



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Monday, October 23, 2017

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Aldersperson Coenen left early

Present: 4 - Coenen, Konetzke, Martin and Dannecker

Excused: 1 - Croatt

3. Approval of minutes from previous meeting

[17-1605](#)

Minutes from October 9, 2017

Attachments: [Minutes from October 9, 2017.pdf](#)

Dannecker moved, seconded by Coenen, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konetzke, Martin and Dannecker

Excused: 1 - Croatt

4. **Public Hearings/Appearances**

[17-1672](#)

Design Hearing for the following streets in the 2019 pavement reconstruction program:

a. Alvin Street from Evergreen Drive to cul-de-sac

b. Evergreen Drive from Alvin Street to Haymeadow Avenue

Attachments: [Neighborhood Support for 2019 Pavement Reconstruction.pdf](#)
[Public Information Session-Evergreen Dr & Hall St.pdf](#)
[Why Sidewalks-Multi-Use Trail and Bike Lanes on Evergreen Dr.pdf](#)

5. **Action Items**

[17-1606](#)

Summit Street, from Spencer Street to College Avenue, be

reconstructed with asphalt pavement and concrete curb and gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street. A new splitter island will be reconstructed at the south end of Summit Street, located at the intersection with Spencer Street and the railroad crossing. The proposed splitter island will restrict left turns from Summit Street on to Spencer Street in an effort to improve the safety at the railroad crossing, and is a part of the city-wide quiet zone implementation for all railroad crossings. Existing on-street parking provisions within the project limits will remain unchanged.

Dannecker moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Konezke, Martin and Dannecker

Excused: 2 - Croatt and Coenen

[17-1674](#)

Durkee Street, from Atlantic Street to Summer Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street. Existing on-street parking provisions within the project limits will remain unchanged.

Dannecker moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Konezke, Martin and Dannecker

Excused: 2 - Croatt and Coenen

[17-1678](#)

Hall Avenue, from Woodland Avenue to Grant Street, be reconstructed with asphalt pavement and concrete curb and gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street. New concrete sidewalk would be constructed along the east side of Hall Avenue within the project limits. Existing on-street parking provisions within the project limits will remain unchanged.

Attachments: [Aldersperson Croatt letter regarding sidewalk on Hall St.pdf](#)
[Memo-Why Sidewalks on Hall St.pdf](#)
[Picture-Woodland & Grant Intersection.pdf](#)

Dannecker moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Konetzke, Martin and Dannecker

Excused: 2 - Croatt and Coenen

[17-1607](#)

Request from Raymond and Claudine Green, 1400 E. Capitol Drive, for a variance to Municipal Code 19-91(f)(5) to extend his driveway 16 feet into the front yard.

Attachments: [Driveway variance-Raymond & Claudine Green.pdf](#)

[Sketch of 1400 E Capitol Dr.pdf](#)

Amend item 17-1607 to allow the variance under the current ownership. When the property is sold, the new owner needs MSC approval to continue the variance. Amendment passed 4-0.

Martin moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konetzke, Martin and Dannecker

Excused: 1 - Croatt

[17-1608](#)

Approve revised State/Municipal Agreement for the US 10/Oneida Street Interchange Project to include intelligent transportation system installations for a revised total Municipal Fund share of \$34,463.

Attachments: [Revised State-Municipal Agreement for the US10-Oneida St. Interchange Project.pdf](#)

Martin moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konetzke, Martin and Dannecker

Excused: 1 - Croatt

[17-1609](#)

Request from John Houlihan and Nancy Miles, 17 Riverfront Court, to appeal the denial for a second driveway to Pierce Court.

Attachments: [17 Riverfront Ct second driveway to Pierce Ct.pdf](#)

Dannecker moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konetzke, Martin and Dannecker

Excused: 1 - Croatt

[17-1610](#)

Request from the Radisson Paper Valley Hotel to convert the 4 metered stalls in the 300 W Lawrence Street block (planned to be installed as part of the Lawrence Street reconstruction project) to a 10-minute loading zone.

Attachments: [Radisson Paper Valley Hotel-metered stalls to a 10 minute loading zone.pdf](#)

Martin moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konetzke, Martin and Dannecker

Excused: 1 - Croatt

[17-1611](#)

Request by staff to have two properties (tax key 1-9300-53 and tax key 1-9300-38) officially precluded from access to Canyon Lane.

Attachments: [Two properties precluded from access to Canyon Lane.pdf](#)

Dannecker moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konetzke, Martin and Dannecker

Excused: 1 - Croatt

[17-1669](#)

Award 5-Year (2018-2022) Neglected Sidewalk Snow Shoveling Services to Special Forces Building and Grounds, LLC.

Attachments: [Special Forces Building and Grounds, LLC.pdf](#)

Dannecker moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konetzke, Martin and Dannecker

Excused: 1 - Croatt

[17-1681](#)

Approve Contract Amendment/Change Order No. 1 to contract 64-17 for Red Ramp Structural Repairs to increase for the repair of an additional 95 square feet of deteriorated structural concrete beam, identified at time of adjacent column repairs in the amount of \$22,705.00 resulting in a decrease to contingency from \$5,292.00 to \$0.00. Overall contract increased from \$40,572.00 to \$57,985.00.

Attachments: [Red Parking Ramp Structural Column Repairs.pdf](#)

Dannecker moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Coenen, Konetzke, Martin and Dannecker

Excused: 1 - Croatt

6. Information Items

[17-1667](#)

Inspections Division Permit Summary Comparison Report for September, 2017.

Attachments: [Inspections Division Permit Summary Comparison Report-September 2017.pdf](#)

[17-1668](#)

Discussion of 2018 Executive Budget.

7. Adjournment

Dannecker moved, seconded by Martin, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 3 - Konezke, Martin and Dannecker

Excused: 2 - Croatt and Coenen