

RECEIVED



APPLICATION FOR HOME OCCUPATION
CONDUCTED IN AN ATTACHED OR DETACHED GARAGE
Community and Economic Development Department
100 N. Appleton St. PH: 920-832-6468
Appleton, WI 54911 FAX: 920-832-5994

MAY 16 2016

CITY OF APPLETON
COMMUNITY/ECON DEVELOPMENT
Stamp date received

GENERAL INFORMATION (please type or print)

Applicant Name: Tim LUTZ, Phone: 920 428-7824, E-mail: heyitstimmer@yahoo.com
Location of Home Occupation: 2013 S. Jefferson St. Appleton WI 54915, Property Tax #: 319003300
Property Owner Name: (blank), Phone: 920 428 7824
Property Owner Address: 2013 S. Jefferson St Appleton WI 54915

HOME OCCUPATION DESCRIPTION/ OPERATION DETAILS

Describe your proposed business and the business activity, list products for sale and/or offered for rental as part of this business, list materials, equipment kept on-site and used for this business, list mechanical equipment and hand-tools used on-site as part of this business and list type and quantity of solvents, paints, or other hazardous chemicals used on-site as part of this business: (may be attached as separate sheet)
Bike Repair, Fitness equipment repair, hand tools, bench grinder, cordless drills, air compressor, Lubes (WD40 type), Polish, degreaser spray.

Total square footage of garage, Square footage used for business, Will a non-family member be employed at this business? No
If yes, where on-site will they park their vehicle: NA

Will clients be coming to this site? Yes
If yes, answer the following questions:
a. By appointment? No b. How many clients will be on-site at any one time: 1-2
c. How many clients will visit the on-site per day? 0-8 d. Where on-site will they park their vehicles? Driveway or street

Business Hours of Operation: 8 am/pm to 8 am/pm
Any interior or exterior alterations or construction required for this business? No

Will your business have a wall sign? Yes
Size of proposed wall sign: 1x2'
Where will the wall sign be placed: Front door
Will your business have a company vehicle be kept at this address? Yes
If yes, please describe the make, model & payload capacity of the business vehicle kept at this address: 2004 Ford Explorer

Date: 2-24-16
Owner/Applicant Signature: Timothy C. Lutz

OFFICE USE ONLY
PERMIT # 2-16 Application Complete
Date Submitted 5/16/16
All aspects of home occupation use shall not exceed 300sq. ft. in aggregate area of garage.



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APPLICATION FOR HOME OCCUPATION  
CONDUCTED IN AN ATTACHED OR  
DETACHED GARAGE**

**CONDITIONS OF APPROVAL**

1. The home occupation shall be incidental and subordinate to the residential use of the dwelling and shall be conducted entirely within the garage.
2. The home occupation shall be conducted by a member of the family residing on the premises.
3. The total area used for the home occupation shall take up no more than three hundred (300) square feet or thirty percent (30%) of the gross floor area of the attached or detached garage, whichever is less.
4. No internal or external alterations or construction of the dwelling or garage shall be permitted, including the creation of a separate or exclusive business entrance.
5. There shall be no other exterior indication that a home occupation exists, except for a wall sign.
6. No equipment shall be used which creates offensive noise, vibration, sound, smoke, dust, odors, heat, glare, X-rays or electrical disturbance to radio or television transmission in the area that would exceed what is normally associated with a residential use.
7. Only one (1) business vehicle shall be permitted to be located at the residence in conjunction with the home occupation. The home occupation vehicle must be of a type ordinarily used for conventional passenger transportation (i.e., passenger automobile or vans and pickup trucks not exceeding a payload capacity of one (1) ton).
8. No outdoor display or storage of materials, goods, supplies or equipment shall be allowed at the residence in conjunction with the home occupation.
9. One (1) non-illuminated wall sign that does not exceed two (2) square feet in area shall be allowed.
10. The sale and/or rental of products associated with the home occupation are permitted on an appointment basis only.
11. Only one (1) person may be employed on the site in connection with the home occupation who is not an actual resident of the dwelling unit.
12. There shall be no business visits and/or nonresident worker arrivals or departures allowed before 8:00 a.m. or after 8:00 p.m.
13. Clients in conjunction with the home occupation will be limited to no more than ten (10) per day. No more than two (2) clients may visit at one (1) time.
14. Off-street parking spaces shall be available for clients and employees during business hours.
15. Off-street parking spaces for the dwelling shall be maintained as required by the Zoning Ordinance.
16. Deliveries to the home occupation shall be made by passenger vehicles, mail carriers, or step vans (UPS, Federal Express).
17. All doors and windows of the attached or detached garage shall be kept closed at all times during the hours of operation of the home occupation, except when entering and exiting.
18. This home occupation permit shall not be transferred to any individual, firm or another address, nor shall the permit authorize any person, other than the person named therein, to commence or carry on the home occupation for which the permit was issued.

**Additional Specific Conditions:**

No more than 300 sq. ft. or 30% of garage to be used for home occupation

Approved with conditions as noted above and pursuant to the attached site plan.

Denied

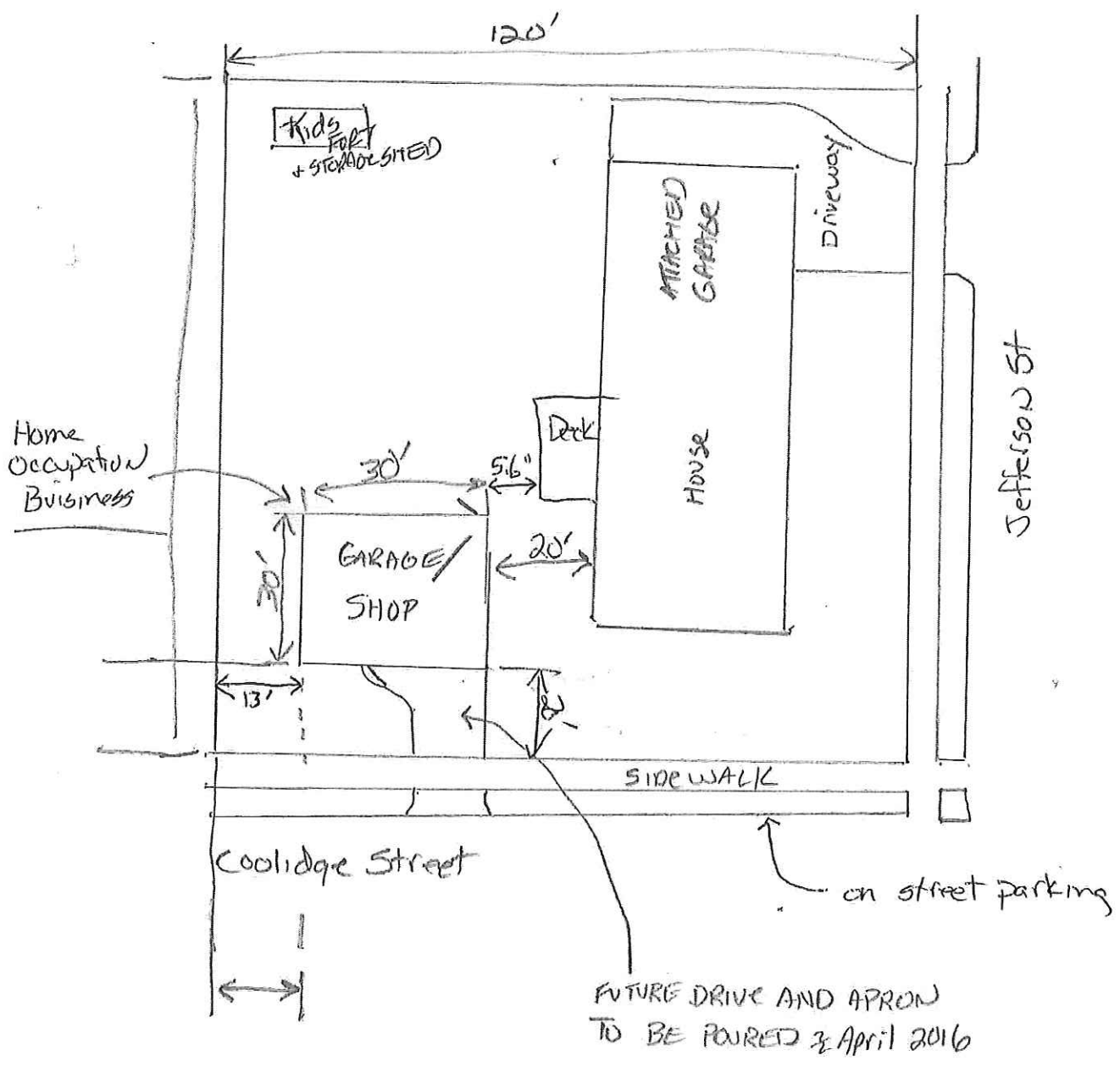
Community Development

Jill Towne

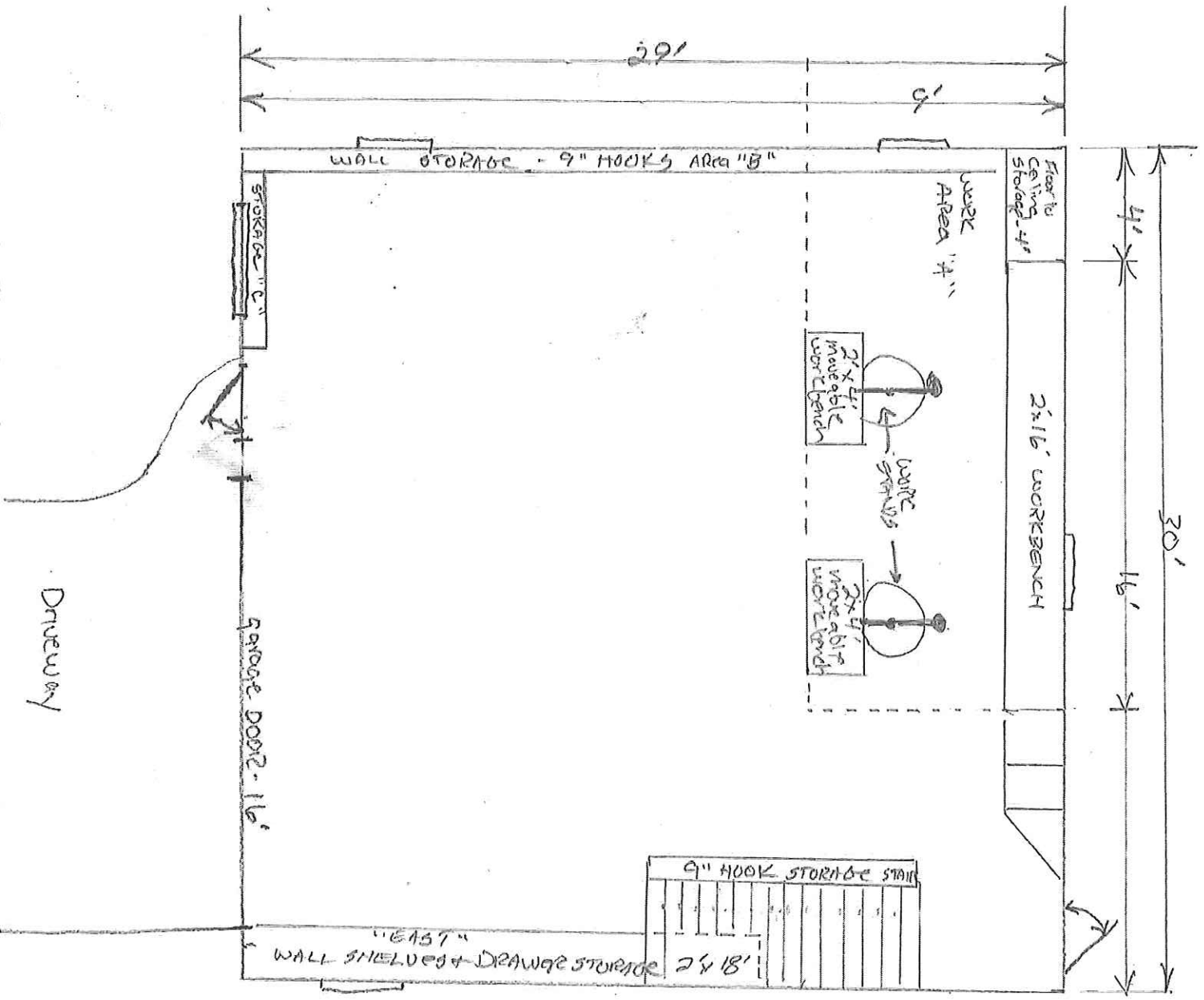
Date 5/23/16

1 cm = 10'

SITE PLAN  
2013 S. JEFFERSON ST



1cm = 2'



FLOOR PLAN  
 2013 S. JEFFERSON ST.

- WORK AREA "A" 9' x 20' = 180'
- WEST WALL
- HOOK STORAGE "B" 9' x 21' = 157.5'
- SOUTH WALL
- HOOK STORAGE 9' x 9' = 6.75'
- EAST WALL
- DRAWER + SHELF STORE 18' x 2' = 36'
- STAIR CASE STORAGE 9' x 9' = 6.75'

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