



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Finance Committee

Monday, January 25, 2021

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[21-0097](#) January 20, 2021 Finance Committee minutes

Attachments: [MeetingMinutes20-Jan-2021-10-51-33.pdf](#)

4. Public Hearings/Appealances

5. Action Items

- [21-0099](#) Request to approve the Relocation Orders for the Richmond at Glendale, Lightning Drive, Spartan Drive, and Newberry at Kensington projects

Attachments: [RO - Richmond and Glendale.pdf](#)
[RO - Lightning Drive.pdf](#)
[RO - Spartan Drive.pdf](#)
[RO - Newberry and Kensington.pdf](#)

- [21-0100](#) Request to approve Resolution for Worker's Compensation self-insurance

Attachments: [0008 - WC Resolution to Reauthorize Self Insurance.pdf](#)

[21-0098](#) Request to approve the following 2021 Budget amendments:

ELC (Epidemiology & Laboratory Capacity) COVID Grant Fund

Health Grants and Aids	+\$ 22,900
Salaries	+\$ 4,200
Fringe Benefits	+\$ 700
Purchased Services	+\$ 18,000

to record grant agreement modification from the State Department of Health Services for 2020-2021 COVID-19 pandemic response costs (2/3 vote of Council required)

ELC (Epidemiology & Laboratory Capacity) COVID Grant Fund

Health Grants and Aids	+\$390,100
Salaries	+\$224,000
Fringe Benefits	+\$ 39,500
Supplies	+\$ 5,500
Purchased Services	+\$121,100

to record grant agreement modification from the State Department of Health Services for 2020-2022 COVID-19 pandemic response costs (2/3 vote of Council required)

Attachments: [2020-2021 ELC Funding.pdf](#)
[2020-2022 ELC Funding.pdf](#)

6. Information Items

[21-0101](#) Contract 87-20 was awarded to Green Bay Pipe & TV for \$239,500 for Sewer Cleaning & Televising. Payments issued to date total \$203,407.96. Request final payment of \$29,289.54

[21-0102](#) Contract 109-20 was awarded to TMI Coatings, Inc for \$174,000 with a contingency of \$17,400 for Ridgeway Tower. Payments issued to date total \$170,520. Request final payment of \$3,480

[21-0103](#) Contract 56-20 was awarded to MCC, Inc for \$968,523 with a contingency of \$62,949 for Spartan Drive Area Utilities, Grade & Gravel, Stormwater Ponds. Payments issued to date total \$883,838.67. Request final payment of \$84,022.99

[21-0105](#)

Contract 38-20 was awarded to Lunda Construction Co for \$766,779 with a contingency of \$50,000 for Roemer Road Box Culvert Replacement. Payments issued to date total \$723,599.87. Request final payment of \$38,084.20

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Wednesday, January 20, 2021

6:45 PM

Council Chambers, 6th Floor

SPECIAL

1. Call meeting to order

Meeting called to order at 6:45pm

2. Roll call of membership

Present: 3 - Lobner, Reed and Siebers

Excused: 2 - Coenen and Meltzer

3. Approval of minutes from previous meeting

[21-0029](#)

December 21, 2020 Finance Committee minutes

Attachments: [MeetingMinutes21-Dec-2020-09-03-44.pdf](#)

**Siebers moved, seconded by Reed, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 3 - Lobner, Reed and Siebers

Excused: 2 - Coenen and Meltzer

4. Public Hearings/Appearances

5. Action Items

[21-0030](#)

Request to award the City of Appleton's MSB Garage HVAC Upgrades project contract to Great Lakes Mechanical, Inc in the amount of \$819,780 with a contingency of 10% for a project total not to exceed \$901,758

Attachments: [2021 MSB Garage HVAC Upgrades.pdf](#)

Siebers moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Lobner, Reed and Siebers

Excused: 2 - Coenen and Meltzer

[21-0040](#)

Request to approve the following 2020 Budget amendments:

PHEP (Public Health Emergency Preparedness) COVID Grant

Fund

Health Grants & Aids	+\$53,243
Salaries	+\$45,300
Fringe Benefits	+\$ 7,943

to record grant agreement modification from the State Department of Health Services for COVID-19 pandemic response costs (2/3 vote of Council required)

Attachments: [DPH PHEP COVID 2020 Grant.pdf](#)

Siebers moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Lobner, Reed and Siebers

Excused: 2 - Coenen and Meltzer

6. Information Items

[21-0031](#)

Contract 101-20 was awarded to Northeastern Roofing, Inc for the 2020 MSB Cold Storage Roof Replacement project in the amount of \$160,000 with a contingency of 10%. No change orders were issued. Payments to date total \$150, 575. Request to issue the final contract payment of \$9,425

This final contract payment was presented

[21-0032](#)

The 2020 Capital Improvement Plan included \$700,000 for hardscape repairs. Construction Contract 34-20 was issued to Peters Concrete for the reconstruction of the Scheig Center parking lot in the amount of \$601,656.80 with a 10% contingency. Three change orders were issued. The first for \$13,885.00 was for an additional sidewalk and apron. The second for \$2,103.50 was for additional rip rap. The third was a deduct of (\$987.40) for landscape edging not used, for a total contract of \$616,657.90. Initial payments have been made for \$504,986.58. Request to issue the final payment of \$111,671.32.

This final contract payment was presented

[21-0041](#)

The following 2020 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Library

Reimbursements - Childrens Services	+\$	800
Childrens Services Supplies	+\$	800

to record donation from the Bower Grant to support the Ready to Read program

This budget adjustment was presented

7. Adjournment

Reed moved, seconded by Siebers, that the meeting be adjourned. Roll Call.

Motion carried by the following vote:

Aye: 3 - Lobner, Reed and Siebers

Excused: 2 - Coenen and Meltzer

RELOCATION ORDER

The City of Appleton, Outagamie/Calumet/Winnebago Counties, Wisconsin, by its Common Council and for its Relocation Order hereby resolves as follows:

1. That this Resolution is a Relocation Order in accordance with subsection 32.05(1), Wisconsin Statutes, for the purpose of the within-described public improvement project and it is also a determination of necessity for that project in accordance with subsection 32.07(2), Wisconsin Statutes;
2. That the City of Appleton hereby determines that it is necessary and of public purpose to widen the pavement to accommodate turning movements and sidewalk at Glendale Avenue at Richmond Street, in or near the City of Appleton, Wisconsin.
3. That said project will be built within the areas marked on the scale drawing, which is attached to this Relocation Order as Exhibit "A" and is incorporated herein;
4. That said construction work will be done within the areas marked on the scale drawing, which is attached to this Relocation Order as Exhibit "A" and is incorporated herein;
5. That the legal descriptions for the acquisition areas necessary for this project are contained in Exhibits "B", "C", and "D" which are also incorporated herein;
6. That the City of Appleton will acquire a fee simple interest in the areas described in the "Legal Description for Acquisition" contained in Exhibits "B", "C", and "D" from the present owners.

Passed and approved this _____ day of _____, 2021.

I hereby certify that on this _____ day of _____, 2021, that the within Relocation Order was adopted by a vote of _____ ayes and _____ nays by the Common Council for the City of Appleton, Wisconsin.

Record and return to:

City of Appleton – City Attorney's Office
100 North Appleton Street
Appleton, WI 54911-4799

Tax Key Nos. 315 232600, 315 237900, 316 244001

SIGNATURES APPEAR ON THE FOLLOWING PAGE

City of Appleton

ATTEST:

APPROVED:

Kami Lynch, City Clerk

Jacob A. Woodford, Mayor

Subscribed and sworn to before me
this ____ day of _____, 2021.

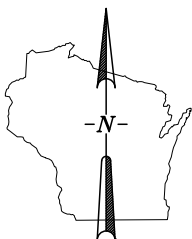
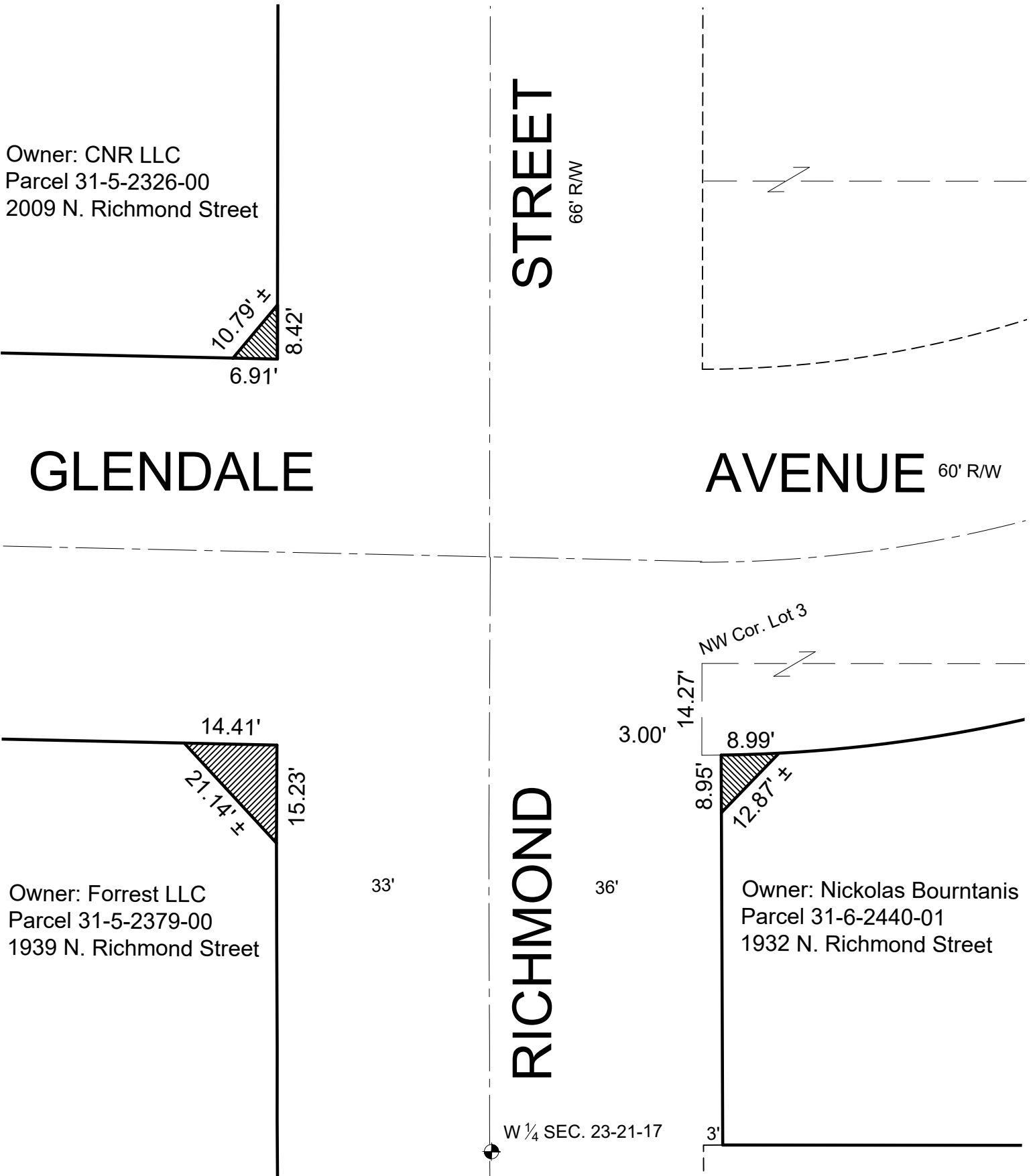
Jamie L. Griesbach
Notary Public, State of Wisconsin
My commission expires: 11/11/2021

This instrument was drafted by:
Christopher R. Behrens,
Appleton City Attorney
City Law: A21-0032 – A21-0034

EXHIBIT "A"

GLENDALE AVENUE AND RICHMOND STREET

A portion of land for street right way, being a part of Lot 5, Block 9 and a part of Lot 6, Block 4, KRAUS ADDITION and a part of Lot 3, Block 4, KEARN PLAT, located in the Southeast ¼ of the Northeast ¼ of Section 22 and the Southwest ¼ of the Northwest ¼, all in Township 21 North, Range 17 East, City of Appleton, Outagamie County, Wisconsin.



CITY OF APPLETON

DEPT. OF PUBLIC WORKS
ENGINEERING DIVISION
100 NORTH APPLETON STREET
APPLETON, WI 54911

920-832-6474

DRAFTED BY: T. KROMM

H:\Acad\row acq\2020\Glendale_Richmond_0512_2020

EXHIBIT B

Legal Description for Acquisition CNR LLC

PARCEL: 31-5-2326-00

Owner: CNR LLC

Fee Simple Interest:

A portion of land for street right way, being a part of Lot Six (6), in Block Four (4), **KRAUS ADDITION**, located in the Southeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of Section 22, Township 21 North, Range 17 East, City of Appleton, Outagamie County, Wisconsin, containing 29 Square Feet (0.0007 Acres) of land and described as follows:

Commencing at the Southeast corner of said Lot 6 and being the point of beginning;

Thence West 6.91 feet along the South line of said Lot 6 and being coincident with the North line of Glendale Avenue;

Thence Northeasterly 10.79 feet m/l to a point on the East line of said Lot 6, said point being 8.42 feet North of the point of beginning;

Thence South 8.42 feet along the East line of said Lot 6 and being coincident with the West line of Richmond Street to the point of beginning.

SEE ALSO ATTACHED EXHIBIT "A"

EXHIBIT C

Legal Description for Acquisition FORREST INC.

PARCEL: 31-5-2379-00

Owner: Forrest Inc.

Fee Simple Interest:

A portion of land for street right way, being a part of Lot Five (5), in Block Nine (9), **KRAUS ADDITION**, located in the Southeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of Section 22, Township 21 North, Range 17 East, City of Appleton, Outagamie County, Wisconsin, containing 110 Square Feet (0.0025 Acres) of land and described as follows:

Commencing at the Northeast corner of said Lot 5 and being the point of beginning;

Thence South 15.23 feet along the East line of said Lot 5 and being coincident with the West line of Richmond Street;

Thence Northwesterly 21.14 feet m/l to a point on the North line of said Lot 5, said point being 14.41 feet West of the point of beginning;

Thence East 14.41 feet along the North line of said Lot 5 and being coincident with the South line of Glendale Avenue to the point of beginning.

SEE ALSO ATTACHED EXHIBIT "A"

EXHIBIT D

Legal Description for Acquisition NICKOLAS BOURNATANIS

PARCEL: 31-6-2440-01

Owner: Nickolas Bourntanis

Fee Simple Interest:

A portion of land for street right way, being a part of Lot Three (3), in Block Four (4), **KEARN PLAT**, located in the Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 23, Township 21 North, Range 17 East, City of Appleton, Outagamie County, Wisconsin, containing 40 Square Feet (0.0009 Acres) of land and described as follows:

Commencing at the Northwest corner of said Lot 3;

Thence South 14.27 feet along the West line of said Lot 3 and being coincident with the original East line of Richmond Street;

Thence Easterly 3.00 feet along the arc of a curve to the left having a radius of 230.00 feet and being coincident with the relocated South line of said Glendale Avenue to the point of beginning;

Thence continue Easterly 8.99 feet along the arc of a curve to the left having a radius of 230.00 feet and being coincident with the relocated South line of said Glendale Avenue;

Thence Southwesterly 12.87 feet m/l to the current East line of Richmond Street and said point being 8.95 feet South of the point of beginning;

Thence North 8.95 feet along the current East line of Richmond Street to the point of beginning.

SEE ALSO ATTACHED EXHIBIT "A"

RELOCATION ORDER

The City of Appleton, Outagamie/Calumet/Winnebago Counties, Wisconsin, by its Common Council and for its Relocation Order hereby resolves as follows:

1. That this Resolution is a Relocation Order in accordance with subsection 32.05(1), Wisconsin Statutes, for the purpose of the within-described public improvement project and it is also a determination of necessity for that project in accordance with subsection 32.07(2), Wisconsin Statutes;
2. That the City of Appleton hereby determines that it is necessary and of public purpose to construct a new roadway (Lightning Drive), in or near the City of Appleton, Wisconsin.
3. That said project will be built within the areas marked on the scale drawing, which is attached to this Relocation Order as Exhibit "A" and is incorporated herein;
4. That said construction work will be done within the areas marked on the scale drawing, which is attached to this Relocation Order as Exhibit "A" and is incorporated herein;
5. That the legal descriptions for the acquisition areas necessary for this project are contained in Exhibits "B" and "C" which are also incorporated herein;
6. That the City of Appleton will acquire a fee simple interest in the areas described in the "Legal Description for Acquisition" contained in Exhibits "B" and "C" from the present owners.

Record and return to:

City of Appleton – City Attorney's Office
100 North Appleton Street
Appleton, WI 54911-4799

Tax Key Nos. 101 158200, 101 157000

Passed and approved this _____ day of _____, 2021.

I hereby certify that on this _____ day of _____, 2021, that the within Relocation Order was adopted by a vote of _____ ayes and _____ nays by the Common Council for the City of Appleton, Wisconsin.

SIGNATURES APPEAR ON THE FOLLOWING PAGE

City of Appleton

ATTEST:

APPROVED:

Kami Lynch, City Clerk

Jacob A. Woodford, Mayor

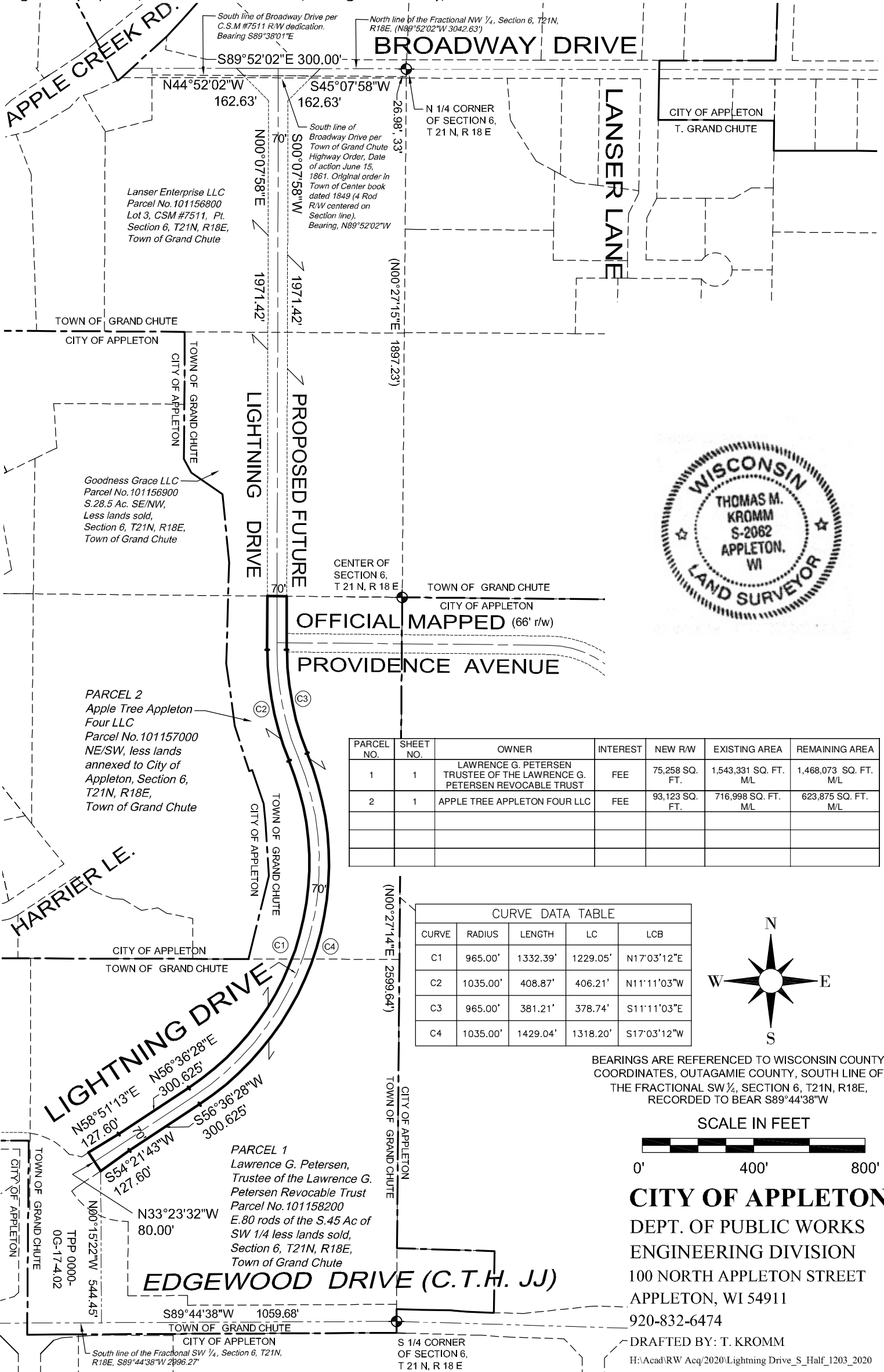
Subscribed and sworn to before me
this ____ day of _____, 2021.

Jamie L. Griesbach
Notary Public, State of Wisconsin
My commission expires: 11/11/2021

This instrument was drafted by:
Christopher R. Behrens,
Appleton City Attorney
City Law: A21-0035 – A21-0036

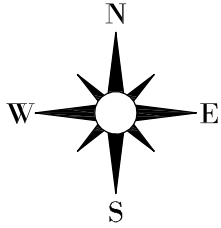
EXHIBIT "A"

RELOCATION ORDER for Lightning Drive right of way acquisition: A part of Lot Three (3) of Certified Survey Map No. 7511 and located in and being a part of the E 1/2 of the Fractional W 1/2 of Section Six (6), Township Twenty-One (21) North, Range Eighteen (18) East, Town of Grand Chute, Outagamie County, Wisconsin.



PARCEL NO.	SHEET NO.	OWNER	INTEREST	NEW RW	EXISTING AREA	REMAINING AREA
1	1	LAWRENCE G. PETERSEN TRUSTEE OF THE LAWRENCE G. PETERSEN REVOCABLE TRUST	FEE	75,258 SQ. FT.	1,543,331 SQ. FT. M/L	1,468,073 SQ. FT. M/L
2	1	APPLE TREE APPLETON FOUR LLC	FEE	93,123 SQ. FT.	716,998 SQ. FT. M/L	623,875 SQ. FT. M/L

CURVE	RADIUS	LENGTH	LC	LCB
C1	965.00'	1332.39'	1229.05'	N17°03'12"E
C2	1035.00'	408.87'	406.21'	N11°11'03"W
C3	965.00'	381.21'	378.74'	S11°11'03"E
C4	1035.00'	1429.04'	1318.20'	S17°03'12"W



BEARINGS ARE REFERENCED TO WISCONSIN COUNTY COORDINATES, OUTAGAMIE COUNTY, SOUTH LINE OF THE FRACTIONAL SW 1/4, SECTION 6, T21N, R18E, RECORDED TO BEAR S89°44'38"W



CITY OF APPLETON
 DEPT. OF PUBLIC WORKS
 ENGINEERING DIVISION
 100 NORTH APPLETON STREET
 APPLETON, WI 54911
 920-832-6474

DRAFTED BY: T. KROMM
 H:\Acad\RW Acq\2020\Lightning Drive_S_Half_1203_2020

EXHIBIT B

Legal Description for Acquisition
LAWRENCE G. PETERSEN, TRUSTEE OF THE
LAWRENCE G. PETERSEN REVOCABLE TRUST

PARCEL: 101158200

Owner: Lawrence G. Petersen, Trustee of the Lawrence G. Petersen Revocable Trust

Fee Simple Interest:

All those lands of the owner within the following described traverse: A part of the East 80 Rods of the South 45 Acres of the Fractional Southwest $\frac{1}{4}$ of Section 6, Township 21 North, Range 18 East, Town of Grand Chute, Outagamie County, Wisconsin, containing 75,258 Square Feet (1.728 Acres) of land and being further described as follows:

Commencing at the South $\frac{1}{4}$ corner of said Section 6;

Thence South $89^{\circ}44'38''$ West 1059.68 feet along the South line of the Fractional SW $\frac{1}{4}$ of said Section 6;

Thence North $00^{\circ}15'22''$ West 544.45 feet to point number 185 of Transportation Project Plat No: 0000-0G-17-4.02 recorded as document number 2070341 of the Outagamie County Register of Deeds Office and being the point of beginning;

Thence North $33^{\circ}23'32''$ West 80.00 feet coincident with a Northeast line of said Transportation Project Plat No: 0000-0G-17-4.02;

Thence North $58^{\circ}51'13''$ East 127.60 feet;

Thence North $56^{\circ}36'28''$ East 300.625 feet;

Thence Northerly 1332.39 feet along the arc of a curve to the left having a radius of 965.00 feet and the chord of which bears North $17^{\circ}03'12''$ East 1229.05 feet;

Thence Northerly 408.87 feet along the arc of a curve to the right having a radius of 1035.00 feet and the chord of which bears North $11^{\circ}11'03''$ West 406.21 feet;

Thence North $00^{\circ}07'58''$ East 1971.42 feet;

Thence North $44^{\circ}52'02''$ West 162.63 feet to the North line of the Fractional NW $\frac{1}{4}$ of said Section 6;

Thence South $89^{\circ}52'02''$ East 300.00 feet along the North line of the Fractional NW $\frac{1}{4}$ of said Section 6;

Thence South $45^{\circ}07'58''$ West 162.63 feet;

Thence South $00^{\circ}07'58''$ West 1971.42 feet;

Thence Southerly 381.21 feet along the arc of a curve to the left having a radius of 965.00 feet and the chord of which bears South $11^{\circ}11'03''$ East 378.74 feet;

Thence Southerly 1429.04 feet along the arc of a curve to the right having a radius of 1035.00 feet and the chord of which bears South $17^{\circ}03'12''$ West 1318.20 feet;

Thence South $56^{\circ}36'28''$ West 300.625 feet;

Thence South $54^{\circ}21'43''$ West 127.60 feet to the point of beginning.

SEE ALSO ATTACHED EXHIBIT "A"

EXHIBIT C

Legal Description for Acquisition APPLE TREE APPLETON FOUR LLC

PARCEL: 101157000

Owner: Apple Tree Appleton Four LLC

Fee Simple Interest:

All those lands of the owner within the following described traverse: A part of the Northeast $\frac{1}{4}$ of the Fractional Southwest $\frac{1}{4}$ of Section 6, Township 21 North, Range 18 East, Town of Grand Chute, Outagamie County, Wisconsin, containing 93,123 Square Feet (2.138 Acres) of land and being further described as follows:

Commencing at the South $\frac{1}{4}$ corner of said Section 6;

Thence South $89^{\circ}44'38''$ West 1059.68 feet along the South line of the Fractional SW $\frac{1}{4}$ of said Section 6;

Thence North $00^{\circ}15'22''$ West 544.45 feet to point number 185 of Transportation Project Plat No: 0000-0G-17-4.02 recorded as document number 2070341 of the Outagamie County Register of Deeds Office and being the point of beginning;

Thence North $33^{\circ}23'32''$ West 80.00 feet coincident with a Northeast line of said Transportation Project Plat No: 0000-0G-17-4.02;

Thence North $58^{\circ}51'13''$ East 127.60 feet;

Thence North $56^{\circ}36'28''$ East 300.625 feet;

Thence Northerly 1332.39 feet along the arc of a curve to the left having a radius of 965.00 feet and the chord of which bears North $17^{\circ}03'12''$ East 1229.05 feet;

Thence Northerly 408.87 feet along the arc of a curve to the right having a radius of 1035.00 feet and the chord of which bears North $11^{\circ}11'03''$ West 406.21 feet;

Thence North $00^{\circ}07'58''$ East 1971.42 feet;

Thence North $44^{\circ}52'02''$ West 162.63 feet to the North line of the Fractional NW $\frac{1}{4}$ of said Section 6;

Thence South $89^{\circ}52'02''$ East 300.00 feet along the North line of the Fractional NW $\frac{1}{4}$ of said Section 6;

Thence South $45^{\circ}07'58''$ West 162.63 feet;

Thence South $00^{\circ}07'58''$ West 1971.42 feet;

Thence Southerly 381.21 feet along the arc of a curve to the left having a radius of 965.00 feet and the chord of which bears South $11^{\circ}11'03''$ East 378.74 feet;

Thence Southerly 1429.04 feet along the arc of a curve to the right having a radius of 1035.00 feet and the chord of which bears South $17^{\circ}03'12''$ West 1318.20 feet;

Thence South $56^{\circ}36'28''$ West 300.625 feet;

Thence South $54^{\circ}21'43''$ West 127.60 feet to the point of beginning.

SEE ALSO ATTACHED EXHIBIT "A"

RELOCATION ORDER

The City of Appleton, Outagamie/Calumet/Winnebago Counties, Wisconsin, by its Common Council and for its Relocation Order hereby resolves as follows:

1. That this Resolution is a Relocation Order in accordance with subsection 32.05(1), Wisconsin Statutes, for the purpose of the within-described public improvement project and it is also a determination of necessity for that project in accordance with subsection 32.07(2), Wisconsin Statutes;
2. That the City of Appleton hereby determines that it is necessary and of public purpose to construct a new roadway (Spartan Drive) and to construct a storm water pond, in or near the City of Appleton, Wisconsin.
3. That said project will be built within the areas marked on the scale drawing, which is attached to this Relocation Order as Exhibit "A" and is incorporated herein;
4. That said construction work will be done within the areas marked on the scale drawing, which is attached to this Relocation Order as Exhibit "A" and is incorporated herein;
5. That the legal description for the acquisition area necessary for this project is contained in Exhibit "B" which is also incorporated herein;
6. That the City of Appleton will acquire a fee simple interest in the area described in the "Legal Description for Acquisition" contained in Exhibit "B" from the present owners.

Passed and approved this _____ day of _____, 2021.

I hereby certify that on this _____ day of _____, 2021, that the within Relocation Order was adopted by a vote of _____ ayes and _____ nays by the Common Council for the City of Appleton, Wisconsin.

Record and return to:

City of Appleton – City Attorney's Office
100 North Appleton Street
Appleton, WI 54911-4799

Tax Key No. 101 0069001

SIGNATURES APPEAR ON THE FOLLOWING PAGE

City of Appleton

ATTEST:

APPROVED:

Kami Lynch, City Clerk

Jacob A. Woodford, Mayor

Subscribed and sworn to before me
this ____ day of _____, 2021.

Jamie L. Griesbach
Notary Public, State of Wisconsin
My commission expires: 11/11/2021

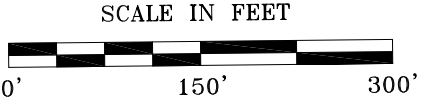
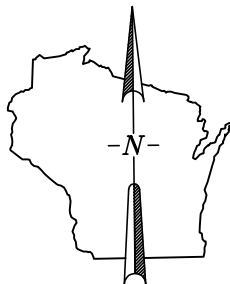
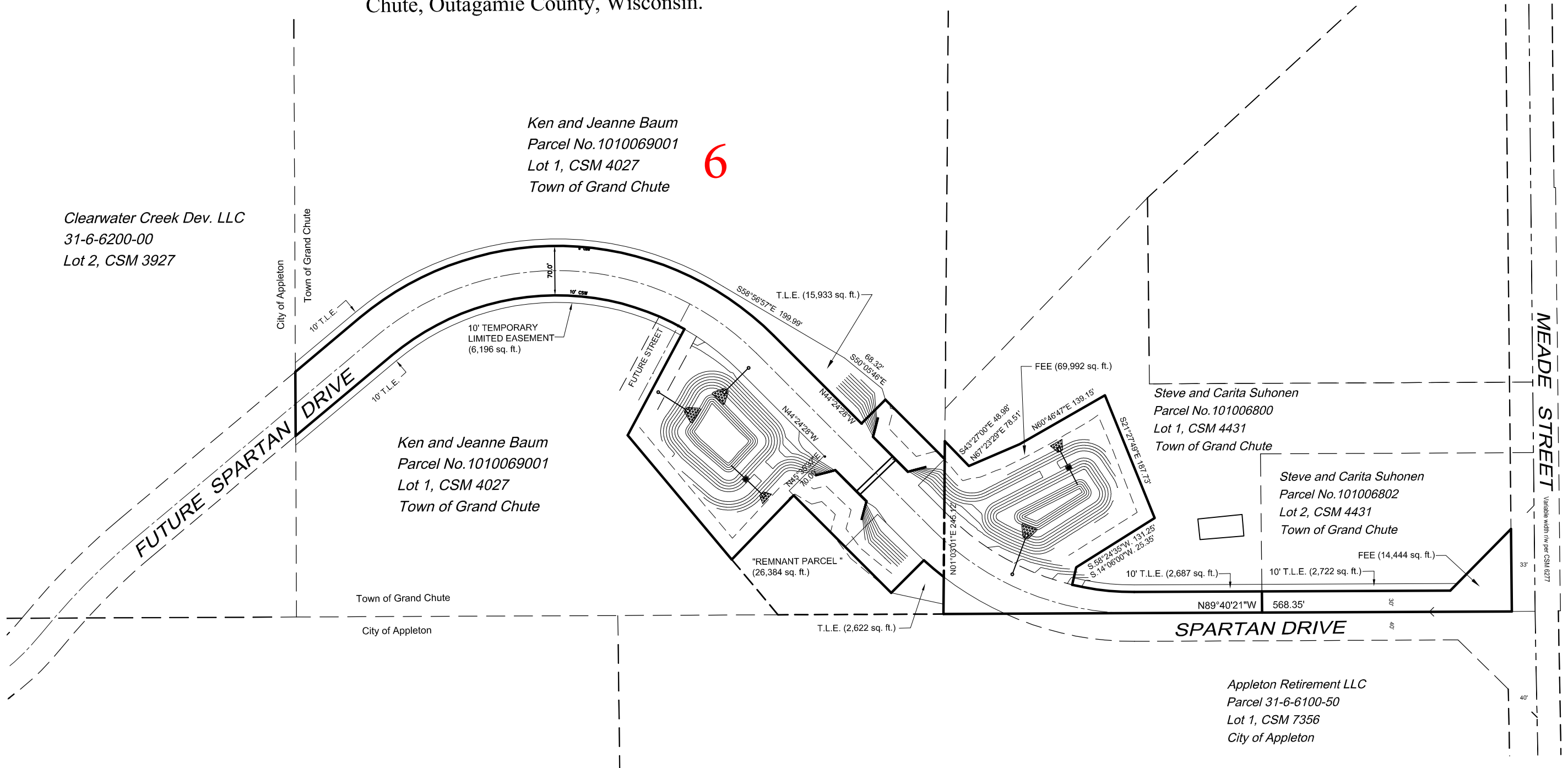
This instrument was drafted by:
Christopher R. Behrens,
Appleton City Attorney
City Law: A21-0037

EXHIBIT "A"

Part of Lot 1 and 2 of Certified Survey Map No.4431 and Part of Lot 1 of Certified Survey Map 4027, located in the Fractional Northeast ¼ of Section 2, Township 21 North, Range 17 East, Town of Grand Chute, Outagamie County, Wisconsin.

RFP Exhibit 3

6



BEARINGS ARE REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM, OUTAGAMIE COUNTY, WEST LINE OF HAYMEADOW AVENUE; RECORDED AS N.00°15'15"E. H:\Acad\PropAcq\2018\Spartan_WO_Meade_0209_2018

CITY OF APPLETON
 DEPT. OF PUBLIC WORKS
 ENGINEERING DIVISION
 100 NORTH APPLETON STREET
 APPLETON, WI 54911
 920-832-6474 DRAFTED BY: T. KROMM

EXHIBIT B

Legal Description for Acquisition KEN AND JEANNE BAUM

PARCEL: 1010069001

Owner: Ken and Jeanne Baum

Fee Simple Interest:

Part of Lot 1 and Lot 2 of Certified Survey Map No. 4431 and Part of Lot 1 of Certified Survey Map 4027, located in the Fractional Northeast $\frac{1}{4}$ of Section 2, Township 21 North, Range 17 East, Town of Grand Chute, Outagamie County, Wisconsin.

SEE ALSO ATTACHED EXHIBIT "A"

RELOCATION ORDER

The City of Appleton, Outagamie/Calumet/Winnebago Counties, Wisconsin, by its Common Council and for its Relocation Order hereby resolves as follows:

1. That this Resolution is a Relocation Order in accordance with subsection 32.05(1), Wisconsin Statutes, for the purpose of the within-described public improvement project and it is also a determination of necessity for that project in accordance with subsection 32.07(2), Wisconsin Statutes;
2. That the City of Appleton hereby determines that it is necessary and of public purpose to widen the pavement to accommodate turning movements at Newberry Street at Kensington Drive, in or near the City of Appleton, Wisconsin.
3. That said project will be built within the areas marked on the scale drawing, which is attached to this Relocation Order as Exhibit "A" and is incorporated herein;
4. That said construction work will be done within the areas marked on the scale drawing, which is attached to this Relocation Order as Exhibit "A" and is incorporated herein;
5. That the legal descriptions for the acquisition areas necessary for this project are contained in Exhibits "B" and "C" which are also incorporated herein;
6. That the City of Appleton will acquire a fee simple interest in the areas described in the "Legal Description for Acquisition" contained in Exhibits "B" and "C" from the present owners.

Passed and approved this _____ day of _____, 2021.

I hereby certify that on this _____ day of _____, 2021, that the within Relocation Order was adopted by a vote of _____ ayes and _____ nays by the Common Council for the City of Appleton, Wisconsin.

Record and return to:

City of Appleton – City Attorney's Office
100 North Appleton Street
Appleton, WI 54911-4799

Tax Key Nos. 030046102, 030045700

SIGNATURES APPEAR ON THE FOLLOWING PAGE

City of Appleton

ATTEST:

APPROVED:

Kami Lynch, City Clerk

Jacob A. Woodford, Mayor

Subscribed and sworn to before me
this ____ day of _____, 2021.

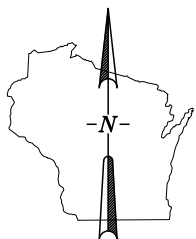
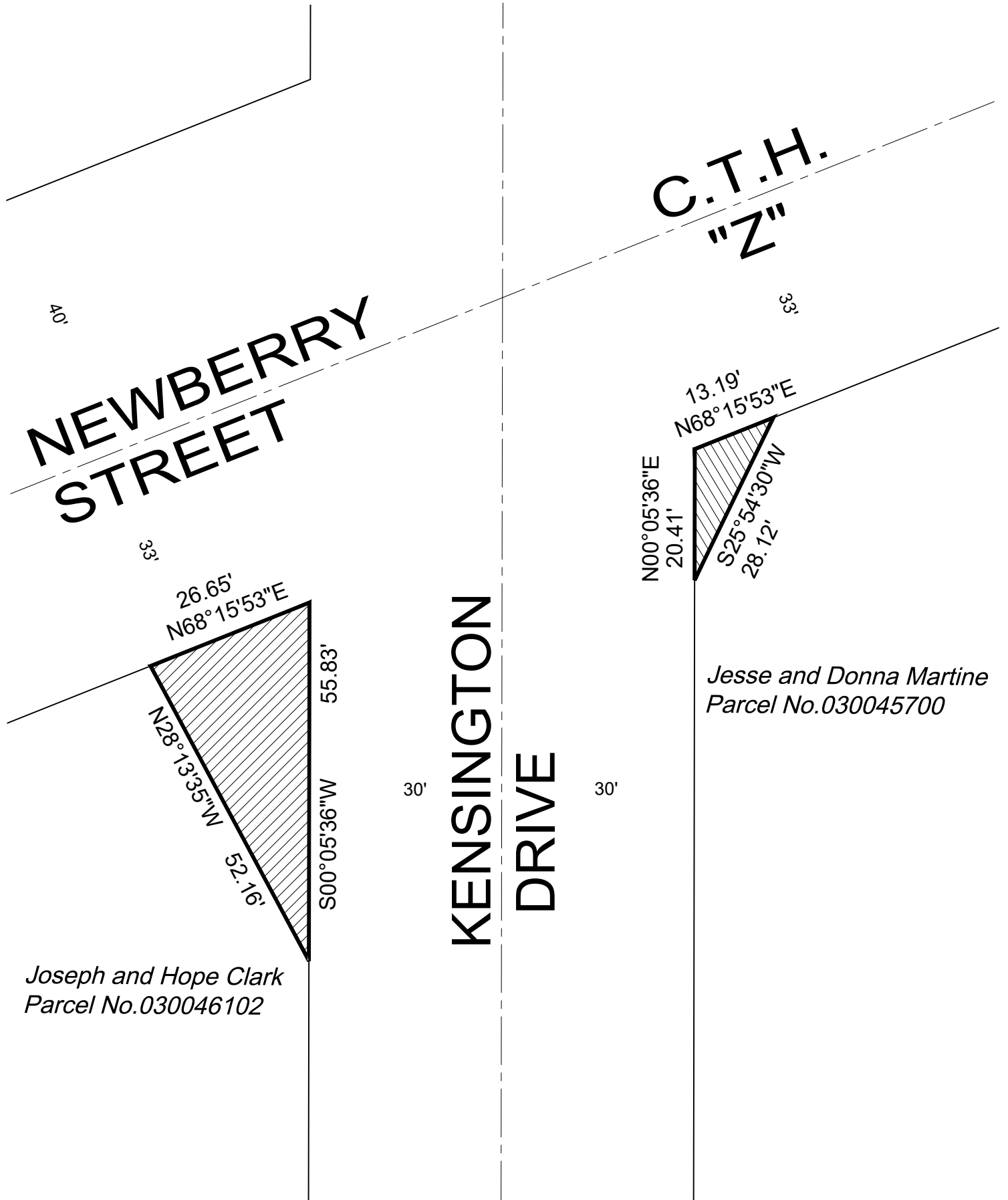
Jamie L. Griesbach
Notary Public, State of Wisconsin
My commission expires: 11/11/2021

This instrument was drafted by:
Christopher R. Behrens,
Appleton City Attorney
City Law: A21-0038 – A21-0039

EXHIBIT "A"

NEWBERRY STREET AND KENSINGTON DRIVE

A portion of land for street right way, being a part of Government Lot 4 and 5, of Section 29, Township 21 North, Range 18 East, Town of Buchanan, Outagamie County, Wisconsin.



CITY OF APPLETON

DEPT. OF PUBLIC WORKS
ENGINEERING DIVISION
100 NORTH APPLETON STREET
APPLETON, WI 54911

920-832-6474

DRAFTED BY: T. KROMM

H:\Acad\row acq\2020\Newberry SS Kensington_1210_2020

EXHIBIT B

Legal Description for Acquisition JOSEPH L. AND HOPE CLARK

PARCEL: 030046102

Owner: JOSEPH L. AND HOPE CLARK

Fee Simple Interest:

A portion of land for street right way, being a part of Government Lot Five (5), of Section Twenty-nine (29), Township Twenty-one (21) North, Range Eighteen (18) East, Town of Buchanan, Outagamie County, Wisconsin, containing 691 Square Feet (0.0159 Acres) of land and described as follows:

Commencing at the Southeast corner of Lot Ten (10), Block Two (2), Colony Oaks West;
Thence South 00°05'36" West 78.65 feet (recorded as South 78.65 feet) to the Southwesterly corner of Newberry Street (C.T.H. "Z") and Kensington Drive and the Northeast corner of lands described in Jacket 11750, Image 56 and the point of beginning;
Thence continue South 00°05'36" West 55.83 feet (recorded as South) along the West line of Kensington Drive;
Thence North 28°13'35" West 52.16 feet to the Southeasterly line of Newberry Street (C.T.H. "Z");
Thence North 68°15'53" East 26.65 feet (recorded as North 68°09'14" East) along the Southeasterly line of Newberry Street (C.T.H. "Z") to the point of beginning.

SEE ALSO ATTACHED EXHIBIT "A"

EXHIBIT C

Legal Description for Acquisition JESSE AND DONNA MARTINE

PARCEL: 030045700

Owner: JESSE AND DONNA MARTINE

Fee Simple Interest:

A portion of land for street right way, being a part of Government Lot Four (4), of Section Twenty-nine (29), Township Twenty-one (21) North, Range Eighteen (18) East, Town of Buchanan, Outagamie County, Wisconsin, containing 125 Square Feet (0.0029 Acres) of land and described as follows:

Commencing at the intersection of the West line of Government Lot 4 and the centerline of Newberry Street (C.T.H. "Z");

Thence North 68°15'53" East 32.3 feet along the centerline of Newberry Street (C.T.H. "Z");

Thence South 00°05'36" West 35.6 feet parallel to the West line Government Lot 4 to the Southeasterly corner of Newberry Street (C.T.H. "Z") and Kensington Drive and being the point of beginning;

Thence North 68°15'53" East 13.19 feet along the Southeasterly line of Newberry Street (C.T.H. "Z");

Thence South 25°54'30" West 28.12 feet to the East line of Kensington Drive;

Thence North 00°05'36" East 20.41 feet parallel to the West line Government Lot 4 to the point of beginning.

SEE ALSO ATTACHED EXHIBIT "A"



LEGAL SERVICES DEPARTMENT

Office of the City Attorney


100 North Appleton Street

Appleton, WI 54911

Phone: 920/832-6423

Fax: 920/832-5962

TO: Members of the Finance Committee

FROM: Christopher R. Behrens, City Attorney 

DATE: January 25, 2021

RE: Resolution for Reauthorization of Self-Insurance

In January 1990, the City opted to self-insure its Worker's Compensation exposures pursuant to the requirements of Wisconsin Administrative Code, Section DWD 80.60(3). The City has remained self-insured since that time. However, the requirements of DWD 80.60(3)(b)1. state,

“Any political subdivision or taxing authority of the State electing to self-insure shall notify the Department in writing of the election before undertaking self insurance, every three (3) years after the initial notice, and thirty (30) days before withdrawing from the self-insurance program.”

Therefore, the attached Resolution needs to be approved in order to comply with state law regarding self-insurance for our Worker's Compensation exposures.

Attachment

CRB;jlg
CityLaw A21-0008

Christopher R. Behrens
City Attorney

Amanda K. Abshire
Deputy City Attorney

Darrin M. Glad
Assistant City Attorney

Nicholas J. Vande Castle
Assistant City Attorney

RESOLUTION
For Reauthorization of Self-Insurance

WHEREAS, the City of Appleton is a qualified political subdivision of the State of Wisconsin; and

WHEREAS, the Wisconsin Worker's Compensation Act (Act) provides that employers covered by the Act either insure their liability with worker's compensation insurance carriers authorized to do business in Wisconsin, or to be exempted (self-insured) from insuring liabilities with a carrier and thereby assuming the responsibility for its own worker's compensation risk and payment; and

WHEREAS, the State and its political subdivisions may self-insure worker's compensation without a special order from the Department of Workforce Development (Department) if they agree to report faithfully all compensible injuries and agree to comply with the Act and rules of the Department; and

WHEREAS, the Finance Committee at its January 25, 2021 meeting approved the continuation of the self-insured worker's compensation program, in compliance with Wisconsin Administrative Code DWD 80.60(3); and

NOW THEREFORE, BE IT RESOLVED, that the Common Council of the City of Appleton does ordain as follows:

1. Provide for the continuation of the self-insured worker's compensation program that is currently in effect.
2. Authorize the City Clerk to certify, and the Human Resources Director to forward said certified copies of this Resolution to the Worker's Compensation Division, Wisconsin Department of Workforce Development.

Adopted this 3rd day of February, 2021.

CITY OF APPLETON

By: _____
Jacob A. Woodford, Mayor

Attest: _____
Kami Lynch, City Clerk

DHS CARS STAFF INTERNAL USE ONLY
CARS PAYMENT INFORMATION

The information below is used by the DHS Bureau of Fiscal Services, CARS Unit, to facilitate the processing and recording of payments made under this Agreement.

Agency #: Agency Name: Agency Type: Agency # CARS Contract Start Date CARS Contract End Date Program Total Contract:

449983 APPLETON 160 2/1/2020 9/30/2021 \$798,421

Profile ID#	Profile Name	Profile Note	Profile Current Amount	Profile Change Amount	Profile Total Amount	Funding Controls
155802	ELC CARES - COVID19		-	\$22,900	\$22,900	N/A

FEDERAL AWARD INFORMATION

DHS Profile Number	155802	155803	155804	155805
FAIN	NU50CK000534	Not available	Not available	Not available
Federal Award Date	4/23/2020	Not available	Not available	Not available
Sub-award period of Performance Start Date	2/1/2020	3/1/2020	3/1/2020	3/1/2020
Sub-award period of Performance End Date	9/30/2021	12/31/2020	12/31/2020	12/31/2020
Amount of Federal Funds obligated (committed) by this action	\$22,900	\$118,900	\$30,000	\$626,621
Total Amount of Federal Funds obligated (committed)	\$22,900	\$118,900	\$30,000	\$626,621
Federal Award Project Description	Wisconsin's Application for the 2019 Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC) Cooperative Agreement	Coronavirus Relief Fund	Coronavirus Relief Fund	Coronavirus Relief Fund
Federal Awarding Agency Name (Department)	DEPARTMENT OF HEALTH AND HUMAN SERVICES	Department of the Treasury	Department of the Treasury	Department of the Treasury
DHS Awarding Official Name	Julie A. Willems Van Dijk	Julie A. Willems Van Dijk	Julie A. Willems Van Dijk	Julie A. Willems Van Dijk
DHS Awarding Official Contact Information	608-266-9622	608-266-9622	608-266-9622	608-266-9622
CFDA Number	93.323	21.019	21.019	21.019
CFDA Name	Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)	Coronavirus Relief Fund	Coronavirus Relief Fund	Coronavirus Relief Fund
Total made available under each Federal award at the time of disbursement	\$11,333,547	Not available	Not available	Not available
R&D?	No	No	No	No
Indirect Cost Rate	0.065	0.065	0.065	0.065

38. FEDERAL AWARD INFORMATION

DHS Profile Number	155020	159320	155806
FAIN	NH23IP922611	B04MC38876	NU50CK000534
Federal Award Date	9/23/2020	7/8/2020	5/18/2020
Subaward period of Performance Start Date	1/1/2021	1/1/2021	10/1/2020
Subaward period of Performance End Date	12/31/2021	12/31/2021	10/31/2022
Amount of Federal Funds obligated (committed) by this action	\$21,443	\$28,146	\$390,100
Total Amount of Federal Funds obligated (committed)	\$21,443	\$28,146	\$390,100
Federal Award Project Description	Immunization and Vaccines for Children	Maternal and Child Health Services	Wisconsin's Application for the 2019 Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC) Cooperative Agreement
Federal Awarding Agency Name (Department)	Department of Health and Human Services	Department of Health and Human Services	Department of Health and Human Services
DHS Awarding Official Name	Julie A. Willems Van Dijk	Julie A. Willems Van Dijk	Julie A. Willems Van Dijk
DHS Awarding Official Contact Information	608-266-9622	608-266-9622	608-266-9622
CFDA Number	93.268	93.994	93.323
CFDA Name	Immunization Cooperative Agreements	Maternal and Child Health Services Block Grant to the States	Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)
Total made available under each Federal award at the time of disbursement	\$17,138,756	\$10,750,089	\$137,077,934
R&D?	No	No	No
Indirect Cost Rate	0.065	0.065	0.065