanized Water Service Replacement. Change orders were approved totaling \$74,193.13. Final contract amount is \$475,103.13 with a contingency of \$24,896.87. Payments issued to date total \$345,594.75. Request final payment of \$129,508.38.

This item was presented.

[24-0018](#)

Contract 124-22 was awarded to Rohde Brothers for \$223,900 with a contingency of \$26,868 for WW F-1 Bldg HVAC. Change orders were approved totaling \$5,447. Final contract amount is \$229,347 with a contingency of \$21,421. Payments issued to date total \$198,222.50. Request final payment of \$31,124.50.

This item was presented.

[24-0019](#)

Contract 43-23 was awarded to Vinton Construction for \$684,731.28 with a contingency of \$27,000 for Asphalt Pavement Reconstruction. Payments issued to date total \$492,066.24. Request final payment of \$55,967.58.

This item was presented.

[24-0020](#)

Contract 56-21 was awarded to ASTI Sawing for \$30,000 for Concrete Sidewalk Sawcutting. Payments issued to date total \$13,226.11. Request final payment of \$16,773.89.

This item was presented.

[24-0021](#)

Contract 65-23 was awarded to Kruczek Construction for \$1,044,444 with a contingency of \$52,222 for X-23 Water Reconstruction No. 2. Payments issued to date total \$682,990.45. Request final payment of \$135,520.83.

This item was presented.

[24-0022](#)

Contract 41-23 was awarded to Vinton Construction Company for \$499,980.65 with a contingency of \$60,000 for WW Hardscape 2023. Change orders were approved totaling \$7,977.55. Final contract amount is \$507,958.20 with a contingency of \$52,022.45. Payments issued to date total \$446,020.61. Request final payment of \$61,937.59.

This item was presented.

[24-0023](#)

Contract 54-23 was awarded to M & E Construction, LLC for \$200,000 for Mini Storm Sewer Construction. No payments issued to date. Request final payment of \$199,925.

This item was presented.

[24-0024](#)

Contract 52-22 was awarded to Triple P Inc. dba Peters Concrete Company for the 2022 Ellen Kort Peace Park River Trail Project in the amount of \$464,131.41 with a contingency of \$46,413. Four change orders were approved totaling \$45,146.69. Payments issued to date total \$504,278.10. Request to issue the final payment of \$5,000.00.

This item was presented.

[24-0033](#)

Change Orders #9, #10, and #11 to Miron Construction contract as part of the AWWTP Sludge Storage Building Addition Construction Project totaling \$19,646 resulting in a decrease in contingency from \$552,192 to \$532,546.

Attachments: [Finance Memo SSB Addition Miron Change Orders No9-11.pdf](#)

This item was presented.

[24-0037](#)

The following 2023 Budget adjustments were approved by the Finance Director in accordance with Policy:

General Fund - Library

Children's Services - Other Reimbursements	+\$100
Children's Services - Office Supplies ELL	+\$100

Building for Kids

General Fund - Library

Materials Management - Other Reimbursements	+\$50
Materials Management - Books & Library Materials	+\$50

John C. Roberts Donation for Materials

General Fund - Library

Children's Services - Food & Provisions ELL	+\$3,359
Children's Services - Office Supplies ELL	- \$3,359

Move ELL funds to supply line as requested by AC

General Fund - Library

Materials Management - Other Reimbursement	+\$50
Materials Management - Books & Library Materials	+\$50

Cookie Fielkow Donation for Materials

General Fund - Library

Library Admin - Donation	+\$50
Materials Management - Book & Library Materials	+\$50

Donation for purchase of collection materials

General Fund - Library

Community Partnerships - Other Reimbursements	+\$5,000
Community Partnerships - Part Time Wages	+\$5,000

Libraries in Bloom

General Fund - Library

Community Partnerships - Other Reimbursements	+\$10,000
Community Partnerships - Other Contracts	+\$10,000

Entrepreneurs of Color

General Fund - Library

Library Admin - Other Reimbursements	+\$41
Library Admin - Food & Provisions	+\$41

UW System donation for Community Project Powered Expense

General Fund - Library

Children's Services - Other Reimbursements	+\$100
Children's Services - Office Supplies	+\$100

Modern Woodmen of America Donation

General Fund - Library

Children's Services - Other Reimbursements	+\$500
Children's Services - Office Supplies	+\$500

OWLS Donation

General Fund - Library

Library - Reach Out and Read	+\$255
Library Grants - Books	+\$255

UW Brown County

This item was presented.

[24-0038](#)

The following 2023 Budget adjustment was approved by the Mayor and Finance Director in accordance with Policy:

General Fund - CED

Miscellaneous Revenue	+\$950
Training/Conferences	+\$950

Travel Stipend received from Smart Growth America for training

This item was presented.

8. Adjournment

Hartzheim moved, seconded by Croatt, that this meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

Resolution #1-R-24

Resolution for use of Efficiency and Conservation Block Grant Funds

Submitted By: *Aldersperson Van Zeeland – District 5, Aldersperson Meltzer – District 2 & Aldersperson Fenton – District 6*

Date: *January 17, 2024*

Referred To: *Finance Committee*

Whereas according to the Department of Energy, the Efficiency and Conservation Block Grant (EECBG) grant is designed to help local governments implement strategies to reduce energy use, reduce fossil fuel emissions, and improve energy efficiency; and

Whereas the library project offers many opportunities in alignment with staff goals to improve our sustainability and resiliency; and

Whereas on May 3, 2023, the Common Council approved the acceptance of the EECBG in the amount of \$134,180; and

Whereas the EECBG grant funding is rewarded automatically if applied for by the end of January 2024.

Therefore, be it resolved that \$134,180 from the Efficiency and Conservation Block Grant (EECBG) grant will be applied to a qualifying initiative in the Appleton Public Library building project and the offsetting savings applied to existing library project expenses.

CITY OF APPLETON
Department of Public Works
MEMORANDUM

TO: **Finance Committee**
 Municipal Services Committee
 Utilities Committee

SUBJECT: Award of Contract

The Department of Public Works recommends that the following described work:
Unit W-24 Sewer & Water Reconstruction No. 1

Be awarded to:

Name: Kruczek Construction Inc
Address: 3636 Kewaunee Road
Green Bay, WI 54311

In the amount of : \$2,959,994.96
With a 1 % contingency of : \$30,000.00
For a project total not to exceed : \$2,989,994.96

**** OR ****

In an amount Not To Exceed : _____

Budget: \$3,309,466.00
Estimate: \$2,559,466.00
Committee Date: 01/22/24
Council Date: 02/07/24

W-24 Sewer and Water Reconstruction No.1

Bid Tabulation - Page 1 of 2

Bid Item	Item Description	Unit	Quantity	Kruczek Construction Inc.		PTS Contractors, Inc		Dorner Inc.	
				Unit Price	Item Total	Unit Price	Item Total	Unit Price	Item Total
1	F&I - 8" Water Main	lin. ft.	2600	\$107.00	\$278,200.00	\$160.00	\$416,000.00	\$155.00	\$403,000.00
2	F&I - 6" Hydrant Lead	lin. ft.	20	\$128.00	\$2,560.00	\$148.00	\$2,960.00	\$119.00	\$2,380.00
3	F&I - Hydrant	each	3	\$6,235.00	\$18,705.00	\$5,600.00	\$16,800.00	\$6,323.00	\$18,969.00
4	F&I - 8" Gate Valve w/ Box	each	13	\$2,720.00	\$35,360.00	\$2,500.00	\$32,500.00	\$2,713.00	\$35,269.00
5	F&I - 6" Gate Valve w/ Box	each	4	\$1,876.00	\$7,504.00	\$1,800.00	\$7,200.00	\$1,894.00	\$7,576.00
6	F&I - 4" Gate Valve w/ Box	each	1	\$1,544.00	\$1,544.00	\$1,500.00	\$1,500.00	\$1,581.00	\$1,581.00
7	F&I - 8" Bend	each	25	\$450.00	\$11,250.00	\$480.00	\$12,000.00	\$548.00	\$13,700.00
8	F&I - 6" Bend	each	2	\$325.00	\$650.00	\$320.00	\$640.00	\$407.00	\$814.00
9	F&I - 4" Bend	each	2	\$227.00	\$454.00	\$230.00	\$460.00	\$313.00	\$626.00
10	F&I - 8"x8" Cross	each	2	\$864.00	\$1,728.00	\$825.00	\$1,650.00	\$990.00	\$1,980.00
11	F&I - 12"x8" Tee	each	1	\$2,330.00	\$2,330.00	\$2,150.00	\$2,150.00	\$2,367.00	\$2,367.00
12	F&I - 8"x8" Tee	each	1	\$750.00	\$750.00	\$725.00	\$725.00	\$857.00	\$857.00
13	F&I - 8"x6" Tee	each	4	\$635.00	\$2,540.00	\$810.00	\$3,240.00	\$748.00	\$2,992.00
14	F&I - 8"x4" Tee	each	1	\$580.00	\$580.00	\$575.00	\$575.00	\$697.00	\$697.00
15	F&I - 8"x6" Reducer	each	2	\$356.00	\$712.00	\$375.00	\$750.00	\$461.00	\$922.00
16	F&I - 8" MJ Cap	each	1	\$238.00	\$238.00	\$805.00	\$805.00	\$979.00	\$979.00
17	F&I - 6" Service	lin. ft.	10	\$207.00	\$2,070.00	\$170.00	\$1,700.00	\$221.00	\$2,210.00
18	F&I - 4" Service	lin. ft.	10	\$200.00	\$2,000.00	\$147.00	\$1,470.00	\$213.00	\$2,130.00
19	F&I - 1" Service	lin. ft.	300	\$87.00	\$26,100.00	\$112.00	\$33,600.00	\$91.00	\$27,300.00
20	Service Connection	each	25	\$430.00	\$10,750.00	\$475.00	\$11,875.00	\$430.00	\$10,750.00
21	F&I - Curb Stop	each	15	\$317.00	\$4,755.00	\$840.00	\$12,600.00	\$285.00	\$4,275.00
22	F&I - Curb Box	each	25	\$415.00	\$10,375.00	\$235.00	\$5,875.00	\$404.00	\$10,100.00
23	Cut/Cap Watermain	each	12	\$1,020.00	\$12,240.00	\$1,950.00	\$23,400.00	\$864.00	\$10,368.00
24	F&I - 18" Sanitary Sewer	lin. ft.	85	\$123.00	\$10,455.00	\$270.00	\$22,950.00	\$396.00	\$33,660.00
25	F&I - 15" Sanitary Sewer	lin. ft.	1200	\$200.00	\$240,000.00	\$212.00	\$254,400.00	\$245.00	\$294,000.00
26	Fill&Aband. - 15" Sanitary Sewer	lin. ft.	600	\$10.00	\$6,000.00	\$8.00	\$4,800.00	\$14.90	\$8,940.00
27	F&I - 12" Sanitary Sewer	lin. ft.	600	\$152.00	\$91,200.00	\$177.00	\$106,200.00	\$218.00	\$130,800.00
28	F&I - 10" Sanitary Sewer	lin. ft.	830	\$135.00	\$112,050.00	\$160.00	\$132,800.00	\$181.00	\$150,230.00
29	Fill&Aband. - 10" Sanitary Sewer	lin. ft.	10	\$22.00	\$220.00	\$17.00	\$170.00	\$10.80	\$108.00
30	F&I - 8" Sanitary Sewer	lin. ft.	1150	\$115.00	\$132,250.00	\$176.00	\$202,400.00	\$181.00	\$208,150.00
31	F&I - 4"x6" Sanitary Lateral	lin. ft.	750	\$121.00	\$90,750.00	\$174.00	\$130,500.00	\$146.00	\$109,500.00
32	F&I - 4" Sanitary Lateral (Trenchless)	lin. ft.	5670	\$5.00	\$28,350.00	\$5.10	\$28,917.00	\$6.80	\$38,556.00
33	Reconnect Sanitary Lateral	each	110	\$655.00	\$72,050.00	\$795.00	\$87,450.00	\$651.00	\$71,610.00
34	Abandon Sanitary Lateral	each	10	\$100.00	\$1,000.00	\$595.00	\$5,950.00	\$629.00	\$6,290.00
35	In-Home Lateral Connection	each	80	\$4,055.00	\$324,400.00	\$4,100.00	\$328,000.00	\$4,121.00	\$329,680.00
36	In-Home Sanitary Connection > 2.5' Deep	each	5	\$765.00	\$3,825.00	\$765.00	\$3,825.00	\$773.00	\$3,865.00
37	F&I - Sump Pit	each	5	\$765.00	\$3,825.00	\$765.00	\$3,825.00	\$773.00	\$3,865.00
38	F&I - Floor Drain	each	50	\$100.00	\$5,000.00	\$105.00	\$5,250.00	\$103.00	\$5,150.00
39	F&I - 4' Dia. Sanitary MH	vert. ft.	185	\$596.00	\$110,260.00	\$600.00	\$111,000.00	\$517.00	\$95,645.00
40	F&I - Sanitary MH Casting	each	20	\$676.00	\$13,520.00	\$900.00	\$18,000.00	\$579.00	\$11,580.00
41	Seymour Street Spot Repair	each	1	\$43,489.57	\$43,489.57	\$32,000.00	\$32,000.00	\$39,923.00	\$39,923.00
42	F&I - 42" Storm Sewer	lin. ft.	40	\$456.00	\$18,240.00	\$340.00	\$13,600.00	\$422.00	\$16,880.00
43	F&I - 18" Storm Sewer	lin. ft.	775	\$157.00	\$121,675.00	\$160.00	\$124,000.00	\$182.00	\$141,050.00
44	Fill&Aband. - 18" Storm Sewer	lin. ft.	775	\$12.50	\$9,687.50	\$10.00	\$7,750.00	\$18.00	\$13,950.00
45	F&I - 15" Storm Sewer	lin. ft.	2650	\$108.00	\$286,200.00	\$132.00	\$349,800.00	\$128.00	\$339,200.00
46	Fill&Aband. - 15" Storm Sewer	lin. ft.	1700	\$10.00	\$17,000.00	\$8.00	\$13,600.00	\$15.00	\$25,500.00
47	F&I - 12" Storm Sewer	lin. ft.	1930	\$93.00	\$179,490.00	\$125.00	\$241,250.00	\$102.00	\$196,860.00
48	Fill&Aband. - 12" Storm Sewer	lin. ft.	600	\$7.80	\$4,680.00	\$6.00	\$3,600.00	\$12.00	\$7,200.00
49	F&I - 6" Storm Lateral	lin. ft.	3000	\$50.00	\$150,000.00	\$84.00	\$252,000.00	\$81.00	\$243,000.00
50	Reconnect Storm Lateral	each	25	\$362.00	\$9,050.00	\$265.00	\$6,625.00	\$278.00	\$6,950.00
51	F&I - 6' Dia. Storm MH	vert. ft.	15	\$1,015.00	\$15,225.00	\$660.00	\$9,900.00	\$872.00	\$13,080.00
52	F&I - 4' Dia. Storm MH	vert. ft.	135	\$665.00	\$89,775.00	\$415.00	\$56,025.00	\$605.00	\$81,675.00
53	F&I - Storm MH Casting	each	23	\$540.00	\$12,420.00	\$860.00	\$19,780.00	\$558.00	\$12,834.00
54	F&I - Type "D-M" Inlet Protection	each	57	\$100.00	\$5,700.00	\$117.00	\$6,669.00	\$111.00	\$6,327.00
55	F&I - Type "E" Inlet	each	1	\$2,785.00	\$2,785.00	\$3,600.00	\$3,600.00	\$3,820.00	\$3,820.00
56	F&I - 12" Inlet Lead	lin. ft.	282	\$110.00	\$31,020.00	\$115.00	\$32,430.00	\$133.00	\$37,506.00
57	Bay Street Spot Repair	each	1	\$7,000.00	\$7,000.00	\$6,150.00	\$6,150.00	\$9,775.00	\$9,775.00
58	Rankin Street Spot Repair	each	1	\$7,700.00	\$7,700.00	\$8,725.00	\$8,725.00	\$8,326.00	\$8,326.00
59	Weimer Street Spot Repair	each	1	\$6,700.00	\$6,700.00	\$8,700.00	\$8,700.00	\$10,467.00	\$10,467.00
60	Jefferson Street Spot Repair	each	1	\$7,800.00	\$7,800.00	\$10,750.00	\$10,750.00	\$12,849.00	\$12,849.00
61	R&R - 7" Concrete Ped. Ramp	sq. yd.	10	\$87.25	\$872.50	\$91.00	\$910.00	\$74.20	\$742.00
62	R&R - 7" Concrete Apron	sq. yd.	20	\$87.25	\$1,745.00	\$91.00	\$1,820.00	\$74.20	\$1,484.00
63	R&R - 4" Concrete Sidewalk	sq. yd.	40	\$73.50	\$2,940.00	\$77.00	\$3,080.00	\$64.90	\$2,596.00
64	R&R - 8" Concrete Pavement	sq. yd.	1100	\$98.00	\$107,800.00	\$101.00	\$111,100.00	\$97.90	\$107,690.00
65	R&R - 7" Concrete Pavement	sq. yd.	100	\$93.00	\$9,300.00	\$96.00	\$9,600.00	\$94.80	\$9,480.00
66	R&R - 3-Day H.E. 8" Concrete Pavement	sq. yd.	150	\$100.50	\$15,075.00	\$105.00	\$15,750.00	\$103.00	\$15,450.00
67	R&R - 30" Concrete Curb & Gutter	lin. ft.	930	\$51.00	\$47,430.00	\$57.00	\$53,010.00	\$67.00	\$62,310.00
68	F&I - Truncated Dome	sq. ft.	8	\$41.00	\$328.00	\$41.00	\$328.00	\$41.20	\$329.60
69	Temp. Traffic Control	l.s.	1	\$368,100.00	\$368,100.00	\$64,966.00	\$64,966.00	\$33,997.00	\$33,997.00
70	Flowable Fill	cu. yd.	10	\$0.01	\$0.10	\$125.00	\$1,250.00	\$134.00	\$1,340.00
71	Extra Stone Bedding	cu. yd.	10	\$0.01	\$0.10	\$32.00	\$320.00	\$29.00	\$290.00
					\$3,257,777.77		\$3,506,000.00		\$3,526,351.60

W-24 Sewer and Water Reconstruction No.1

Bid Tabulation - Page 2 of 2

Bid Item	Item Description	Unit	Quantity	Advance Construction Inc.		Jossart Brothers, Inc.		Vinton Construction Co.	
				Unit Price	Item Total	Unit Price	Item Total	Unit Price	Item Total
1	F&I - 8" Water Main	lin. ft.	2600	\$156.00	\$405,600.00	\$165.00	\$429,000.00	\$181.00	\$470,600.00
2	F&I - 6" Hydrant Lead	lin. ft.	20	\$140.00	\$2,800.00	\$100.00	\$2,000.00	\$130.00	\$2,600.00
3	F&I - Hydrant	each	3	\$5,885.00	\$17,655.00	\$5,650.00	\$16,950.00	\$6,085.00	\$18,255.00
4	F&I - 8" Gate Valve w/ Box	each	13	\$2,452.00	\$31,876.00	\$2,750.00	\$35,750.00	\$2,842.00	\$36,946.00
5	F&I - 6" Gate Valve w/ Box	each	4	\$1,700.00	\$6,800.00	\$1,900.00	\$7,600.00	\$2,675.00	\$10,700.00
6	F&I - 4" Gate Valve w/ Box	each	1	\$1,400.00	\$1,400.00	\$1,575.00	\$1,575.00	\$4,259.00	\$4,259.00
7	F&I - 8" Bend	each	25	\$454.00	\$11,350.00	\$475.00	\$11,875.00	\$494.00	\$12,350.00
8	F&I - 6" Bend	each	2	\$336.00	\$672.00	\$350.00	\$700.00	\$386.00	\$772.00
9	F&I - 4" Bend	each	2	\$240.00	\$480.00	\$250.00	\$500.00	\$298.00	\$596.00
10	F&I - 8"x8" Cross	each	2	\$840.00	\$1,680.00	\$875.00	\$1,750.00	\$1,268.00	\$2,536.00
11	F&I - 12"x8" Tee	each	1	\$2,167.00	\$2,167.00	\$3,000.00	\$3,000.00	\$5,482.00	\$5,482.00
12	F&I - 8"x8" Tee	each	1	\$729.00	\$729.00	\$800.00	\$800.00	\$1,159.00	\$1,159.00
13	F&I - 8"x6" Tee	each	4	\$628.00	\$2,512.00	\$650.00	\$2,600.00	\$758.00	\$3,032.00
14	F&I - 8"x4" Tee	each	1	\$570.00	\$570.00	\$600.00	\$600.00	\$710.00	\$710.00
15	F&I - 8"x6" Reducer	each	2	\$373.00	\$746.00	\$375.00	\$750.00	\$726.00	\$1,452.00
16	F&I - 8" MJ Cap	each	1	\$270.00	\$270.00	\$250.00	\$250.00	\$309.00	\$309.00
17	F&I - 6" Service	lin. ft.	10	\$150.00	\$1,500.00	\$100.00	\$1,000.00	\$189.00	\$1,890.00
18	F&I - 4" Service	lin. ft.	10	\$145.00	\$1,450.00	\$100.00	\$1,000.00	\$179.00	\$1,790.00
19	F&I - 1" Service	lin. ft.	300	\$77.00	\$23,100.00	\$160.00	\$48,000.00	\$167.00	\$50,100.00
20	Service Connection	each	25	\$475.00	\$11,875.00	\$600.00	\$15,000.00	\$1,880.00	\$47,000.00
21	F&I - Curb Stop	each	15	\$385.00	\$5,775.00	\$300.00	\$4,500.00	\$635.00	\$9,525.00
22	F&I - Curb Box	each	25	\$240.00	\$6,000.00	\$400.00	\$10,000.00	\$534.00	\$13,350.00
23	Cut/Cap Watermain	each	12	\$1,000.00	\$12,000.00	\$1,200.00	\$14,400.00	\$2,468.00	\$29,616.00
24	F&I - 18" Sanitary Sewer	lin. ft.	85	\$322.00	\$27,370.00	\$260.00	\$22,100.00	\$423.00	\$35,955.00
25	F&I - 15" Sanitary Sewer	lin. ft.	1200	\$284.00	\$340,800.00	\$250.00	\$300,000.00	\$257.00	\$308,400.00
26	Fill&Aband. - 15" Sanitary Sewer	lin. ft.	600	\$20.00	\$12,000.00	\$12.00	\$7,200.00	\$15.50	\$9,300.00
27	F&I - 12" Sanitary Sewer	lin. ft.	600	\$224.00	\$134,400.00	\$220.00	\$132,000.00	\$228.00	\$136,800.00
28	F&I - 10" Sanitary Sewer	lin. ft.	830	\$192.00	\$159,360.00	\$215.00	\$178,450.00	\$204.00	\$169,320.00
29	Fill&Aband. - 10" Sanitary Sewer	lin. ft.	10	\$20.00	\$200.00	\$50.00	\$500.00	\$50.00	\$500.00
30	F&I - 8" Sanitary Sewer	lin. ft.	1150	\$190.00	\$218,500.00	\$210.00	\$241,500.00	\$203.00	\$233,450.00
31	F&I - 4"/6" Sanitary Lateral	lin. ft.	750	\$160.00	\$120,000.00	\$140.00	\$105,000.00	\$210.00	\$157,500.00
32	F&I - 4" Sanitary Lateral (Trenchless)	lin. ft.	5670	\$5.00	\$28,350.00	\$5.25	\$29,767.50	\$5.00	\$28,350.00
33	Reconnect Sanitary Lateral	each	110	\$1,000.00	\$110,000.00	\$750.00	\$82,500.00	\$500.00	\$55,000.00
34	Abandon Sanitary Lateral	each	10	\$500.00	\$5,000.00	\$250.00	\$2,500.00	\$1,660.00	\$16,600.00
35	In-Home Lateral Connection	each	80	\$4,000.00	\$320,000.00	\$4,200.00	\$336,000.00	\$5,370.00	\$429,600.00
36	In-Home Sanitary Connection > 2.5' Deep	each	5	\$750.00	\$3,750.00	\$800.00	\$4,000.00	\$2,120.00	\$10,600.00
37	F&I - Sump Pit	each	5	\$750.00	\$3,750.00	\$800.00	\$4,000.00	\$750.00	\$3,750.00
38	F&I - Floor Drain	each	50	\$100.00	\$5,000.00	\$105.00	\$5,250.00	\$100.00	\$5,000.00
39	F&I - 4' Dia. Sanitary MH	vert. ft.	185	\$474.00	\$87,690.00	\$500.00	\$92,500.00	\$629.00	\$116,365.00
40	F&I - Sanitary MH Casting	each	20	\$644.00	\$12,880.00	\$1,000.00	\$20,000.00	\$594.00	\$11,880.00
41	Seymour Street Spot Repair	each	1	\$50,000.00	\$50,000.00	\$45,000.00	\$45,000.00	\$23,030.00	\$23,030.00
42	F&I - 42" Storm Sewer	lin. ft.	40	\$400.00	\$16,000.00	\$500.00	\$20,000.00	\$385.00	\$15,400.00
43	F&I - 18" Storm Sewer	lin. ft.	775	\$160.00	\$124,000.00	\$175.00	\$135,625.00	\$176.00	\$136,400.00
44	Fill&Aband. - 18" Storm Sewer	lin. ft.	775	\$23.00	\$17,825.00	\$15.00	\$11,625.00	\$19.70	\$15,267.50
45	F&I - 15" Storm Sewer	lin. ft.	2650	\$138.00	\$365,700.00	\$150.00	\$397,500.00	\$128.00	\$339,200.00
46	Fill&Aband. - 15" Storm Sewer	lin. ft.	1700	\$20.00	\$34,000.00	\$12.00	\$20,400.00	\$16.30	\$27,710.00
47	F&I - 12" Storm Sewer	lin. ft.	1930	\$135.00	\$260,550.00	\$135.00	\$260,550.00	\$118.00	\$227,740.00
48	Fill&Aband. - 12" Storm Sewer	lin. ft.	600	\$15.00	\$9,000.00	\$10.00	\$6,000.00	\$14.40	\$8,640.00
49	F&I - 6" Storm Lateral	lin. ft.	3000	\$60.00	\$180,000.00	\$122.00	\$366,000.00	\$109.00	\$327,000.00
50	Reconnect Storm Lateral	each	25	\$180.00	\$4,500.00	\$250.00	\$6,250.00	\$394.00	\$9,850.00
51	F&I - 6' Dia. Storm MH	vert. ft.	15	\$670.00	\$10,050.00	\$620.00	\$9,300.00	\$954.00	\$14,310.00
52	F&I - 4' Dia. Storm MH	vert. ft.	135	\$520.00	\$70,200.00	\$515.00	\$69,525.00	\$625.00	\$84,375.00
53	F&I - Storm MH Casting	each	23	\$560.00	\$12,880.00	\$750.00	\$17,250.00	\$574.00	\$13,202.00
54	F&I - Type "D-M" Inlet Protection	each	57	\$125.00	\$7,125.00	\$125.00	\$7,125.00	\$150.00	\$8,550.00
55	F&I - Type "E" Inlet	each	1	\$4,000.00	\$4,000.00	\$3,250.00	\$3,250.00	\$3,998.00	\$3,998.00
56	F&I - 12" Inlet Lead	lin. ft.	282	\$110.00	\$31,020.00	\$145.00	\$40,890.00	\$118.00	\$33,276.00
57	Bay Street Spot Repair	each	1	\$20,000.00	\$20,000.00	\$12,500.00	\$12,500.00	\$13,354.00	\$13,354.00
58	Rankin Street Spot Repair	each	1	\$20,000.00	\$20,000.00	\$10,000.00	\$10,000.00	\$13,248.00	\$13,248.00
59	Weimer Street Spot Repair	each	1	\$20,000.00	\$20,000.00	\$11,000.00	\$11,000.00	\$13,105.00	\$13,105.00
60	Jefferson Street Spot Repair	each	1	\$20,000.00	\$20,000.00	\$13,500.00	\$13,500.00	\$13,520.00	\$13,520.00
61	R&R - 7" Concrete Ped. Ramp	sq. yd.	10	\$97.75	\$977.50	\$95.00	\$950.00	\$150.00	\$1,500.00
62	R&R - 7" Concrete Apron	sq. yd.	20	\$86.50	\$1,730.00	\$95.00	\$1,900.00	\$95.00	\$1,900.00
63	R&R - 4" Concrete Sidewalk	sq. yd.	40	\$84.25	\$3,370.00	\$80.00	\$3,200.00	\$95.00	\$3,800.00
64	R&R - 8" Concrete Pavement	sq. yd.	1100	\$105.00	\$115,500.00	\$105.00	\$115,500.00	\$82.50	\$90,750.00
65	R&R - 7" Concrete Pavement	sq. yd.	100	\$100.00	\$10,000.00	\$100.00	\$10,000.00	\$82.50	\$8,250.00
66	R&R - 3-Day H.E. 8" Concrete Pavement	sq. yd.	150	\$105.00	\$15,750.00	\$110.00	\$16,500.00	\$96.50	\$14,475.00
67	R&R - 30" Concrete Curb & Gutter	lin. ft.	930	\$58.00	\$53,940.00	\$55.00	\$51,150.00	\$30.00	\$27,900.00
68	F&I - Truncated Dome	sq. ft.	8	\$50.00	\$400.00	\$42.00	\$336.00	\$40.00	\$320.00
69	Temp. Traffic Control	l.s.	1	\$175,000.00	\$175,000.00	\$60,000.00	\$60,000.00	\$553,350.00	\$553,350.00
70	Flowable Fill	cu. yd.	10	\$120.00	\$1,200.00	\$125.00	\$1,250.00	\$195.00	\$1,950.00
71	Extra Stone Bedding	cu. yd.	10	\$40.00	\$400.00	\$25.00	\$250.00	\$46.00	\$460.00
					\$3,793,174.50		\$3,897,193.50		\$4,499,229.50



“...meeting community needs...enhancing quality of life.”

DEPARTMENT OF PUBLIC WORKS - Engineering Division
MEMO

TO: Finance Committee
FROM: Danielle Block, Director of Public Works
Pete Neuberger, Deputy Director of Public Works / City Engineer
SUBJECT: Contract Award - Unit W-24 Sewer and Water Reconstruction No.1
DATE: January 22, 2024

The Department of Public Works (DPW) Engineering Division has opened bids for Unit W-24, one of its large utility reconstruction projects for 2024. This project is funded through a combination of water utility, wastewater utility, and stormwater utility capital construction accounts. After reviewing the bids, DPW staff have determined that the bid amounts for the sanitary sewer portion of the work as bid would exceed the approved budget allocation under wastewater capital account 5431 by \$293,775.22, after allowing for other 2024 utility projects yet to be bid in 2024.

To correct the anticipated funding shortage in account 5431, DPW staff are proposing to reduce and reallocate account 5431 expenses in the 2024 budget as follows:

- Delay W-24 utility reconstruction in Durkee Street (Circle Street to north) until 2025.
- Use 2024 Consulting Services funds identified as “Glacier Ridge Lift Station Abandonment” for W-24
- Use 2024 Consulting Services Funds identified for “Lawe St – South Island St Force Main” for W-24

A discussion of the impacts of these revisions follows:

Delay Durkee Street Utility Reconstruction into 2025

This item would delay the planned sewer and water reconstruction in the 1600 North block of Durkee Street adjacent to Einstein Middle School from 2024 until 2025. It would also delay the abandonment of the existing sanitary sewer under Einstein Middle School from 2024 until 2025. DPW Staff have determined that the risk of failure of the existing infrastructure is very unlikely to increase significantly if its service life is extended by one more year. Additionally, after 2024 budget development, DPW staff determined that the reconstruction of the 1600 block of Durkee Street sanitary sewer would provide the best opportunity in the near future to address concerns with condition of the sanitary sewer in the 1500 block of Durkee Street and will use this as an opportunity reconstruct the sanitary sewer in both blocks at the same time in 2025. This is expected to provide better economy of scale and less disruption to local residents and users. 2024 expense reductions, by account, would be:

5431 (Wastewater Capital)	(\$95,664.66)
5371 (Water Capital)	(\$202,118.15)

Use “Glacier Ridge Lift Station Abandonment” 2024 Consulting Services Funds for W-24 Work

The current budget item is for \$100,000. It was requested as a placeholder to be used in case the Glacier Ridge Lift Station Abandonment project, currently planned for 2025 construction, would require trenchless installation methods with consultant design assistance. Since the time of 2024 budget development, DPW staff have determined that the project is likely to move forward only once a feasible route involving less expensive open cut construction methods is secured. Therefore, this change is anticipated to have no effect on the Glacier Ridge Lift Station abandonment project, and it will allow the remaining work proposed under W-24 to move forward on schedule.

Use “Lawe St – South Island Street Force Main” 2024 Consulting Services Funds for W-24 Work

The current budget item is for \$100,000 for consultant design on the planned 2025 relay/liner of the existing sanitary force main under the Fox River, which is nearing the end of its design service life. This line item was initially budgeted in 2022 and was carried over into 2023. This 2024 budget request was a re-budget request made to avoid requesting a second consecutive year of carry over, from 2023 into 2024. DPW staff now intend to include this item in the 2023 carry over request list, so that the 2024 re-budgeted funds can be applied to the W-24 project. Therefore, this change is anticipated to have no effect on the force main or other projects, and it will allow the remaining work proposed under W-24 to move forward on schedule.

DPW staff have also determined that the bid amounts for the stormwater portion of the work would exceed the approved budget allocation under Project W-24 account 5230 by \$260,773.53. To allow the remaining W-24 work to move forward on schedule, DPW proposes to re-allocate 2024 positive bid variance from the H-23 Project to W-24, in the amount of \$260,773.53.

Financial Summary of Proposed Changes by Account

The chart below identifies the account fund balances anticipated to result from the project changes if approved:

<u>Account</u>	<u>Bid+Contingency</u>	<u>Budget</u>	<u>Balance As-Bid</u>	<u>Balance w/Changes</u>
Sanitary (5431)	\$1,396,284.22	\$1,102,509.00	(\$293,775.22)	\$1,889.44
Water (5371)	\$593,707.72	\$669,945.00	\$76,237.28	\$278,355.43
Storm (5230)	\$1,297,785.83	\$1,037,012.00	(\$260,773.53)	\$0.00

CONTRACT AMENDMENT AND CHANGE ORDER

Change Order No. One
Date 01/22/24

Contract No. 7-23 for the following public work : Z-23 Sewer & Water Reconstruction No. 3

between Kruczek Construction, Inc. and the City of Appleton dated 12/21/2022 is hereby changed in the following particular wit:

Item No.	Account No.	Current Contract Amount	Current Contingency	C.O. Amount (+/-)	Contingency (+/-)	New Contract Total	New Contingency Total
1	<u>5371.6809.5</u>	<u>\$2,919,000.00</u>	<u>\$150,000.00</u>	<u>\$335,035.04</u>	<u>-\$150,000.00</u>	<u>\$3,254,035.04</u>	<u>-\$185,035.04</u>
2						<u>\$0.00</u>	<u>\$0.00</u>
3						<u>\$0.00</u>	<u>\$0.00</u>
4						<u>\$0.00</u>	<u>\$0.00</u>
5						<u>\$0.00</u>	<u>\$0.00</u>
6						<u>\$0.00</u>	<u>\$0.00</u>
7						<u>\$0.00</u>	<u>\$0.00</u>
8						<u>\$0.00</u>	<u>\$0.00</u>
9						<u>\$0.00</u>	<u>\$0.00</u>
10						<u>\$0.00</u>	<u>\$0.00</u>
	Total	<u>\$2,919,000.00</u>	<u>\$150,000.00</u>	<u>\$335,035.04</u>	<u>-\$150,000.00</u>	<u>\$3,254,035.04</u>	<u>-\$185,035.04</u>

Reason for Change: Additional concrete pavement was required on Atlantic Street and Franklin Street to replace existing asphalt pavement patches from lead water service replacements in the years prior to this project, as well as replacing cracked and/or damaged concrete pavement and asphalt patches on Capitol Drive from water main breaks prior to this years construction. The total cost of additional concrete pavement, including sidewalk, aprons, curb and gutter, and pavement totaled \$317,372.22. Along with some additional water main materials, the final cost of additional work totaled \$335,035.04 over the contracted amount, \$150,000.00 of which will be covered by the original contingency. The remaining \$185,035.04 shall be drawn from positive 2023 bid variance in 5371 account.

The Contract Time will be (**unchanged**) by this Change Order: 0 Days

The Date of Completion as of the date of this Change Order therefore is: 0

Finance Committee Agenda Date: 01/22/24

Date approved by Council: 02/07/24

Department of Public Works – Engineering Division

MEMO

TO: Finance Committee

FROM: Mark Lahay, Assistant City Engineer

DATE: January 22, 2024

RE: Change Order #1 (Contract Amendment) for Project Z-23 Water reconstruction

The Department of Public Works is recommending approval of Change Order #1 as a contract amendment for project Z-23 Water Reconstruction.

Additional concrete pavement was required on Atlantic Street and Franklin Street to replace existing asphalt pavement patches from lead water service replacements in the years prior to this project, as well as replacing cracked and/or damaged concrete pavement and asphalt patches on Capitol Drive from water main breaks prior to this year;s construction. The total cost of additional concrete pavement, including sidewalk, aprons, curb and gutter, and pavement totaled \$317,372.22.

Along with some additional water main materials due to emergency repairs that were not originally part of this project, the final cost of additional work totaled \$335,035.04 over the contracted amount, \$150,000.00 of which will be covered by the original contingency. The remaining \$185,035.04 is proposed to be drawn from 2023 positive bid variance in the 5371 Water Capital Construction account under Project X-23, which was underspent by \$327,788.72.



MEMORANDUM

“...meeting community needs...enhancing quality of life.”

TO: City of Appleton Finance Committee
FROM: Director Homan, Community and Economic Development, Olivia Galyon,
Community Development Specialist
DATE: January 22, 2024
RE: American Rescue Plan Act (ARPA) Project Funding Update

Background:

The American Rescue Plan Act became law in March 2021 and provided over \$360 billion for states, counties, cities, territories, and Tribal governments across the United States. The City of Appleton received an ARPA award of \$14,891,841, of which \$8,000,000 was set aside for internal and external programmatic areas of focus.

The U.S. Treasury Department issued ARPA guidance that established acceptable expenditures and a timeline for obligating and spending ARPA funding. ARPA dollars must be obligated by December 31, 2024, and spent by December 31, 2026, for most projects. The U.S. Treasury created broad expenditure categories for recipients to adhere to when spending ARPA funding. The eligible use categories, as issued in Treasury’s 2023 Interim Final Rule included: Support Public Health Response; Expand Public Sector Capacity; Water, Sewer, and Broadband Infrastructure; Address Negative Economic Impacts; Premium Pay for Essential Workers; Replace Lost Public Sector Revenue; Emergency Relief from Natural Disasters; Surface Transportation Infrastructure; and Title 1 CDBG Projects.

The Appleton Common Council designated six categories of projects to address community needs when allocating the available \$8 million set aside for programmatic areas of focus. City staff is responsible for identifying potential projects that may fit within these project categories. The categories created by Common Council include:

- Arts, Culture, and Educational Institutions (\$500,000)
- Community Wellness, Mental Health, and Violence Prevention (\$1,000,000)
- Social Infrastructure, Belonging, and Neighborhood Resiliency (\$1,000,000)
- Local Economic Recovery (\$1,000,000)
- Affordable Housing and Housing Support (\$3,000,000)
- Early Childhood Development, Child Care, and Families (\$1,500,000).

City of Appleton contracted with Booth Management Consulting (BMC) to administer the City’s ARPA funding, including review of potential projects, drafting grantee agreements, monitoring

performance, and providing technical assistance to CoA staff. All potential projects are required to be submitted to BMC for evaluation of eligibility and potential risk. This evaluation also determines whether the grantee is a subrecipient or beneficiary. Subrecipient organizations have more stringent reporting requirements than beneficiaries. The City is pursuing a variety of internal projects with departments functioning as subrecipients, as well as external projects with both subrecipients and beneficiaries. At this time, BMC has reviewed 8 projects and determined eligibility and risk level for each project.

Next Steps:

At this time, the City of Appleton has identified 13 potential ARPA projects related to the programmatic focus areas. These projects are in varying phases, with three projects in the scoping stage, two external grant opportunities being designed by BMC, and eight projects deemed eligible by BMC. Staff in Community and Economic Development are working closely with department leads and external partners to scope potential projects and are working with BMC to create official agreements and obligate funds in a timely manner. Some projects may require an RFP process to be followed for contractors and consulting agencies, at which point the projects will be brought to Common Council for approval to go out for RFPs. Additionally, CEDD staff are working with BMC representatives to create an external grant program for remaining allocations in the following categories: Community Wellness, Mental Health, and Violence Prevention and Early Childhood Development, Childcare, and Families.

Exhibit 1: Project/Program Development & Implementation Process

ARPA Development and Implementation Steps



Exhibit 2: Projects Approaching Implementation

City of Appleton ARPA Project Funding				
City Projects				
Project Name	Project Category	Funded Amount	Lead Department	Next Steps
CPTED Crime Prevention Training and Programming	Community Wellness, Mental Health, and Violence Prevention	\$40,000	Police Department	<u>Step 5</u> Execute contract
Integration of Neighborhood Watch Programming with Registered Neighborhood Program	Social Infrastructure, Belonging, and Neighborhood Resiliency; & Community Wellness, Mental Health, and Violence Prevention	\$50,000	Police Department & Community & Economic Development	<u>Step 4 & 5</u> Release RFP, execute contracts
Traffic Signal Control Safety Enhancements	Community Wellness, Mental Health, and Violence Prevention	\$360,000	Department of Public Works	<u>Step 5</u> Execute contract
Comprehensive Plan Updates – Sub-area Plans	Social Infrastructure, Belonging, and Neighborhood Resiliency	\$350-400K	Community and Economic Development	<u>Step 4 & 5</u> Release RFP, execute contracts
Mixed Use Transit Center	Affordable Housing and Housing Support	\$1,800,000	Valley Transit	<u>Step 5</u> Contract execution pending grant decision from DOT
External Projects				
Project Name	Project Category	Funded Amount	External Partner	Next Steps
Thompson Center on Lourdes	Arts, Culture, and Educational Institutions; Social Infrastructure, Belonging, and Neighborhood Resiliency	\$1,000,000 (\$500,000 from each category)	Thompson Center on Lourdes (TCOL)	<u>Step 5</u> Execute contract

Rise Apartments	Affordable Housing and Housing Support	\$1,000,000	Preservation Housing Partners	<u>Step 6</u> Project under construction, Quarterly reporting requirements
Distributed Site Affordable Housing	Affordable Housing and Housing Support	\$200,000	Habitat for Humanity	<u>Step 5</u> Execute contract

Exhibit 3: Projects in Development Phase

City of Appleton ARPA Project Funding				
City Projects				
Project Name	Project Category	Funding Estimate	Lead Department	Next Steps
Neighborhood Leadership Academy / Asset Based Community Development Training	Social Infrastructure, Belonging, and Neighborhood Resiliency	\$100-150K	Community and Economic Development	<u>Step 3</u> BMC eligibility review
APD Basic Needs Team Space Remodel	Community Wellness, Mental Health, and Violence Prevention	~\$50-100K	APD/PRFM/PH	<u>Step 3</u> BMC eligibility review
Local Tourism Recovery	Local Economic Recovery	\$1,000,000	Community and Economic Development	<u>Step 1 & 2</u> Project ID & Scope refinement
Open Non-Profit Grant Opportunity: Early Childhood Development, Childcare, and Families*	Early Childhood Development, Childcare, and Families	\$1,500,000	Community and Economic Development	<u>Step 3</u> Collaboration with BMC to finalize program design
Open Non-Profit Grant Opportunity: Community Wellness, Mental Health, and Violence Prevention*	Community Wellness, Mental Health, and Violence Prevention	\$500,000	Community and Economic Development	<u>Step 3</u> Collaboration with BMC to finalize program design

*Note: Total available for external grants will be determined after city-led projects are substantially scoped, bid/procured.