



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Wednesday, April 29, 2015

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting was called to order at 4:30pm.**

2. Roll call of membership

**Present:** 5 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin

3. Approval of minutes from previous meeting

[15-636](#)

April 8, 2015 Finance Committee Minutes

**Attachments:** [MeetingMinutes8-Apr-2015-10-57-32.pdf](#)

**Alderperson Konetzke moved, seconded by Alderperson Lobner, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke and Alderperson Lobner

**Abstained:** 1 - Alderperson Martin

4. Public Hearings/Appearances

5. Action Items

[15-641](#)

Request to approve resolution to terminate Tax Incremental District #5.

**Attachments:** [TIF 5 Memo 4-22-15.pdf](#)

[TIF 5 - Termination Resolution \(April 2015\).pdf](#)

**Alderperson Lobner moved, seconded by Alderperson Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin

[15-638](#)

Request to award contract for Wastewater Treatment Plant asphalt roadways to MCC, Inc. in the amount of \$84,613.85 with a contingency of \$8,461.85 for a contract total not to exceed \$93,075.70.

**Attachments:** [2015 Wastewater Parking Lot Repairs Bid Recommendation.pdf](#)

**Aldersperson Martin moved, seconded by Aldersperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Coenen, Aldersperson Konetzke, Aldersperson Lobner and Aldersperson Martin

[15-675](#)

Request to award contract for Water Filtration Plant asphalt roadways to Northeast Asphalt, Inc. in the amount of \$49,270 with a contingency of \$9,854 for a contract total not to exceed \$59,124.

**Attachments:** [2015 Waster Filtration Asphalt Repairs Bid Recommendation.pdf](#)

**Aldersperson Coenen moved, seconded by Aldersperson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Coenen, Aldersperson Konetzke, Aldersperson Lobner and Aldersperson Martin

[15-643](#)

Request to award Unit D-15 Sidewalk Reconstruction to Fischer-Ulman Construction, Inc. in an amount not to exceed \$203,000

**Attachments:** [Award of Contract D-15.pdf](#)

**Aldersperson Coenen moved, seconded by Aldersperson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Coenen, Aldersperson Konetzke, Aldersperson Lobner and Aldersperson Martin

[15-644](#)

Request to award Unit W-15 Sewer and Water Reconstruction No. 1 to Van Straten Construction Company, Inc. in the amount of \$2,496,405 with a 4% contingency of \$100,000 for a project total not to exceed \$2,596,405.

**Attachments:** [Units W-15 and X-15.pdf](#)  
[Award of Contract W-15.pdf](#)

**Aldersperson Konetzke moved, seconded by Aldersperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin

[15-645](#)

Request to award Unit X-15 Sewer and Water Reconstruction No. 2 to Dorner, Inc. in the amount of \$1,841,938 with a 4% contingency of \$73,000 for a project total not to exceed \$1,914,938.

**Attachments:** [Units W-15 and X-15.pdf](#)  
[Award of Contract X-15.pdf](#)

**Alderperson Lobner moved, seconded by Alderperson Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin

[15-673](#)

Request to award contract for Appleton Memorial Park Northwest Parking Lot renovation to Northeast Asphalt, Inc. in the amount of \$139,760 with a contingency of \$27,952 for a contract not to exceed \$167,712.

**Attachments:** [2015 AMP NW Parking Lot Bid Recommendation.pdf](#)

**Alderperson Martin moved, seconded by Alderperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin

[15-674](#)

Request to reallocate \$15,000 of the positive variance from the Library Movable Partition Wall project toward the replacement of the Library Entrance Door project.

**Attachments:** [2015 Library Entrance Door Replacement Budget Adjustment.pdf](#)

**Alderperson Lobner moved, seconded by Alderperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin

[15-646](#)

Request to award of Unit J-15 Mini Storm Sewer Construction to Vanco Construction, Inc. in an amount not to exceed \$200,000.

**Attachments:**     [Award of Contract J-15.pdf](#)

**Aldersperson Coenen moved, seconded by Aldersperson Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Coenen, Aldersperson Konetzke, Aldersperson Lobner and Aldersperson Martin

[15-676](#)

The Committee will meet in closed session to confer with legal counsel concerning strategy to be adopted by the body with respect to litigation in which it is involved or likely to become involved regarding the Reid Golf Course construction project pursuant to the exceptions contained in §19.85(1)(g) of the Wisconsin Statutes. The Committee will then reconvene into an open session and conduct further business.

**Aldersperson Konetzke moved, seconded by Aldersperson Martin, to convene in Closed Session. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Coenen, Aldersperson Konetzke, Aldersperson Lobner and Aldersperson Martin

**Aldersperson Lobner moved, seconded by Aldersperson Coenen, to rise and report, returning into open session. Upon vote, motion carried unanimously.**

**Aye:** 5 - Aldersperson Plank, Aldersperson Coenen, Aldersperson Konetzke, Aldersperson Lobner and Aldersperson Martin

[15-677](#)

Request approval of the Mediation Settlement Agreement between Relyco and the City of Appleton in the amount of \$72,500.

**Attachments:**     [Settlement Agm - Relyco and City of Appleton.pdf](#)

**Aldersperson Martin moved, seconded by Aldersperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Coenen, Aldersperson Konetzke, Aldersperson Lobner and Aldersperson Martin

## 6. Information Items

[15-630](#)

Elect Vice-Chair

*Aldersperson Coenen was appointed Vice Chair*

**This Presentation was received and filed**

[15-632](#)

Designate Contact Person

*Finance Director Tony Saucerman was appointed Contact Person*

**This Presentation was received and filed**

[15-633](#)

Set Meeting Date and Time

*Meetings will be held the second and fourth Tuesday of each month at 4:30pm*

**This Presentation was received and filed**

[15-634](#)

Elect Tax Appeal Board Member

*Aldersperson Martin was appointed to the Tax Appeal Board*

**This Presentation was received and filed**

[15-635](#)

Elect CEA Committee Member

*Aldersperson Lobner was appointed to CEA Committee*

**This Presentation was received and filed**

[15-642](#)

The following 2015 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

**General Fund - Library**

Other Reimbursements	+\$15,000
Salaries - Children's Services	+\$15,000

to record funds received from the Friends of the Library to support the Appleton Ready to Read Outreach Specialist salary

**General Fund - Health Department**

Other Reimbursements	+\$225
Salaries	+\$165
Fringe Benefits	+\$60

to record reimbursement for Partner Services activities

**General Fund - Park & Recreation Department**

Grants and Donations	+\$750
Equipment	+\$750

to record funds received from the Hill family for a memorial bench on Newberry Trail

**DonationsCourse Fund**

Grants and Donations	+\$705
Equipment	+\$705

to record funds received from the Tralongo family for a memorial bench at Reid Golf Course.

**This Presentation was received and filed**

[15-637](#)

Contract 26-14 was awarded to Dorner, Inc. for \$313,546.50 with a contingency of \$15,100.00 for Sewer & Water (Re)Construction Project No. 3. Change orders were approved totaling \$3,200.00. Final contract amount is \$316,746.50 with a contingency of \$11,900.00. Payments issued to date total \$278,185.18. Request final payment of \$6,203.75.

**This Presentation was received and filed**

7. Adjournment

**A motion was made by Alderperson Konetzke, seconded by Alderperson Lobner, that this meeting be adjourned. The motion carried by the following vote:**

**Aye:** 5 - Alderperson Plank, Alderperson Coenen, Alderperson Konetzke, Alderperson Lobner and Alderperson Martin