



July 13, 2016

To: Fox Cities Transit Commission

From: Amy Erickson, Paratransit Coordinator/Operations Supervisor

Subject: Approval to Extend Outagamie County Rural Service Contract with Kobussen Buses, Ltd.

The Outagamie County Rural service is a demand responsive transportation service designed for seniors and disabled persons who reside in the rural areas of Outagamie County. The Temporary Extension to provide Outagamie County Rural Service Contract with Kobussen Buses, Ltd. expired on June 30, 2016. The original contract was for three years beginning in 2011 through 2013, with two one-year options. Valley Transit exercised the second option year in 2015 and then entered into the Temporary six month extension on January 1, 2016 to provide enough time to complete a RFP process.

Due to the rejection of proposals from that RFP process, and the need to revise insurance language based upon the discovery of an insurance increase restricting bidders, Valley Transit is asking for a temporary Six (6) month extension to complete another RFP Process.

Kobussen Buses, Ltd. has agreed to continue to operate the Outagamie County Rural Service under the existing contract at an increased price of 1% through December, 2016 to allow time for another RFP process to be completed, and receive the appropriate approvals.

Recommendation: Approve Six (6) Month Temporary Extension of the Outagamie County Rural Service with Kobussen Buses, Ltd. effective July 1, 2016 through December 31, 2016.