



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Monday, March 25, 2019

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order at 5:30pm**

2. Roll call of membership

**Present:** 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and  
Alderperson Baranowski

**Excused:** 1 - Alderperson Croatt

3. Approval of minutes from previous meeting

[19-0404](#)

Finance Committee minutes from March 11, 2019 meeting

**Attachments:** [MeetingMinutes11-Mar-2019-03-41-10.pdf](#)

**Alderperson Siebers moved, seconded by Alderperson Baranowski, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and  
Alderperson Baranowski

**Excused:** 1 - Alderperson Croatt

4. Public Hearings/Appearances

5. Action Items

[19-0405](#)

Request to deny the Claim for Excessive Assessment from Wal-mart for the tax year 2018

**Attachments:** [Wal-mart Claim for Finance Committee.pdf](#)

**Alderperson Siebers moved, seconded by Alderperson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and  
Alderperson Baranowski

**Excused:** 1 - Alderperson Croatt

[19-0406](#)

Request to award the Fire Station #1 2019 Partial Roof Replacement project contract to Kaschak Roofing, Inc in the amount of \$137,100 with a contingency of 15% for a project total not to exceed \$157,665

**Attachments:** [2019 Fire Station #1 Roof Replacement\\_.pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers and Aldersperson Baranowski

**Excused:** 1 - Aldersperson Croatt

[19-0407](#)

Request approval of resolution for Lawe Street Trestle Trail Grant Application

**Attachments:** [Lawe Street Trestle Project - Resolution.pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Plank, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers and Aldersperson Baranowski

**Excused:** 1 - Aldersperson Croatt

[19-0410](#)

Request to approve the 2018-2019 Budget appropriations:

1. Items not under contract \$9,219,631
2. Special consideration \$2,127,320

**Attachments:** [2018-19 Not-Under contract carryover list.pdf](#)  
[2018-19 Special consideration carryover list.pdf](#)

**Aldersperson Lobner moved, seconded by Aldersperson Plank, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers and Aldersperson Baranowski

**Excused:** 1 - Aldersperson Croatt

[19-0411](#)

Request to approve land purchase from Neenah Paper FR, LLC in the amount of \$100

**Attachments:** [Neenah Paper Land Purchase Final \(3-25-19 Finance\).pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Plank, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers and Aldersperson Baranowski

**Excused:** 1 - Aldersperson Croatt

[19-0413](#)

Request to award Unit C-19 Sidewalk Sawcutting to ASTI Sawing, Inc in the amount not to exceed \$30,000

**Attachments:** [Award of Contract Unit C-19.pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers and Aldersperson Baranowski

**Excused:** 1 - Aldersperson Croatt

[19-0414](#)

Request to award Unit E-19 Miscellaneous Concrete and Street Excavation Repair to Fischer-Ulman Construction, Inc in an amount not to exceed \$701,300

**Attachments:** [Award of Contract Unit E-19.pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Plank, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers and Aldersperson Baranowski

**Excused:** 1 - Aldersperson Croatt

[19-0415](#)

Request to award Unit Y-19 Sewer & Water Reconstruction #3 to VanStraten Construction Co in the amount of \$1,581,773 with a 5% contingency of \$79,089 for a project total not to exceed \$1,660,862

**Attachments:** [Award of Contract Unit Y-19.pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and Alderperson Baranowski

**Excused:** 1 - Alderperson Croatt

[19-0428](#)

Request to approve the following 2018 Budget adjustment:

**TIF 7 Capital Projects Fund**

Other Contracts/Obligations	+\$16,263
Interest Income	+\$ 4,585
Fund Balance	+\$11,678

to record additional revenues and expenses in TIF 7 in excess of budget (2/3 of Common Council required for approval)

**Attachments:** [2018 Corrected Final Budget adjustments .pdf](#)

**Alderperson Lobner moved, seconded by Alderperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers and Alderperson Baranowski

**Excused:** 1 - Alderperson Croatt

[19-0416](#)

Resolution introduced by Alderpersons Plank, District 7, Coenen, District 11 and Croatt, District 14 at the March 20, 2019 Common Council meeting relating to Special Events:

#2-R-19 - Plank/Coenen/Croatt

Whereas,  
special events held in the city of Appleton, contribute to the quality of life and draw thousands of visitors both from within the city and beyond.

And whereas,  
these events benefit many local for profit and not for profit entities.

And whereas,  
event holders, attendees and tax paying citizens of Appleton have a high expectation that these events are conducted with the utmost priority given to safety and cleanliness in the hours before, during and after.

And whereas,  
events vary in their demands for city services to meet this expectation, and in 2017, for the significant size events alone, the tax payers of Appleton funded in excess of \$50,000 in city services.

And whereas,  
events where a high amount of alcohol is consumed, and trash is accumulated, create a unique and particular residual stress on the department of public works and the police department many hours past the end of an event.

And whereas,  
comparable municipalities who also enjoy similar wonderful events, recognize the value and cost of city services and constraints on the city tax payers and budget and are charging a fee for services provided.

And whereas,  
groups holding and participating in special events also appreciate and desire to continue for the City to provide sanitation and public safety services necessary for their event.

Therefore, be it resolved,  
the City of Appleton modify the special events policy to include a method that monetarily reimburses the city for a portion or total of the staff time and labor necessary to cleanly and safely execute and clean up after special events.

**Alderson Baranowski moved, seconded by Alderson Lobner, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Alderson Plank, Alderson Lobner and Alderson Baranowski

**Nay:** 1 - Alderson Siebers

**Excused:** 1 - Alderson Croatt

**6. Information Items**

[19-0408](#)

Contract 10-18 was awarded to Visu-Sewer, Inc for \$145,835 with a contingency of \$14,165 for Sanitary/Storm Sewer Lining. Change orders were approved totaling \$8,700. final contract amount is \$154,535 with a contingency of \$5,465. Payments issued to date total \$133,032.97. Request final payment of \$6,701.73

**This Presentation was presented**

[19-0409](#)

The following 2018-2019 Budget carryover appropriations were approved in accordance with policy:

1. Amounts under contract \$11,707,532
2. Non-lapsing funds \$758,135

**Attachments:** [2018-19 Under contract carryover list.pdf](#)  
[2018-19 Non-lapsing carryover list.pdf](#)

**This Presentation was presented**

**7. Adjournment**

**Alderson Baranowski moved, seconded by Alderson Siebers, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Plank, Alderson Lobner, Alderson Siebers and Alderson Baranowski

**Excused:** 1 - Alderson Croatt