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**DEPARTMENT OF PUBLIC WORKS**  
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**To:** Finance Committee  
**From:** Danielle Block, Director of Public Works  
Jeri Ohman, Director of Finance  
**Date:** June 26, 2023  
**Re:** **Request to apply for a Safe Drinking Water Loan and to approve a Resolution declaring official intent to reimburse expenditures for loan disbursement payments**

The Wisconsin Department of Natural Resources Safe Drinking Water Loan Program (SDWLP) has made funding available for state fiscal year 2024 to municipalities to assist property owners with costs associated with the replacement of private lead service lines (LSL's). This funding will be made available to municipalities in the form of a loan, with a percentage of the loans issued qualifying for principal forgiveness (PF).

The SDWLP Priority Evaluation Ranking Formula (PERF) is used to determine projects that are eligible for PF funding and standard loan funding. The PERF is based on several factors including census tract data. The City of Appleton currently has some census tracts within the city limits, that may qualify for the PF program. The Department of Public Works requests to apply for this program to secure funding to replace LSL's in designated census track areas, and will only accept funding if PF loans are awarded.

As a condition of the SDWLP loan application, a resolution must be passed that ensures the monies received from the SDWLP loan will be used to reimburse the costs of the project.

**Therefore, staff recommend approval to apply for a Safe Drinking Water Loan and approval of the Resolution Declaring Official Intent to Reimburse Expenditures from Loan Disbursement Payments.**