



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Finance Committee

Monday, October 7, 2024

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Pledge of Allegiance
3. Roll call of membership
4. Approval of minutes from previous meeting

5. Public Hearing/Apearances

[24-1288](#) 09/23/24 Finance Committee minutes

Attachments: [Meeting minutes 092324.pdf](#)

6. Action Items

[24-1278](#)

Request to award Appleton Water Treatment Facility Carbon Dioxide System Rehabilitation Project Base Bid to Rohde Brothers, Inc., in the amount of \$208,000 with a 10% contingency of \$20,800 for a project total not to exceed \$228,800.

Attachments: [240926 FinanceMemo BidAward AWTF CO2 RohdeContract.pdf](#)

[24-1317](#)

Request to award contract to KleenMark to provide Janitorial Services to all City of Appleton facilities/locations for the years 2025-2029. The contract totals are 2025 (\$463,883), 2026 (\$477,800), 2027 (\$492,134), 2028 (\$506,898), and 2024 (\$522,105) annually.

Attachments: [Custodial Services Contract.pdf](#)

[24-1319](#)

Request to award sole source purchase of Final Effluent Screw Pump Gearbox Inspection & Rebuild Services to Midwest Power Products in the amount of \$35,298 with a 10% contingency of \$3,530 for a total not to exceed \$38,828.

Attachments: [2401002 SoleSourceAward MPP Screw Pump Gearbox.pdf](#)
[Sole Source - MPP.pdf](#)

[24-1300](#) Request to approve Change Order #9 to Staab Construction contract as part of the AWWTP Phase I Belt Filter Press Equipment Upgrades Project totaling \$32,952 resulting in a decrease in contingency from \$611,155 to \$578,203.

Attachments: [241002 Finance Memo Phase 1 BFP Change Order 9 Staab.pdf](#)

[24-1305](#) Request to approve the following 2024 Budget amendment:

General Fund - Police

Donation & Memorials	+ \$51,339
Training/Conferences	+ \$6,085
Other Contracts/Obligation	+ \$36,000
Patrol - Misc Supplies	+ \$1,782
Patrol - Other Contract/Obligations	+ \$7,472

To record K9 reimbursements for two canines, training courses, equipment, & medical expenses.

Attachments: [Police K9 BUA.pdf](#)

[24-1306](#) Request to approve inventory write-off of \$2,521.20 for parts no longer needed for Wastewater systems.

Attachments: [WW Inventory Write off memo Oct 2024.pdf](#)

[24-1307](#) Request to approve sole source contract with Restoration Systems, Inc. to complete Phase 3 of the Green Ramp Barrier Panel Emergency Repair in an amount not to exceed \$73,700.

Attachments: [Finance Agenda 10-07-2024 RSI Green Ramp Phase 3.pdf](#)

[24-1308](#) Request to Amend State/Municipal Financial Agreement for I-41/Ballard Interchange Project (Proposed 2025 City Cost Share \$431,050; Current City Cost Share \$435,200).

Attachments: [I-41 Ballard SMFA Amend Finance Memo 10-07-2024.pdf](#)
[SMFA_1130-65-76_Ballard_Road_CTH_E_20240919.pdf](#)

7. Information Items

[24-1280](#) Contract 12-22 was awarded to Milbach Construction for \$1,535,058 for City Hall, 5th & 6th Floor Public Areas. Change orders were approved totaling \$62,750.02. Final contract amount is \$1,597,808.02. Payments issued to date total \$1,510,588.50. Request final payment of \$83,219.52 (\$4,000 subtracted from final payment due to stair riser repair).

[24-1279](#) Contract 38-24 was awarded to RJM Construction, LLC. for \$106,150 with a contingency of \$15,000 for the 2024 Telulah Pavilion Renovation Project. No change orders were issued for this contract. Payments to date total \$90,758.25. Request to issue the final contract payment of \$15,391.75.

[24-1302](#)

Contract 37-24 was awarded to MCC Inc. for \$106,661.70 with a contingency of \$20,000 for the 2024 Peabody Park Trail and Hardscape Improvement Project. Change orders totaled \$4,526.33. Final contract amount is \$111,188.03. Payments issued to date total \$0. Request final payment of \$111,188.03.

8. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.