



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final CDBG Advisory Board

Monday, January 15, 2024

11:00 AM

Council Chambers, 6th Floor

1. Call meeting to order

Aldersperson Van Zeeland called the meeting to order at 11:01 a.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Van Zeeland, Uitenbroek, Downs, Thyssen and Smith

4. Approval of minutes from previous meeting

[24-0006](#)

CDBG Advisory Board Minutes from 3-13-23

Attachments: [CDBG Advisory Board Minutes 3-13-23.pdf](#)

Uitenbroek moved, seconded by Downs, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Van Zeeland, Uitenbroek, Downs, Thyssen and Smith

5. **Public Hearing/Appearances**

[24-0007](#)

Public Participation

There was no public participation.

6. **Action Items**

[24-0008](#)

Discuss and recommend Preliminary 2024-2025PY (Program Year) Community Development Block Grant (CDBG) Community Partner Allocations (Non-Public Services) as specified in the attached documents

Attachments: [Staff Memo CDBG Advisory Board Meeting Process Information.pdf](#)
[PY2024 CDBG Application Information.pdf](#)
[Award Recommendations.pdf](#)
[Approved CDBG Policy 11-17-2021.pdf](#)
[CDBG Funding History.pdf](#)
[CDBG Advisory Board Preliminary Funding Recommendations From 1.15.24 Meeting.pdf](#)

The amended 2024-2025PY CDBG Community Partner Allocations for Non-Public Services is attached (as determined at this meeting).

Smith moved, seconded by Uitenbroek, to amend the funding recommendations by reducing the amount for Habitat for Humanity by \$20,000 and reducing the amount for WWBIC by \$10,625, thereby allocating \$30,625 for Salvation Army. Roll Call. Motion carried by the following vote:

Aye: 5 - Van Zeeland, Uitenbroek, Downs, Thyssen and Smith

Thyssen moved, seconded by Van Zeeland, that the 2024-2025PY CDBG Community Partner Allocations (Non-Public Services) be approved as amended. Roll Call. Motion carried by the following vote:

Aye: 5 - Van Zeeland, Uitenbroek, Downs, Thyssen and Smith

[24-0048](#)

Discuss and recommend the reallocation of 2023-2024PY (Program Year) Community Development Block Grant (CDBG) funding in the amount of \$28,981.24 among the 2024-2025PY Public Services applicants

Attachments: [Staff Memo CDBG Advisory Board Public Service Reallocation.pdf](#)
[PY2024 CDBG Application Information.pdf](#)
[Award Recommendations.pdf](#)
[Approved CDBG Policy 11-17-2021.pdf](#)
[CDBG Funding History.pdf](#)
[CDBG Advisory Board Preliminary Funding Recommendations From 1.15.24 Meeting.pdf](#)

The reallocation of 2023-2024PY CDBG funding in the amount of \$28,981.24 among the 2024-2025PY Public Services applicants was approved as specified in the attached document and no changes were made at this meeting.

Uitenbroek moved, seconded by Thyssen, that the reallocation of 2023-2024PY CDBG funding in the amount of \$28,981.24 among the 2024-2025PY Public Services applicants be approved as specified in the attached document. Roll Call. Motion carried by the following vote:

Aye: 5 - Van Zeeland, Uitenbroek, Downs, Thyssen and Smith

7. Information Items

8. Adjournment

Thyssen moved, seconded by Downs, that the meeting be adjourned at 11:36 a.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Van Zeeland, Uitenbroek, Downs, Thyssen and Smith