

# CITY OF APPLETON

## INFORMATION TECHNOLOGY DEPARTMENT



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To: HR/IT Committee  
From: Corey Popp, Information Technology Director  
Date: February 8, 2023  
Re: Change Systems Analyst Position to ERP Systems Specialist

Following the February 3, 2023 retirement of the IT Department's Systems Analyst, and after discussion and consultation with my Deputy Director and Lead Systems Analyst, I am changing the vacant position of Systems Analyst on the IT department's Table of Organization to ERP Systems Specialist.

The new job title and description better addresses the IT Department's evolving needs for additional ERP system administration and support, whereas the Systems Analyst position defines an iSeries RPG programmer. Due to the same pay grade for the roles, there is no financial impact to the department's budget. Following the change, the vacancy will be posted, and I will begin accepting candidates for the ERP Systems Specialist position.

The two job descriptions and the illustrated TO change are attached. Please contact me if you have any questions regarding this change.