



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Agenda - Final Finance Committee

Monday, August 11, 2025

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Pledge of Allegiance
3. Roll call of membership
4. Approval of minutes from previous meeting

[25-0891](#)

Finance Committee Meeting Minutes July 21, 2025

Attachments: [MeetingMinutes 21-July-2025.pdf](#)

5. Public Hearing/Appearances

6. Action Items

[25-0892](#)

Request to approve Riverside Cemetery Association reimbursement request for maintenance of Veteran graves

Attachments: [Grave Reimbursment 2024 to 2025.pdf](#)

[Military Report 2024 - 2025.pdf](#)

[VETERANS JULY 2024 - JUNE 2025.docx](#)

[25-0912](#)

Request to approve the 2026 Special Assessment Policy

Attachments: [2026 Assessment Policy - 08-20-2025.pdf](#)

[25-0911](#)

Request to approve sole source contract to Nordon Business Environments to purchase new workstations in the amount of \$350,113

Attachments: [2025 Community Dev. Furniture Upgrades Sole Source.pdf](#)

[FMD - Nordon.pdf](#)

- [25-0942](#) Request to award the Mead Pool Coating and ADA Upgrades Project contract to Cardinal Construction Co., Inc. in the amount of \$424,727 with a 7% contingency of \$29,731, for a project total not to exceed \$454,458 along with the following budget amendment (2/3 vote of council required):

Facilities Capital Projects Fund

2025 Parks Hardscapes	- \$144,878
Mead Pool Coating & ADA Upgrades	+ \$144,878

Attachments: [2025 Mead Pool Coating and ADA Upgrades Project with Budget Transfer.pdf](#)

- [25-0956](#) Request to approve the following Budget amendment:

Wastewater Utility Fund

2024 Aeration Process Upgrades	- \$19,845
Phosphorus Analyzer	+\$19,845

To fund the purchase of a Chemscan miniOP phosphorus analyzer (2/3 vote of Council required)

Attachments: [250808 Finance Budget Transfer P Analyzer.pdf](#)

7. Information Items

- [25-0895](#) Contract 36-22 was awarded to Van Ert Electric Co. for \$1,595,000 with a contingency of \$159,500 for the Substation Upgrade - Phase 5. Change orders were approved totaling \$35,988.04. Final contract amount is \$1,630,988.04 with a contingency of \$123,511.96. Payments issued to date total \$1,549,438.64. Request final payment of \$81,549.40.

- [25-0893](#) Contract 78-25 was awarded to Norcon Corporation for \$144,842.94 with a contingency of \$5,157.06 for Bridge Deck Sealing. Payments issued to date total \$134,367.47. Request final payment of \$7,071.97.

- [25-0894](#) Contract 15-23 was awarded to Staab Construction Corporation for \$5,063,000 with a contingency of \$759,450 for the Belt Filter Press - Phase 1. Change orders were approved totaling \$238,855. Final contract amount is \$5,301,855 with a contingency of \$520,595. Payments issued to date total \$5,270,917. Request final payment of \$30,938.

- [25-0941](#) Change Order #1 to Contract 46-24 Unit G-24 Southpoint Commerce Park Sewer & Water and Grade & Gravel project with Carl Bowers & Sons Construction Co. totaling \$55,000 resulting in a decrease in contingency from \$65,000 to \$10,000.

Attachments: [G-24 Change Order No 1.pdf](#)

- [25-0896](#) Appleton Water Treatment Facility Bulk Hypochlorite Tank Replacement Tank Purchase Awarded to GPI Corporation in the amount of \$179,540.

Attachments: [250730_Finance Info Memo_HypoTank Purchase.pdf](#)

[25-0952](#)

Debt Issue Memo

Attachments: [Debt Issue Memo.pdf](#)

[25-0752](#)

2025 Mid Year Risk Report

Attachments: [2025 Mid Year Risk Report.pdf](#)

8. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.